

## Council of Legal Education Archives, 1852-1997: Series list

*Please note that the CLE archives does **not** hold any examination results post 1957. Requests for results after this date should be addressed to the Bar Council.*

**Extent and medium:** 57 archive boxes, 111 volumes, 69 folders

**Access:** open to most papers over 30 years old other than papers relating to the Barrow report at CLE 69, which are closed for 50 years in line with the closure period for the Barrow collection, and CLE 55 and CLE 68 which are closed for 75 years as they contain personal data.

Applications by bona fide researchers for accelerated access should be addressed to the Chair of the Trustees, The Inns of Court and Bar Educational Trust (ICBET); 9 Gray's Inn Square, London WC1R 5JF, giving reasons for the request.

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Many of the CLE's minute books and volumes of documents are in a fragile condition and therefore may not be photocopied.

**Copyright:** vested in the University of London for the period of the loan.

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## COUNCIL OF LEGAL EDUCATION ARCHIVES: SERIES LIST

### CLE 1: Minutes and Papers of Committees of the Inns of Court, 1845-1962

Extent and form: 8 volumes

Access: open

Reproduction: fragile - not to be copied

Administrative history: the first Legal Education Committee of the Four Inns (CLE 1/1), established in 1845, recommended in 1852 the creation of a standing Council of Legal Education, resulting in the establishment of the CLE. In 1858 a second Legal Education Committee of the Four Inns (CLE 1/2) was established to reconsider the whole subject of legal education; it produced its report in 1959. In 1863 a Joint Board of Examiners (CLE 1/3) was appointed by the Four Inns to conduct the examination of students previous to admission at any of the Inns. A further Committee of the Four Inns (CLE 1/4) was set up in 1870 to discuss the proposals of the Legal Education Association for the establishment of a University or School of Law. Its report was produced in 1871. The Standing Joint Committee on the Duties and Discipline of the Bar (CLE 1/5), possibly established in 1910 with representatives from each of the Inns, also dealt with regulations for admission of students.

Scope and content: this series contains the minute books of legal education and related committees of the Inns of Court. They may be the original minute books, or copies made for the CLE.

Item list:

Reference	Title	Dates
CLE 1/1	Legal Education Committee: minute book	1845-1852
CLE 1/2	Legal Education Committee of the Four Inns of Court: minutes of proceedings	1858-1859
<u>CLE 1/3</u>	Joint Board of Examiners (of the Four Inns): rules, minutes and orders and results of examinations (bound vols with integral indexes):-	1863-1911
CLE 1/3/1		1863-1875
CLE 1/3/2		1875-1898
CLE 1/3/3		1899-1911
CLE 1/4	Legal Education Committee of the Four Inns of Court: minute book	1870-1871

Reference	Title	Dates
<u>CLE 1/5</u>	Reports of the Standing Joint Committee on the Duties and Discipline of the Bar (bound volumes). The series appears to be incomplete; in the report of the meeting which disbanded the committee in 1962 it is noted that the committee has functioned for 50 years, indicating that it was instituted in c.1910. The extant volumes deal with regulations on admission of students in absentia e.g. because of the war, as follows:-	1942-1962
CLE 1/5/1		1942-1953
CLE 1/5/2		1953-1962

## **CLE 2: Minutes of Proceedings of the Council of Legal Education, 1852-1997**

Extent and form: 18 volumes.

Access: open 30 years after last date on file. **Closed items are designated in red.**

Conditions of copying: fragile: not to be copied. Loose minutes at CLE 4 should be used for photocopying of later papers.

Administrative history: the CLE and its Council were established by the Committee of the Four Inns in 1852. Meetings of the Council were held in one of the Inns of Court until the CLE obtained its own premises.

Scope and content: the minute books contain minutes of proceedings, including the establishment and amendment of rules and regulations, reports, including annual reports to the Senate of the Four Inns (later the Bar Council) and accounts, lists of students passing examinations and lists of studentships awarded.

Arrangement: volumes 1-14 are so numbered on the spine.

Finding aids: volumes 1-13 have integral indexes.

Item list:

Reference	Description	Dates
CLE 2/1	Minute book	1852-1861
CLE 2/2	Minute book	1861-1868
CLE 2/3	Minute book	1869-1874
CLE 2/4	Minute book	1875-1881
CLE 2/5	Minute book	1881-1890
CLE 2/6	Minute book	1891-1897
CLE 2/7	Minute book	1898-1905
CLE 2/8	Minute book	1906-1912

Reference	Description	Dates
CLE 2/9	Minute book	1912-1920
CLE 2/10	Minute book	1920-1931
CLE 2/11	Minute book	1931-1949
CLE 2/12	Minute book	1949-1959
CLE 2/13	Minute book	1960-1969
CLE 2/14	Minute book	1969-1975
CLE 2/15	Minute book	1975-1987
CLE 2/16	Minute book	1987-1992
CLE 2/17	Minute book	1993-1995
CLE 2/18	Minute book	1996-1997

### CLE 3: Duplicate Minutes of Council Meetings, 1856-1864

Extent and form: 2 volumes

Access: open

Conditions of copying: fragile: not to be photocopied

Scope and content: this series comprises two volumes of duplicate minutes. There is no indication as to why the copies were made, but it is possible that they were intended for one of the Inns of Court.

Item list:

Reference	Title	Dates
CLE 3/1	Minutes of meetings	1856-1863
CLE 3/2	Minutes of meetings	1863-1864

### CLE 4: Council Agenda, Minutes and Papers, 1968-1997

Extent and form: 7 boxes

Access: open 30 years after last date on file. **Closed items are designated in red.**

Scope and content: this series comprises loose agenda, minutes and papers, some annotated, of Council proceedings. The records are more detailed and often contain more information than the minute books at CLE 3. From the 1980s some papers are addressed to the Dean of IC SL, and some Dean's and Registrar's correspondence is included, so it is probable that the series comprises the Dean's copies of minutes and papers following the School's establishment in 1967. It appears from the numbering system that the series was not maintained prior to 1968.

Arrangement: the papers were originally filed, in chronological order in ring binders and numbered 1-29; each group of papers has now been placed in folders in the same order.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 4/1	Agenda, minutes and papers	July 1968 - Oct 1969
CLE 4/2	Agenda, minutes and papers	Dec 1969 - Nov 1970
CLE 4/3	Agenda, minutes and papers	Dec 1970 - Oct 1971
CLE 4/4	Agenda, minutes and papers	Nov 1971 - Dec 1972
CLE 4/5	Agenda, minutes and papers	Jan 1973 - July 1974
CLE 4/6	Agenda, minutes and papers	Oct 1974 - May 1976
CLE 4/7	Agenda, minutes and papers	July 1976 - Feb 1978
CLE 4/8	Agenda, minutes and papers	Apr 1978 - Feb 1980
CLE 4/9	Agenda, minutes and papers	Feb 1980 - July 1981
CLE 4/10	Agenda, minutes and papers	Dec 1981 - June 1983
CLE 4/11	Agenda, minutes and papers	Oct 1983 - Nov 1985
CLE 4/12	Agenda, minutes and papers	Jan – Nov 1986
CLE 4/13	Agenda, minutes and papers	Jan – May 1987
CLE 4/14	Agenda, minutes and papers	July 1987
CLE 4/15	Agenda, minutes and papers	Feb – Mar 1988
CLE 4/16	Agenda, minutes and papers	June – Oct 1988
CLE 4/17	Agenda, minutes and papers	Dec 1988 - Apr 1989
CLE 4/18	Agenda, minutes and papers	May – July 1989
CLE 4/19	Agenda, minutes and papers	Oct 1989
CLE 4/20	Agenda, minutes and papers	Dec 1989 - May 1990
CLE 4/21	Agenda, minutes and papers	July 1990 - Feb 1991
CLE 4/22	Agenda, minutes and papers	Mar - July 1991
CLE 4/23	Agenda, minutes and papers	Oct 1991
CLE 4/24	Agenda, minutes and papers	Dec 1991- Mar 1992
CLE 4/25	Agenda, minutes and papers	June – July 1992
CLE 4/26	Agenda, minutes and papers	Oct 1992 - Feb 1993
CLE 4/27	Agenda, minutes and papers	Feb - Mar 1993
CLE 4/28	Agenda, minutes and papers	Mar - June 1993
CLE 4/29	Agenda, minutes and papers	July - Oct 1993

