

## Privacy Notice – Current Legal Research Topics

The Institute of Advanced Legal Studies (IALS) is part of the University of London, which is a registered data controller. You can find out more at the University's Data Protection page, including the contact details for the Data Protection Officer, at the following link: <https://london.ac.uk/about-us/how-university-run/policies/data-protection-policy>.

### 1. The data we collect

The University collects the following data from your legal department:

- Student name
- University
- Class of Degree (e.g. MPhil or PhD)
- Year commenced
- Research project title
- From the title of the research we generate some general keywords for ease of searching topics (e.g. “contracts” or “human rights”)

If you submit the information yourself you can provide us with an email address if you prefer and we can contact you to query or update information if required.

### 2. What we do with your data

The University processes the information for the purpose of maintaining the list of current legal research topics and maintain a list of completed research.

### 3. The legal basis we use to process your data

The University has to have a legal basis for processing your data and relies on the following grounds:

- Collecting the data is necessary for the performance of a task carried out in the public interest, that purpose being the IALS mission to “promote, facilitate and disseminate the results of advanced study and research in the discipline of law, for the benefit of persons and institutions in the UK and abroad”

### 4. How long we keep your data for

Your data will be stored for the duration of your research and will be kept on the searchable database for a year after you complete your research. When an individual has completed their research their record is transferred to the Completed Research Database, which is maintained by the Institute. This database is held permanently as part of the Institute's archive and is not available or searchable on the internet.

### 5. Sharing your data with third parties

The data included on the Current Legal Research database is available for public searching on the internet. The database is held securely onsite and inside the University's network. The Completed Research Database is held on the University's network and is not

searchable on the internet. Your personal data will not be passed to any other third party without your consent, except where the University is required to do so by law.

6. Removing your details and other data protection rights

If you would like to remove your record from the database please contact [ials@sas.ac.uk](mailto:ials@sas.ac.uk).

You have a number of formal rights under the General Data Protection Regulation, such as the right of access to your data (the 'Subject Access Right'). For more information please see the University's Data Protection page at the following link: <https://london.ac.uk/about-us/how-university-run/policies/data-protection-policy>.

7. Finding out more

You can find out more at the University's Data Protection page at the following link: <https://london.ac.uk/about-us/how-university-run/policies/data-protection-policy>.