



Institute of Advanced Legal Studies
School of Advanced Study | University of London

IALS Student Law Review

Submission guidelines

1- Scope and eligibility

The *IALS Student Law Review* is a freely-available open-access online journal publishing scholarly articles or developing work format and will focus on legal studies within the main expertise (<http://ials.sas.ac.uk/research/research.htm>) of the Institute of Advanced Legal Studies (IALS), School of Advanced Study at the University of London. The journal will be well-placed to build on the Institute's national role in facilitating legal research – developing its own role in publishing articles from research students across the UK and beyond.



The *IALS Student Law Review* will provide a unique forum for all those who are interested in legal studies to present their scholarly contributions. The unique offering of the *IALS Student Law Review* is that it allows for publication on multi-dimensional legal studies. In addition, it proactively encourages analytical and comparative studies. Papers that investigate legal issues from single or multiple vantage points whether topically or jurisdictionally are equally welcomed, as are papers examining law-related interdisciplinary work.

The journal is intended as a showcase for legal scholars from postgraduate students and early career scholars to well-established academics; and, intends to target both members of the legal academia and practitioners in addition to students.

Submissions from legal practitioners are also welcomed. Scholars working on related topics are encouraged to put together several papers for consideration as special themed issues or dossiers.

2- Submission and editorial information

The journal is published in two issues a year. The first issue is published in March and second issue is published in September. All submissions are subject to a blind-review process. After an initial reading by the Editorial Board to establish suitability, we shall operate a two stages peer review process. Firstly, an appointed editor is invited to comment on the manuscript. Depending on their recommendations, we accept, advise minor revisions, request major revision and resubmission, or reject.

When amendments are advised, we will agree a deadline with the author for returning the revised manuscript to us. In the case of major revision, we will approach one of the previous peer reviewers to consider the piece again. Once their comments have been returned then we make a final decision: accept further minor revisions or reject. The *IALS Student Law Review* is run by IALS PhD research students assisted by an academic member of staff at IALS.

3- Electronic submission

All submissions must be submitted online. Registration and login are required to submit items online and to check the status of current submissions.

The journal does not accept hardcopy submissions.

4- Author guidelines

Authors must submit their details, titles, abstracts and manuscripts through *IALS Student Law Review* online submission form system or *IALS Student Law Review* email account: ials.islr@sas.ac.uk

To assist with blind peer review please anonymise the manuscript file, and provide your details by self-registering as an author on our journals system <http://journals.sas.ac.uk/lawreview/user/register> or by giving your name and contact details in the text of your email message.

5- Word count

Long article: Up to 10000 words.

Short article: Up to 6000 words.

Note, book review, and case note: Up to 2000 words.

6- Copyright

Those who contribute items to *IALS Student Law Review* retain author copyright in their work but are asked to grant two licences. One is a licence to the Institute of Advanced Legal Studies, School of Advanced Study of the University of London, enabling us to reproduce the item in digital form, so that it can be made available for access online in the open journal system and repository and website. The terms of the licence which you are asked to grant to the University for this purpose are as follows:

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7- Preparation of submissions

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

1. All submissions must be accompanied by an abstract of no more than 300 words.
2. You promise warrant that the article is your original work and submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
3. If it contains material which is someone else's copyright, you promise that you have obtained the unrestricted permission of the copyright owner (please attach evidence of this) and that the material is clearly identified and acknowledged within the text. You also promise that the article does not, to the best of your knowledge, contain anything which is libellous, illegal, or infringes anyone's copyright or other rights.
4. The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format.
5. Where available, URLs for the references have been provided.
6. The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
7. Style of submissions must be of academic standards and constant throughout the manuscripts. English spelling should be used.
8. All submissions must comply with the latest version of Oxford Standard for Citation of Legal Authorities (OSCOLA).
http://www.law.ox.ac.uk/published/OSCOLA_4th_edn_Hart_2012.pdf
9. The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines which is found online in About the Journal:
<http://journals.sas.ac.uk/lawreview/about/submissions#authorGuidelines>
10. If submitting to a peer-reviewed section of the journal, the instructions in Ensuring a Blind Review have been followed:
<http://journals.sas.ac.uk/lawreview/help/view/editorial/topic/000044>