Reference	Title	Dates
CLE 4/30	Agenda, minutes and papers	Nov - Dec 1993
CLE 4/31	Agenda, minutes and papers	Feb - Apr 1994
CLE 4/32	Agenda, minutes and papers	May - July 1994
CLE 4/33	Agenda, minutes and papers	July - Oct 1994
CLE 4/34	Agenda, minutes and papers	Nov - Dec 1994
CLE 4/35	Agenda, minutes and papers	Feb 1995
CLE 4/36	Agenda, minutes and papers	Mar 1995
CLE 4/37	Agenda, minutes and papers	June 1995
CLE 4/38	Agenda, minutes and papers	July 1995
CLE 4/39	Agenda, minutes and papers	Sept - Oct 1995
CLE 4/40	Agenda, minutes and papers	Nov - Dec 1995
CLE 4/41	Agenda, minutes and papers	Feb 1996
CLE 4/42	Agenda, minutes and papers	Mar 1996
CLE 4/43	Agenda, minutes and papers	June - July 1996
CLE 4/44	Agenda, minutes and papers	Sep 1996 - Jan 1997

## **CLE 5: Consolidated Regulations of the Four Inns of Court, 1852-1995**

Extent and form: 2 volumes, 1 box

Access: open

Conditions of copying: items 1-2 fragile - not to be photocopied

Scope and content: these volumes contain rules and regulations of the Inns, including reports of joint committees of the Four Inns. The regulations were issued on behalf of the Inns by the CLE.

Item list:

Reference	Title	Dates
CLE 5/1	Consolidated Regulations (bound vol)	1852-1922
CLE 5/2	Consolidated Regulations (bound vol)	1922-1950
CLE 5/3	Consolidated Regulations (printed pamphlets)	1950-1996
CLE 5/4	Consolidated Regulations: notes on amendments	1971-1984
CLE 5/5	Consolidated Regulations: notes on amendments	1985-1989

## **CLE 6: Printed Documents, 1852-1933**

Extent and form: 9 volumes

Access: open

Conditions of copying: fragile - not to be photocopied

Scope and content: these bound volumes comprise the CLE's rules for the public examinations of students, including prospectuses and some correspondence.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 6/1	Printed documents	1852-1863
CLE 6/2	Printed documents	1863-1880
CLE 6/3	Printed documents	1880-1894
CLE 6/4	Printed documents	1894-1898
CLE 6/5	Printed documents	1902-1909
CLE 6/6	Printed documents	1922-1924
CLE 6/7	Printed documents	1924-1927
CLE 6/8	Printed documents	1928-1930
CLE 6/9	Printed documents	1930-1933

## **CLE 7: Cash Books, 1852-1915**

Extent and form: 4 volumes

Access: open

Conditions of copying: fragile - not to be photocopied

Administrative history: the volumes in the following series (CLE 7-10) comprise the surviving records of the CLE's financial papers from 1852-1915. In 1915 a new system for regulating the CLE's finances was instituted with the creation of the Finance (later Finance and Administration) Committee (see CLE 21-24).

Scope and content: all four surviving volumes in this series list monies received and paid. CLE 7/1 and 3 also give annual abstracts. The two later volumes are numbered "3" and "4" on the cover. Two volumes, numbered 1-2, appear to be wanting for the period 1880-1891, as "cash book no 2" for the 1890s is referred to in CLE 7/3.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 7/1	Cash book	1852-1863
CLE 7/2	Cash book	1864-1879

Reference	Title	Dates
	[Cash book: <u>wanting</u> ]	[1880-1891]
CLE 7/3	Cash book. Marked "No 3"	1892-1905
CLE 7/4	Cash book. Marked "No 4"	1905-1915

## **CLE 8: Records of Vouchers for Payments, 1864-1912**

Extent and form: 3 volumes

Access: open

Scope and content: these volumes record payments to readers and examiners and other expenses. It is probable that several volumes in the series are wanting.

Item list:

Reference	Title	Dates
CLE 8/1	Record of vouchers for payments	1864-1880
	[Record <u>wanting</u> ]	[1881-1894]
CLE 8/2	Record of vouchers for payments	1895-1904
CLE 8/3	Record of vouchers for payments	1904-1912

## **CLE 9: CLE Payments by the Inns Of Court, 1879-1912**

Extent and form: 1 volume

Access: open

Scope and content: payments are listed chronologically by Inn of Court. Again, this volume is probably the only surviving one of a larger series.

## **CLE 10: Ledger, Lecture Payments, 1897-1915**

Extent and form: 1 volume

Access: open

Scope and content: indexed. Payments are listed by name of reader or lecturer and by year.

## **CLE 11: Examinations Performance Records, 1861-1957**

Extent and form: 24 volumes

Access: items 1-20 open. Remainder closed for 75 years to protect personal data. **Closed items are designated in red.**

Conditions of copying: fragile - not to be photocopied

Scope and content: the volumes contain the results of the examinations of students of the Inns of Court.

Arrangement: arranged chronologically by examination, with name, Inn, marks and total marks. The volumes are numbered on the spine (nos 2-31); several are wanting.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 11/1	Examinations performance record. With index. Spine missing, but probably No 1	1861-1871
CLE 11/2	No 2	1871-1878
CLE 11/3	No 3	1879-1888
CLE 11/4	No 4	1888-1897
CLE 11/5	No 5	1897-1903
CLE 11/6	No 6	T1903-H1908
CLE 11/7	No 7	E1908-H1911
CLE 11/8	No 8	E1911-T1913
CLE 11/9	No 9	M1913-E1916
CLE 11/10	No 10	T1916-T1920
CLE 11/11	No 11	M1920-M1922
CLE 11/12	No 12	H1923-M1924
CLE 11/13	No 13	H1925-M1926
CLE 11/14	No 14	H1927-M1928
CLE 11/15	No 15	H1929-M1930
CLE 11/16	No 16	H1931-M1932
CLE 11/17	No 17	H1933-M1934
CLE 11/18	No 18	H1935-M1936
CLE 11/19	No 19	H1937-M1938
CLE 11/20	No 20	H1939-T1941
	[Nos 21-23 <u>wanting</u> ]	
CLE 11/21	No 24	M1949-T1950
	[Nos 25-27 <u>wanting</u> ]	
CLE 11/22	No 28	M1953-T1954
	[No 29 <u>wanting</u> ]	
CLE 11/23	No 30	M1955-T1956

Reference	Title	Dates
CLE 11/24	No 31	M1956-T1957

### **CLE 12: CLE Letter Book, 1866-1867**

Extent and form: 1 volume

Access: open

Conditions of copying: fragile - not to be photocopied

Scope and content: this volume contains letters addressed to the CLE Chairman concerning appointment of Readers and examiners, with some memorials from students. It is apparently the only surviving letter book.

