



Institute of Advanced Legal Studies  
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## LEGISLATIVE DRAFTING COURSE 2011

<i>Day</i>	<i>Morning</i>	<i>Afternoon</i>
<i>Monday 6 June</i>	<p><b>10.30: Introductory Session with Richard Nzerem, Dr Constantin Stefanou and Dr Helen Xanthaki</b></p> <p><b>11.15-12.00: Library Tour</b></p> <p><b>12.00: Lunch Reception hosted by the IALS Director L102</b></p>	<b>Self study: explore the library and utilise its many resources</b>
<i>Tuesday 7 June</i>	<p><b>Introduction to Legislative Drafting</b></p> <p><b>Dr. Constantin Stefanou</b></p> <p><b>10.45: Brief welcome from the IALS Director, Prof. Avrom Sherr</b></p>	<p><b>Ethics and Legislative Drafting</b>  <b>Class Exercise 1</b></p> <p><b>Dr. Constantin Stefanou</b></p>
<i>Wednesday 8 June</i>	<b>Electronic resources for drafters</b>	<b>Electronic resources for drafters</b> <b>Class Exercise 2</b>
<i>Thursday 9 June</i>	<p><b>Drafting and the Policy Process</b></p> <p><b>Dr. Constantin Stefanou</b></p>	<p><b>Drafting and the Legislative Process</b></p> <p><b>Dr. Constantin Stefanou</b></p>
<i>Friday 10 June</i>	<p><b>Drafting Instructions</b></p> <p><b>Dr. Helen Xanthaki</b></p>	<p><b>Class Exercise 3</b></p> <p><b>Dr. Helen Xanthaki</b></p>
	<b>HOME EXERCISE 1</b>	
<i>Monday 13 June</i>	<p><b>Designing a legislative solution: constraints of the drafter</b></p> <p><b>Dr. Helen Xanthaki</b></p>	<p><b>Class Exercise 4</b></p> <p><b>Dr. Helen Xanthaki</b></p>
<i>Tuesday 14 June</i>	<p><b>Plain language; GND</b></p> <p><b>Hayley Rogers, PCO</b></p>	<p><b>Clarity and Ambiguity</b></p> <p><b>Dr. Helen Xanthaki</b></p>
<i>Wednesday 15 June</i>	<p><b>Drafting and good governance</b></p> <p><b>Richard Nzerem</b></p>	<p><b>Drafting and good governance</b></p> <p><b>Richard Nzerem</b></p>
<i>Thursday 16 June</i>	<p><b>Drafting and good governance</b></p> <p><b>Richard Nzerem</b></p>	<p><b>Class Exercise 5</b></p> <p><b>Dr. Helen Xanthaki</b></p>

<i>Friday 17 June</i>	<b>11-12.30: Visit to PCO</b> <b>Stephen Laws, FPC</b>	<b>Class Exercise 6</b> <b>Dr. Helen Xanthaki</b>
<i>Monday 20 June</i>	<b>Why is there so much legislation and what problems does that create?"</b> <b>John Gilhooly, PCO</b>	<b>The legislative sentence</b> <b>Words and expressions; Syntax</b> <b>Dr. Helen Xanthaki</b>
<i>Tuesday 21 June</i>	<b>Regulatory Impact Analysis</b> <b>Dr. Constantin Stefanou</b>	<b>Class Exercise 7</b> <b>Dr. Constantin Stefanou</b>
<i>Wednesday 22 June</i>	<b>Visit to the Law Commission</b> <b>Chairman; Mark Ormerod (C Ex) ; Robin Dormer; John Saunders; Jonathan Teasdale</b>	<b>Drafting and the Constitution</b> <b>Lawrence Joseph, former AG, Grenada</b>
<i>Thursday 23 June</i>	<b>11-12.30</b> <b>Drafting and Administrative Law: Judicial Review I</b> <b>Prof. Antony W. Bradley</b>	<b>Drafting and Human Rights: Judicial review II</b> <b>Prof. Antony W. Bradley</b>
<i>Friday 24 June</i>	<b>1. Explanatory Notes</b> <b>2. How do you organise a drafting office</b> <b>John Gilhooly, PCO</b>	<b>Visit to the Home Office</b> <b>Conference Room 6</b> <b>1-5 pm</b>
	<b>HOME EXERCISE 2</b>	
<i>Monday 27 June</i>	<b>Preliminary provisions</b> <b>Dr. Helen Xanthaki</b>	<b>Substantive and administrative provisions</b> <b>Dr. Helen Xanthaki</b>
<i>Tuesday 28 June</i>	<b>Final provisions</b> <b>Dr. Helen Xanthaki</b>	<b>Amending Provisions</b> <b>Dr. Helen Xanthaki</b>
<i>Wednesday 29 June</i>	<b>Concepts and Classes: Practical Issues relating to the Nature and Effect of Legislation</b> <b>Daniel Greenberg, former PCO</b>	<b>Delegated legislation</b> <b>John Moloney</b>
<i>Thursday 30 June</i>	<b>Licensing and related matters</b> <b>John Moloney</b>	<b>Helping the Reader – Improving the Law</b> <b>Daniel Greenberg, PCO</b>
<i>Friday 1 July</i>	<b>Evaluation session</b>	<b>11.30: Reception and award of certificates</b>

Lectures are from 10.30 – 12.30 am and 2 - 4 pm unless otherwise stated.

Lectures will take place in Room L104 at the IALS, 17 Russell Square London WC1B 5DR unless otherwise stated.

**Study visits to government departments may be postponed or cancelled at very short notice.**