### **CLE 13: Minute Book of the Committee of the CLE on Education and Examinations, 1872-1881**

Extent and form: 1 volume

Access: open

Conditions of copying: fragile - not to be photocopied

Administrative history: the Committee, consisting of eight members of Council, was established by the CLE on 22 February 1872 for the purpose of considering and reporting to Council upon a comprehensive system of legal education for students for the Bar. It also considered the reports of the Royal Commission on the Inns of 1855 and the Committee of the Four Inns of 1859. The last surviving entry is in 1881; later Committee papers have not survived, though Council minutes show that the Committee continued to make regular reports until it was replaced by the Board of Studies in 1891 (see CLE 18).

### **CLE 14: Annual Reports, 1893-1967**

Extent and form: 3 volumes

Access: open

Administrative history: these reports were made annually to the Inns of Court by the CLE in accordance with the requirements of the Consolidated Regulations of 1891 on the appointment of Readers and the creation of the Board of Studies and a General Board of Examiners to oversee lectures and prepare prospectuses.

Scope and content: the reports give details of lectures and classes, examinations, prizes and scholarships. The reports were discontinued from January 1967; in May that year the CLE ceased to be directly responsible to the Inns and answered to the newly constituted Senate of the Inns of Court.

Item list:

Reference	Title	Dates
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CLE 14/1	Annual Reports	1893-1921
CLE 14/2	Annual Reports	1921-1949
CLE 14/3	Annual Reports	1950-1967

## **CLE 15: CLE Calendars, 1901-1991/2**

Extent and form: 4 boxes

Access: open

Scope and content: the calendars, which were published annually from 1901 with the title "Calendar of the CLE and the Inns of Court", include details of members of Council, Consolidated Regulations, Rules for examinations of students, examination questions, lectures and classes, scholarships and prizes and pass certificates. Earlier calendars have indexes to students passing examinations. Some calendars are either wanting or were not published for certain years. Calendars for the following years are extant:-

1901	1902	1903/4	1904/5	1905/6	1906/7
1907/8	[1908/9-1913/14 <u>wanting</u> ]				
1914/15	1915/16	1916/17	1917/18	[1918/19-1919/20 <u>wanting</u> ]	
1920/21	1921/22	[1922/23 <u>wanting</u> ]			
1923/24	1924/25	1925/26	1926/27	1927/28	1928/29
1929/30	1930/31	1931/32	1932/33	1933/34	1934/35
1935/36	1936/37	[1937/38 <u>wanting</u> ]			
1938/39	1939/40	1940/41	1941/42	1942/43	1943/44
1944/45	1945/46	1946/47	1947/48	1948/49	1949/50
1950/51	1951/52	1952/53	1953/54	1954/55	1955/56
1956/57	1957/58	1958/59	1959/60	1960/61	1961/62
1962/63	1963/64	1964/65	1965/66	1966/67	1967/68
1968/69	1969/70	[1970/71 <u>wanting</u> ]			
1971/72	1972/73	1973/74	1974/75	1975/76	1976/77
1977/78	1978/79	1979/80	1980/81	1981/82	1982/83
1983/84	1984/85	1985/86	1986/87	1987/88	1988/89
1989/90	1990/91	1991/92			

## **CLE 16: Draft Joint Report on Clifford's Inn and the Sale of New Inn, 1902**

Extent and form: 1 folder

Access: open

Administrative history: Clifford's Inn and New Inn were two Inns of Chancery; the CLE acquired an endowment through their sale. In 1902 two Committees were appointed to consider the fate of Clifford's Inn and to consider the monies arising from the sale of New Inn respectively. The two Committees put forward a joint report in October 1902. The extant copy is a draft.

## **CLE 17: Register of Attendance at Periodic Lectures, 1903-1922**

Extent and form: 1 volume

Access: open

Conditions of copying: fragile - not to be photocopied

Scope and content: there is no indication as to whether this volume is the only surviving part of a larger series. The first half of the volume covers the period 1903-1908, listing attendance under lecture, then Inn of Court. The second half covers attendance at evening lectures from 1920-1922, by name of lecture, lecturer, date and numbers attending.

## **CLE 18: Minute Books of the Board of Studies, 1907-1995**

Extent and form: 7 volumes

Access: open 30 years after last date on file. **Closed items are designated in red.**

Conditions of copying: fragile - not to be photocopied. Loose minutes at CLE 19 should be used for photocopying of later papers.

Administrative history: the Board of Studies (BOS) was formally established by Consolidated Regulations of 1891 as a sub-committee of the CLE to oversee lectures and prepare prospectuses. The Board replaced the earlier Committee on Education and Examinations (see CLE 13), following the appointment of the first Director of Legal Studies in 1905. A General Board of Examiners to oversee examinations was also recommended. The Board met regularly until May 1996, when its responsibilities for academic matters were transferred to the Board of Studies of the Inns of Court School of Law.

Scope and content: the earliest minute book of the Board is wanting. The remaining volumes are numbered 2-6 on the spine, except for the last two, which are not numbered. Volumes 2-6 include integral indexes.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
	[No 1 <u>wanting</u> ]	
CLE 18/1	Minute book No 2	1907-1925
CLE 18/2	Minute book No 3	1925-1936
CLE 18/3	Minute book No 4	1937-1955
CLE 18/4	Minute book No 5	1955-1967

Reference	Title	Dates
CLE 18/5	Minute book No 6	1967-1974
CLE 18/6	Minute book	1974-1987
CLE 18/7	Minute book	1988-1995

## CLE 19: Board of Studies Agenda, Minutes and Papers, 1968-1996

Extent and form: 5 boxes

Access: open 30 years after last date on file. Closed items are designated in red.

Scope and content: this series comprises loose agenda, minutes and papers, some annotated, of BOS proceedings. The records are more detailed and often contain more information than the minute books at CLE 18.

Arrangement: the papers were originally filed in chronological order in ring binders numbered 1-22; each group of papers has now been placed in folders in the same order. As with loose Council minutes, it is probable that the series comprises the Dean of ICSSL's copies of minutes and papers following the School's establishment in 1967; it appears from the numbering system that the series was not maintained prior to 1968.

Item list:

Reference	Title	Dates
CLE 19/1	Agenda, minutes and papers	1968-1969
CLE 19/3	Agenda, minutes and papers	1972
CLE 19/4	Agenda, minutes and papers	1973
CLE 19/5	Agenda, minutes and papers	1974-1975
CLE 19/6	Agenda, minutes and papers	1976-1977
CLE 19/7	Agenda, minutes and papers	1978
CLE 19/8	Agenda, minutes and papers	1979-1980
CLE 19/9	Agenda, minutes and papers	1981-1983
CLE 19/10	Agenda, minutes and papers	1984-1985
CLE 19/11	Agenda, minutes and papers	1986
CLE 19/12	Agenda, minutes and papers	1987
CLE 19/13	Agenda, minutes and papers	1988
CLE 19/14	Agenda, minutes and papers	1989
CLE 19/15	Agenda, minutes and papers	1990
CLE 19/16	Agenda, minutes and papers	Jan - Oct 1991
CLE 19/17	Agenda, minutes and papers	Nov 1991 - Feb 1992

Reference	Title	Dates
CLE 19/18	Agenda, minutes and papers	May 1992
CLE 19/19	Agenda, minutes and papers	July 1992
CLE 19/20	Agenda, minutes and papers	Nov 1992
CLE 19/21	Agenda, minutes and papers	Jan 1993
CLE 19/22	Agenda, minutes and papers	Mar - May 1993
CLE 19/23	Agenda, minutes and papers	June - Oct 1993
CLE 19/24	Agenda, minutes and papers	Nov 1993
CLE 19/25	Agenda, minutes and papers	Jan - May 1994
CLE 19/26	Agenda, minutes and papers	June - Oct 1994
CLE 19/27	Agenda, minutes and papers	Nov 1994
CLE 19/28	Agenda, minutes and papers	Jan - Mar 1995
CLE 19/29	Agenda, minutes and papers	May - June 1995
CLE 19/30	Agenda, minutes and papers	Oct 1995
CLE 19/31	Agenda, minutes and papers	Nov 1995 - Jan 1996
CLE 19/32	Agenda, minutes and papers	Mar 1996
CLE 19/33	Agenda, minutes and papers	Mar - May 1996

## CLE 20: Exemption Cases Books, 1927-1951

Extent and form: 2 volumes

Access: item 1 open. Item 2 closed for 75 years (until 2026) to protect personal data.

Conditions of copying: fragile - not to be photocopied

Item list:

Reference	Title	Dates
	[volume 1 is <u>wanting</u> ]	
CLE 20/1	Exemption Cases book Vol 2. With integral index	1927-1936
CLE 20/2	Exemption Cases book Vol 3	1936-1951

## CLE 21: Minute Books of the Finance (later Finance and Administration) Committee, 1915-1997

Extent and form: 7 volumes

Access: open 30 years after last date on file. Closed items are designated in red.

Administrative history: in October 1914 the Council appointed a Committee to examine and

report upon the expenditure of the Council. The Committee recommended the establishment of a Finance Committee, comprising one member from each of the four Inns, with the Council and Board of Studies Chairmen as ex-officio members. The Committee's brief was to examine all proposals for expenditure and investment of funds, to authorise payments and to arrange auditing of accounts. The Committee was to run two accounts, the General (Common Fund) Account and the New Inn Account.

The Committee met irregularly, sometimes only once per annum. By the late 1980s it was meeting 4-5 times per year. In August 1969 the Committee was reconstituted as the Finance and Administration Committee to include a member from the Bar Council. In 1996 responsibility for financial and administrative matters was transferred from the Committee to the governing body of the Inns of Court School of Law.

Scope and content: the first five volumes in the series are numbered 1-5 on the spine and include integral indexes.

Item list:

Reference	Title	Dates
CLE 21/1	Minute book No 1	1915-1924
CLE 21/2	Minute book No 2	1925-1939
CLE 21/3	Minute book No 3	1939-1955
CLE 21/4	Minute book No 4	1955-1967
CLE 21/5	Minute book No 5	1967-1985
CLE 21/6	Minute book	1986-1995
CLE 21/7	Minute book	1995-1997

## **CLE 22: Duplicate Finance Committee Minute Book, 1945-1950**

Extent and form: 1 volume

Access: open

Scope and content: this series comprises one volume of duplicate minutes. There is no indication as to why or for whom the copy was made.

## **Cle 23: Finance (later Finance and Administration) Committee Agenda, Minutes and Papers, 1968-1996**

Extent and form: 5 boxes

Access: open 30 years after last date on file. **Closed items are designated in red.**

Scope and content: this series comprises loose agenda, minutes and papers, some annotated, of FAC proceedings. The records are more detailed and often contain more information than the minute books at CLE 21. As with loose Council minutes, it is probable that the series comprises the Inns of Court School of Law's copies of minutes and papers following its

establishment in 1967; it appears from the numbering system that the series was not maintained prior to 1968.

Arrangement: the papers were originally filed in chronological order in ring binders numbered 1-18; each group of papers has now been placed in folders in the same order.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 23/1	Agenda, minutes and papers. Includes list of agenda	1968-1969
CLE 23/2	Agenda, minutes and papers. Includes list of agenda	1970-1972
CLE 23/3	Agenda, minutes and papers	1973-1979
CLE 23/4	Agenda, minutes and papers	1980-1984
CLE 23/5	Agenda, minutes and papers	1985
CLE 23/6	Agenda, minutes and papers	1986
CLE 23/7	Agenda, minutes and papers	Feb - Mar 1987
CLE 23/8	Agenda, minutes and papers	June - Nov 1987
CLE 23/9	Agenda, minutes and papers	Jan - Oct 1988
CLE 23/10	Agenda, minutes and papers	Nov 1988
CLE 23/11	Agenda, minutes and papers	Jan - May 1989
CLE 23/12	Agenda, minutes and papers	June - Oct 1989
CLE 23/13	Agenda, minutes and papers	Nov - Dec 1989
CLE 23/14	Agenda, minutes and papers	Jan - Feb 1990
CLE 23/15	Agenda, minutes and papers	May - July 1990
CLE 23/16	Agenda, minutes and papers	Sept - Nov 1990
CLE 23/17	Agenda, minutes and papers	Jan - May 1991
CLE 23/18	Agenda, minutes and papers	July - Oct 1991
CLE 23/19	Agenda, minutes and papers	Nov 1991
CLE 23/20	Agenda, minutes and papers	Jan - May 1992
CLE 23/21	Agenda, minutes and papers	July 1992
CLE 23/22	Agenda, minutes and papers	Nov 1992 - Mar 1993
CLE 23/23	Agenda, minutes and papers	May - July 1993
CLE 23/24	Agenda, minutes and papers	Sept - Nov 1993
CLE 23/25	Agenda, minutes and papers	Jan - Mar 1994
CLE 23/26	Agenda, minutes and papers	May - July 1994
CLE 23/27	Agenda, minutes and papers	Oct - Nov 1994

Reference	Title	Dates
CLE 23/28	Agenda, minutes and papers	Jan - Mar 1995
CLE 23/29	Agenda, minutes and papers	May 1995
CLE 23/30	Agenda, minutes and papers	July 1995
CLE 23/31	Agenda, minutes and papers	Oct - Nov 1995
CLE 23/32	Agenda, minutes and papers	Jan 1996
CLE 23/33	Agenda, minutes and papers	Mar - May 1996

## **CLE 24: Finance Committee Correspondence and Papers, 1942-1971**

Extent and form: 1 box

Access: items 1-5, 8 open [why rest closed?](#)

Scope and content: the files listed below, originally in a box marked "Finance Committee papers", comprise a collection of documents covering procedure and policy changes, and are probably papers surviving a weeding exercise.

Arrangement: the original file order and titles have been retained.

Item list:

Reference	Title	Dates
CLE 24/1	Payment of Accounts [procedure]	1942
CLE 24/2	Finance and Administration [Rules of] procedure	1948-1966
CLE 24/3	[Statements of] Holdings	1961-1963
CLE 24/4	Changes in investments	1966-1968
CLE 24/5	Fees for Bar students	1968
CLE 24/6	Financial matters [reports on CLE financial position]	1969-1971
CLE 24/7	Senate meetings [on] future finances [Senate Future Finance Working Party]	1977
CLE 24/8	Insurance certificates and related correspondence	1958-1962
CLE 24/9	Contents inventory and valuation for insurance	1969
CLE 24/10	Review of costs and fees	1970

## **CLE 25: New Inn and Common Fund Abstracts of Accounts, 1905-1940**

Extent and form: 1 folder

Access: open

Scope and content: the series contains abstracts of CLE accounts for the New Inn Fund (1905-1909) and for both New Inn and the Common Fund accounts from 1914-1940. Both accounts

were administered by the Finance Committee.

### **CLE 26: New Inn Fund Ledgers, 1915-1965**

Extent and form: 2 volumes

Access: open

Scope and content: the volumes are numbered 1-2 and have integral indexes. After 1965 separate account books for the New Inn Fund ceased to be kept but were included in the general accounting records of the CLE (see, eg, CLE 35).

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 26/1	New Inn Fund Ledger No 1	1915-1935
CLE 26/2	New Inn Fund Ledger No 2	1936-1965

### **CLE 27: New Inn Cash Book, 1916-1952**

Extent and form: 1 volume

Access: open

Scope and content: the volume is marked No 1 on the cover, indicating that a second volume once existed, probably for the period 1953-1965.

### **CLE 28: Common Fund Ledgers, 1915-1961**

Extent and form: 7 volumes

Access: open

Scope and content: the first five volumes are numbered 1-5; all volumes have integral indexes. Entries include salaries, contributions from the Inns of Court and administrative expenses.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 28/1	Common Fund ledger No 1	1915-1921
CLE 28/2	Common Fund ledger No 2	1921-1929
CLE 28/3	Common Fund ledger No 3	1929-1938
CLE 28/4	Common Fund ledger No 4	1938-1948
CLE 28/5	Common Fund ledger No 5	1948-1954
CLE 28/6	Common Fund ledger	1955-1960
CLE 28/7	Common Fund ledger	1961-1968

## **CLE 29: Common Fund Cash Books, 1924-1950**

Extent and form: 4 volumes

Access: open

Arrangement: the volumes are numbered 2-5.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
	[Cash book no 1 <u>wanting</u> ]	
CLE 29/1	Common Fund cash book No 2	1924-1931
CLE 29/2	Common Fund cash book No 3	1932-1940
CLE 29/3	Common Fund cash book No 4	1940-1948
CLE 29/4	Common Fund cash book No 5	1948-1950

## **CLE 30: Petty Cash Book, 1927-1942**

Extent and form: 1 volume

Access: open

Scope and content: the volume is numbered 2 on the spine. It also contains loose cuttings and correspondence concerning claims for war damage. Volume 1 and quite possibly one or two later volumes are wanting.

## **CLE 31: Audit Book, 1945-1964**

Extent and form: 1 volume

Access: open

Scope and content: this series consists of one volume marked "Accounts book" on the cover. It is in fact a book of audited accounts.

## **CLE 32: Submissions for Payment Book, 1948-1959**

Extent and form: 1 volume

Access: open

Scope and content: the volume contains submissions for payment for the New Inn and Common Fund accounts

## **CLE 33: House Committee Minute Book, 1949-1951**

Extent and form: 1 volume

Access: open

Conditions of reproduction: fragile - not to be photocopied

Administrative history: in 1947 the CLE moved from Old Square to new premises at No 7 Stone Buildings. In 1948 Council agreed to appoint a Committee to supervise and make recommendations to the Finance Committee with regard to all matters concerning the furnishing, equipment and decoration of the premises. The Committee made its final report at a joint meeting with the Finance Committee in 1951.

### **CLE 34: Income and Expenditure Books, 1950-1980**

Extent and form: 2 volumes

Access: item 1 open

Scope and content: the books cover general accounts. There is a gap in the series for the period 1958-1969.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 34/1	Income and expenditure book	1950-1957
CLE 34/2	Income and expenditure book	1970-1980

### **CLE 35: Income and Expenditure Books, Itemised Accounts, 1969-1984**

Extent and form: 2 volumes

Access: open

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 35/1	Income and expenditure book	1969-1983
CLE 35/2	Income and expenditure book	1969-1984

### **CLE 36: Account Book, Special Accounts, 1969-1980**

Extent and form: 1 volume

Access: open

Scope and content: the account book contains details of the following:

- Barstow Scholarship account 1970-1977
- New Inn current account 1970-1980
- Staff Benevolent Fund account 1969-1980

### **CLE 37: Payroll Books, 1970-1984**

Extent and form: 2 volumes

Access: open

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 37/1	Pay roll (accounts/administration)	1970-1984
CLE 37/2	Pay Roll (clerical)	1970-1981

### **CLE 38: Audited Annual Accounts, 1971-1995**

Extent and form: 1 box

Access: open 30 years after last date on file. **Accounts for 1990-1995 closed.**

Scope and content: the box contains unsigned copies of audited accounts for the years 1971-1995.

### **CLE 39: Historical Files, Teaching and Examinations, 1906-1967**

Extent and form: 1 box

Access: open

Scope and content: weeding exercises were carried out by the CLE at various times, and this series and the next four series (CLE 40-43) appear to be collections of individual documents or files removed from their original context due to their probable administrative reference and/or historical value. The files listed below were originally in a box marked "Archive material 1: misc. teaching/exams etc 1914-17, 1930s and 1950s etc". The box contained the following files, apparently created as an historical archive, each containing one copy of a relevant rule or regulation.

Arrangement: the original file order and titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 39/1	Admission qualifications: reports on examinations in secondary schools and subsequent correspondence on recognition by the Council of certificates. [subsequent files numbered i-xii]:-	1914-1917
CLE 39/2	i) Statement of the CLE's views on legal education 1933	1933
CLE 39/3	ii) Report on the teaching of advocacy	1934
CLE 39/4	iii) Document concerning proposed changes in the syllabus	1926; 1934-1935

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 39/5	iv) History of the rules for changes in the curriculum	1936
CLE 39/6	v) Memorandum on compulsory reading in Chambers	1931-1937
CLE 39/7	vi) Memorandum on tutorials	1950
CLE 39/8	vii) Colonial students' law tutorials	1951
CLE 39/9	viii) Further memorandum of Gilbert Paull concerning his certificate of pupillage	1951
CLE 39/10	ix) Papers on the inclusion of Roman-Dutch Law and Hindu and Mohammedan Law	1906-1907; 1936
CLE 39/11	x) Introduction of Public International Law into syllabus	1947-1948
CLE 39/12	xi) Appointment and payment of reader, examiners etc	1907-1930
CLE 39/13	xii) Report on the remuneration of teaching staff [subsequent files numbered i-iv]	1951
CLE 39/14	i) Composition of the Council	1939; 1946
CLE 39/15	ii) BOS - history	1915-1956
CLE 39/16	iii) CR [Consolidated Regulations] - proposed amendments 1936, CR 2A amendment 1950	1936; 1950
CLE 39/17	iv) CR 2A - wording [subsequent files numbered i-xi]	1950
CLE 39/18	i) Standard of exams and marking	1932
CLE 39/19	ii) Changes in Part II Examination	1936
CLE 39/20	iii) Examination marking rules	1937-1938
CLE 39/21	iv) Overseas examinations	1949
CLE 39/22	v) Standard of Bar Examinations	1950
CLE 39/23	vi) Cheating in Bar Examinations	1951
CLE 39/24	vii) Examination rules for candidates	n.d.
CLE 39/25	viii) Changes in the Bar Examinations	1964
CLE 39/26	ix) Bar Examinations results	1965/6
CLE 39/27	x) Part II: detailed result form	1966
CLE 39/28	xi) CR 23 stops	1967

## **CLE 40: Historical Files, CLE History and Students, 1937-1984**

Extent and form: 1 box

Access: open

Scope and content: the files listed below were originally in a box marked: "miscellaneous documents from student files pre 1980" and a folder marked "historical file 1949-1984"; as both items contained much of the same material they were amalgamated into one series. The papers mostly comprise regulations, exam papers, lecture timetables and lists of scholarships and awards. Original file titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 40/1	"Historical file": contains lists of the documents in CLE 40/2 and some documents in CLE 40/4, plus papers relating to review and disposal of student files	1986
CLE 40/2	"Reports, papers etc": historical papers, chronologically arranged	1949-1984
CLE 40/3	"General information": historical summary of legal education in England and Wales and the development of the CLE, with some papers relating to regulations on admissions and qualifications	n.d.
CLE 40/4	[Untitled] miscellaneous press cuttings, lecture timetables, regulations and sample documents relating to applications for exemptions	1937-1968

### **CLE 41: Historical Files, Miscellaneous Reports and Papers, 1951-1989**

Extent and form: 4 folders

Access: open

Scope and content: the series originally comprised one box titled "miscellaneous reports and papers". It appears to be a collection of reports and memoranda of historical interest.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 41/1	CLE Report on the General Certificate of Education	1951
CLE 41/2	Copy of the Report of the Legal Examinations Committee to the Treasurers of the Four Inns (Heald Report)	1963
CLE 41/3	Memoranda and reports on teaching and examinations	1963-1970
CLE 41/4	Memorandum and Articles of Association, with associated papers	1971
CLE 41/5	Memoranda and reports	1971-1989

## **CLE 42: Historical Files, Memoranda and Reports on Legal Education and Training, annotated, 1968-1984**

Extent and form: 2 folders

Access: open

Scope and content: this series comprises a collection of memoranda and reports, some annotated, on legal education and training.

Arrangement: chronological

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 42/1	Memoranda and reports	1968-1980
CLE 42/2	Memoranda and reports	1981-1984

## **CLE 43: Historical Files, Miscellaneous Correspondence, 1966-1986**

Extent and form: 9 folders

Access: open

Scope and content: this series appears to be another archival collection of selected papers. It originally comprised one unmarked box containing alphabetically arranged files; the original file titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 43/1	Announcements	1970-1976
CLE 43/2	Law Society	1975-1984
CLE 43/3	Statistics	1966-1970
CLE 43/4	EEC	1974
CLE 43/5	Free Representation Unit	n.d.
CLE 43/6	Mature students	1971-1975
CLE 43/7	Summary justice	n.d.
CLE 43/8	Practical exercises	1970-1984
CLE 43/9	Pupillage register	1974-1986

## **CLE 44: Chairman's Correspondence, 1967-1973**

Extent and form: 2 boxes

Access: item 8 open. Remainder **closed**. **Closed items are designated in red.**

Scope and content: this series contains the surviving correspondence and papers of Sir George Coldstream, the first full-time Chairman of the CLE (1970-1973). The records were originally in 3 boxes marked "Sir George Coldstream 1-3" and "Coldstream papers, financial planning 1970-1; closure of College of Law; Sir George Coldstream's files on".

Arrangement: the original order and file titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 44/1	Committee on Restoration of Pupillages	1972-1973
CLE 44/2	Legal Education Sub-committee	1969
CLE 44/3	CLE and Gibsons: memoranda on possible re-opening of Gibsons	1970
CLE 44/4	Statistics of students	1970
CLE 44/5	CLE expenditure	1970
CLE 44/6	Draft memorandum and articles for proposed incorporation of CLE	n.d.
CLE 44/7	Practical exercises; court attendances; syllabuses for new style learning; timetables etc	1970-1972
CLE 44/8	Legal Education Sub-committee: the new Final	1967
CLE 44/9	Overseas barristers for admission to Inns	1972
CLE 44/10	General correspondence on Northern Ireland	1970
CLE 44/11	The East Pakistani students	1970
CLE 44/12	Papers for meetings with student associations etc	1970
CLE 44/13	Incorporation Sub-committee	1969
CLE 44/14	Amendments to Consolidated Regulations	1972
CLE 44/15	Academic planning: estimated numbers of students; closing of College of Law	1970
CLE 44/16	Finance and Administration Committee; Senate Committee of Finances of CLE	1970
CLE 44/17 (Parts 1-2)	New fee structure and the Inn-assisted fee scheme	1969-1971

### **CLE 45: Dean of Faculty's (Later Dean Of IC SL) Correspondence, alphabetically arranged, 1960's-1991**

Extent and form: 2 boxes

Access: open 30 years after last date on file other than CLE 45/15 which contains personal data.  
Closed items are designated in red.

Administrative history: a Director of Legal Studies was appointed by Council in 1925; it was replaced by the post of Dean of Faculty (later renamed Dean of the Inns of Court School of Law) in 1968.

Scope and content: this series and the next three series comprise various sets of correspondence of two Deans, Charles Morrison (1968-1984) and Mary Phillips (1984- date).

Arrangement: the papers in this series are roughly alphabetically arranged; the original file order and titles have been retained.

Related material: earlier Directors' correspondence will probably be found in the historical papers at CLE 39-43.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 45/1	Appeals procedure	1980
CLE 45/2	Computers: Society for Computers and Law	1979-1980
<b>CLE 45/3</b>	<b>Constitution</b>	<b>1987-1991</b>
CLE 45/4	CNAA	1968-1985
CLE 45/5	New Scheme, CPE	1974-1976
CLE 45/6	Foreign and Commonwealth Office	1973-1974
CLE 45/7	F & CO quota	1973
CLE 45/8	Honorary [Barristers]	1973
CLE 45/9	Honorary calls to the Bar/exemptions from examinations	1972-1973
CLE 45/10	[name withheld]	1984-1987
CLE 45/11	Lord Chancellor's Department	1970-1973
<b>CLE 45/12</b>	<b>[no title: note on overseas students]</b>	<b>1988-1992</b>
CLE 45/13	Recognition	1975-1977
CLE 45/14	British Rail	1975
<b>CLE 45/15</b>	<b>Spoken English [contains personal data: closed until 2059]</b>	<b>1973-1984</b>
CLE 45/16	Miscellaneous papers	1960s-1970s
CLE 45/17	Sit-in	1968
CLE 45/18	Mature students	1973-1978
CLE 45/19	Renton [Committee]	1970-1975
CLE 45/20	Bar Students Reform Committee etc	1968
CLE 45/21	Cessation of Part I teaching A	1970s
CLE 45/22	Cessation of Part I teaching B	1970s

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 45/23	Cessation of Part I teaching C	1970s
CLE 45/24	Cessation of Part I teaching D	1970s
CLE 45/25	Cessation of Part I teaching E	1970s

### **CLE 46: Dean's General Correspondence and Papers, chronologically arranged, 1980-1982**

Extent and form: 4 folders

Access: open

Scope and content: this series contains the papers of Dean Charles Morrison and originally consisted of two files, with documents numbered in reverse order 1-92. A hand-written key to contents is at the beginning of the first file. The papers include information on qualifications, appeals procedures, grants and fees.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 46/1	Key to papers nos 1-92, and papers nos 1-20	1980
CLE 46/2	Papers nos 21-50	1980-1981
CLE 46/3	Papers nos 51-70	1981
CLE 46/4	Papers nos 71-92	1981-1982

### **CLE 47: Dean's Overseas Correspondence, alphabetically arranged, 1959-1994**

Extent and form: 2 boxes

Access: Closed. Closed items are designated in red.

Arrangement: the series originally consisted of five bundles of files, marked as follows (the original order has been retained):

Item list:

	<b>Title</b>	<b>Dates</b>
CLE 47/1	Bermuda	1980-1989
CLE 47/2	Channel islands	1980-1994
CLE 47/3	Cyprus	1976-1985
CLE 47/4	Ghana	1969-1981
CLE 47/5	Hong Kong	1994
CLE 47/6	India	1969-1981
CLE 47/7	Northern Ireland	1969-1970

	<b>Title</b>	<b>Dates</b>
CLE 47/8	Isle of Man	1983-1989
CLE 47/9	Malaysia	1968-1988
CLE 47/10	Mauritius	1975-1988
CLE 47/11	Nigeria	1969-1980
CLE 47/12	Nigeria - legal problems	1959-1960
CLE 47/13	Pakistan	1969-1992
CLE 47/14	Rhodesia	1970-1972
CLE 47/15	Singapore	1976-1987
CLE 47/16	Sri Lanka	1979
CLE 47/17	Sudan	1973
CLE 47/18	Thailand	1988
CLE 47/19	Turks & Caicos	1990-1991
CLE 47/20	Uganda	1969
CLE 47/21	West Indies	1973-1985
CLE 47/22	West Indies: Cayman Islands	1982-1986
CLE 47/23	Overseas responses to new scheme of training	1970
CLE 47/24	Overseas responses to new scheme of training - High Commissions	1970-1971

### **CLE 48: Dean's Correspondence with University Law Schools, alphabetically arranged, 1972-1991**

Extent and form: 2 boxes

Access: open 30 years after last date on file. **Closed items are designated in red.**

Arrangement: the series originally consisted of two bundles marked "Correspondence with University law schools B-C and E-Y", in alphabetical order as follows:

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 48/1	City of Birmingham Polytechnic	1974-1983
CLE 48/2	Birmingham University	1973-1988
CLE 48/3	Bristol Polytechnic	1971-1977
<b>CLE 48/4</b>	<b>Bristol University</b>	<b>1971-1995</b>
CLE 48/5	Brunel University	1977

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 48/6	University College at Buckingham	1974-1984
CLE 48/7	Cardiff University College	1974
CLE 48/8	City University	1973-1986
CLE 48/9	City and East London College	1976
CLE 48/10	City of London Polytechnic	1974-1979
CLE 48/11	Durham University	1972-1977
CLE 48/12	Ealing Polytechnic	1974-1986
CLE 48/13	University of Essex	1976
CLE 48/14	University of Exeter	1973-1974
CLE 48/15	Hull University	1972-1977
CLE 48/16	University of Kent at Canterbury	1983-1985
CLE 48/17	Kingston Polytechnic	1975
<b>CLE 48/18</b>	<b>Leeds Polytechnic</b>	<b>1971-1991</b>
CLE 48/19	Leeds University	1975-1989
CLE 48/20	University of London	1980-1983
CLE 48/21	Manchester Polytechnic	1973-1977
CLE 48/22	Manchester University	1982
CLE 48/23	University of Newcastle-upon-Tyne	1983-1988
CLE 48/24	North London Polytechnic	1974
CLE 48/25	Nottingham University	1986
CLE 48/26	Open University	1975-1979
<b>CLE 48/27</b>	<b>Oxford University</b>	<b>1973-1993</b>
<b>CLE 48/28</b>	<b>Polytechnic of Central London</b>	<b>1973-1991</b>
CLE 48/29	Southampton University	1975-1983
CLE 48/30	Trent Polytechnic	1974-1975
CLE 48/31	York University	1975

## **CLE 49: Miscellaneous Financial and Administrative Records, 1975-1996**

Extent and form: 1 box

Access: open 30 years after last date on file. **Closed items are designated in red.**

Scope and content: the files listed below were originally in three boxes marked "administration and finance; modern papers unsorted". They comprise papers and correspondence on various

changes in financial and administrative procedures. Some are Finance and Administration Committee papers; other papers are signed by the Chairman or the Dean. The original order and file titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 49/1	Fees	1975-1980
CLE 49/2	Working Party report etc	1985
CLE 49/3	Taylor Report	1991
CLE 49/4	Coopers & Lybrand Deloitte Study	1991
CLE 49/5	Coopers & Lybrand Business Plan for ICSL	1991
CLE 49/6	FAC document on financial policy	1991
CLE 49/7	Studentships: financial arrangements with the Inns and other individuals	1988-1992
CLE 49/8	Studentships Committee/Inns: statistics/planning etc	1987-1993
CLE 49/9	CLE studentships - the proposal	1988
CLE 49/10	Studentships - publicity	1987
CLE 49/11	[no title: loose papers on administration of teaching]	1989-1991
CLE 49/12	Constitution and membership - BOS, CLE and FAC	1990-1995
CLE 49/13	[no title: paper on law in Sierra Leone]	1987
CLE 49/14	Green Paper [on the work and organisation of the legal profession] responses	1989
CLE 49/15	Lord Chancellor's talk to students, 25/4/89	1989
CLE 49/16	Chairman's letter [on the Green Paper], 10/2/89	1989
CLE 49/17	Restructuring	1978-1988
CLE 49/18	Validation	1995
CLE 49/19	VAT	1973-1989
CLE 49/20	Investment policy	1981-1987
CLE 49/21	Auditors	1982-1987
CLE 49/22	Tax matters	1985
CLE 49/23	Examination fee payments pre 1988	1979-1987
CLE 49/24	Bar Education Finance Working Group	1989-1990
CLE 49/25	FAC work	1986-1990
CLE 49/26	Fees - overdue	1994-1995

## **CLE 50: Special Committee on Legal Education/Legal Education Sub-Committee Records, 1962-1970**

Extent and form: 11 folders

Access: items 1-9 open. **Closed items are designated in red**

Administrative history: in 1958 the CLE appointed a Special Committee to discuss proposed changes in legal education. The Committee was to consist of the Chairman of the BOS, the Director and four CLE members. Its function was purely advisory. Following the production of its final report in 1964 the committee was replaced by the Legal Education Sub-committee. Areas considered by the committees included the Post Final Practical Training Course, changes to Part I and Part II of the Bar Examinations and the Common Professional Examination.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 50/1	Memorandum on the terms of reference and development of the Special Committee on Legal Education	1962-1963
CLE 50/2	Special Committee general papers	1964
CLE 50/3	Report of the Special Committee on changes needed in Part I and Part II of the Bar Examinations	1964
CLE 50/4	Papers relating to the formation of the Legal Education Sub-committee	1965
CLE 50/5	Report of the Sub-committee on Part I of the Bar Examination	1965
CLE 50/6	Papers on the introduction of French law into Part I of the Bar Examinations	1965
CLE 50/7	Legal Education Sub-committee agenda, minutes and papers	1966
CLE 50/8	Agenda, minutes and papers	1967
CLE 50/9	Agenda, minutes and papers	1968
<b>CLE 50/10</b>	<b>Agenda, minutes and papers</b>	<b>1969</b>
<b>CLE 50/11</b>	<b>Agenda, minutes and papers</b>	<b>1970</b>

## **CLE 51: Records relating to the Post Final Practical Training Course (PFPTC), 1950-1966**

Extent and form: 6 folders

Access: open

Administrative history: the first PFPTC was started by the CLE in 1951. It was the first attempt to teach practical legal skills and techniques other than by the traditional method of

apprenticeship.

Arrangement: this series and the following series were formerly in a carton marked "PFPTC 1950-66 and later and exam changes (Pt I) 1966". Order is roughly chronological; original file titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 51/1	Tutorial classes as an alternative to Reading in Chambers	1950
CLE 51/2	Report on PFPTC pilot scheme	1965
CLE 51/3	Overseas students and the PFPTC	1965-1966
CLE 51/4	Letters from overseas	1965-1966
CLE 51/5	Commonwealth countries: documents relating to changes in Part I and the PFPTC	1966-1967
CLE 51/6	PFPTC general	1969-1973

## **CLE 52: Records relating to Changes in Part I of the Bar Examinations, 1963-1966**

Extent and form: 1 box

Access: open

Arrangement: this series formerly comprised three boxes marked "proposed changes in Part I: correspondence and draft/final documents". They were closed for 30 years from last date on file in a carton with the papers now at CLE 51, marked "PFPTC 1950-66 and later and exam changes (Pt I) 1966". Order is roughly chronological; original file titles have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 52/1	Meetings papers of the Board of Studies and the Legal Education Sub-committee to discuss changes	1963
CLE 52/2	Meetings papers of BOS and the Legal Education Sub-committee to discuss changes	1964
CLE 52/3	BOS background papers	1963
CLE 52/4	Correspondence with [Legal Education] committee members	1965-1966
CLE 52/5	Correspondence	1966
CLE 54/6	Nigeria	1965-1966
CLE 52/7	Replies from overseas	1966
CLE 52/8	Summary of replies from UK Faculties of Law on proposals for changes in Part I	1966

Reference	Title	Dates
CLE 52/9	Lord Justice Diplock's letter to UK universities	1966
CLE 52/10	Letter to the Treasurers of the Four Inns on the changes in Part I	1966
CLE 52/11	Memoranda to Commonwealth countries and covering letter to UK universities	1966
CLE 52/12	Memoranda on proposals for Part I exams	1966
CLE 52/13	Lord Diplock's letter to the Law Faculties of UK universities	1966
CLE 52/14	Changes in Part I: note on transitional arrangements	1966
CLE 52/15	Draft circular to Commonwealth countries	1966
CLE 52/16	Proposed changes in Part I: Appendix I	1966
CLE 52/17	Proposed changes in Part I: Appendix II	1966
CLE 52/18	Report of the Legal Education Sub-committee on Part I of the Bar Examinations	1966

### **CLE 53: Examination Papers, 1970-1991**

Extent and form: 1 box; 2 folders

Access: open

Item list:

Reference	Title	Dates
CLE 53/1	Michaelmas Exam 1970 and 1972 Part I & Part II (Old Syllabus); specimen questions for Part I and Part II 1971	1970-1972
CLE 53/2	Trinity 1971; Trinity 1972 - Michaelmas 1979 Part I	1971-1979
CLE 53/3	Michaelmas 1972-Trinity 1991: Part II General Paper I (Trinity 1972-Michaelmas 1979); Bar Examination General Paper (Trinity 1980-Trinity 1991)	1972-1991

### **CLE 54: Students' Welfare Committee Records, 1967-1980**

Extent and form: 4 folders

Access: open

Administrative history: student welfare was at first the responsibility of a Student Welfare Committee of the Senate. In 1968 the CLE took over this task. In 1978 responsibility for student welfare was again passed to the Senate of the Inns of Court and Bar.

Scope and content: this series comprises Committee agenda, minutes, monthly reports of the Students' Welfare Officer and correspondence, chronologically arranged.

Item list:

Reference	Dates	Description
CLE 54/1	1967-1969	Committee agenda, minutes and papers
CLE 54/2	1970-1972	Committee agenda, minutes and papers
CLE 54/3	1973-1978	Committee agenda, minutes and papers
CLE 54/4	1972-1980	Welfare Officer's correspondence and papers

### **CLE 55: Student Appeals Files (Sample Cases only), 1969-1982**

Extent and form: 1 archive box

Access: closed until 2057 (contains personal data).

Scope and content: the files in this series relate to student appeals against failure, and other complaints, and include correspondence, examination results, petitions, judgements and further appeals. The bulk of these records have been destroyed for data protection purposes; five sample cases have been retained to show procedures involved in the appeal process.

### **CLE 56: Report to the Inns Of Court and the Council of The Law Society on the Education of the two Branches of the Legal Profession and Easier Transfer Between Them (Diplock Report), 1965**

Extent and form: 1 folder

Access: open

Administrative history: in 1964 the Four Inns authorised a Special Committee on Proposals for Joint Education of both Branches of the Profession to be set up consisting equally of members the Inns of Court Executive Council and the CLE to discuss with the Law Society how far and in what way easier transfer between the two branches of the profession might be facilitated. The Chairman was Mr Justice Diplock. The series includes the report and background papers.

### **CLE 57: Papers relating to the Report of the Lord Chancellor's Committee on Legal Education (Ormrod Committee), 1966-1975**

Extent and form: 1 box

Access: open

Administrative history: the above Committee, chaired by the Hon Mr Justice Ormrod, was set up in 1967 to investigate the state of legal education and to make recommendations on changes. It made its report in 1971; its recommendations related to the education and training of both barristers and solicitors.

Scope and content: the series originally comprised one box marked "Ormrod Report 1971: related papers; proposed and actual changes" and a folder marked "a) Diplock Report in

Ormrod Style Part II; b) responses to Ormrod Report". Papers include submissions, background papers, discussion papers, correspondence and notes on meetings. Original file titles have been retained. There is a key to the contents of the first 9 files at CLE 57/1; these files also have a list of contents at the front.

Item list:

Reference	Title	Dates
CLE 57/1	[no title: key to contents of files 2-9]	n.d.
CLE 57/2	Statistics relating to Ormrod	1964-1975
CLE 57/3	Papers relating to Part II	1969-1976
CLE 57/4	Ormrod style Part II	1978
CLE 57/5	Ormrod style Part II	1978
CLE 57/6	Correspondence relating to Ormrod	1969
CLE 57/7	Meetings	1969-1975
CLE 57/8	Ormrod - miscellaneous	n.d.
CLE 57/9	[no title: loose background papers - list of contents at CLE 57/1]	n.d.
CLE 57/10	Diplock Report [papers of the Committee to consider the introduction of an Ormrod style Part II, chaired by Mr Justice Diplock; includes associated papers]	1972
CLE 57/11	Responses to Ormrod (chronological)	1971-1972

## **CLE 58: Advisory Committee on Legal Education Papers, 1972-1989**

Extent and form: 2 boxes

Access: open

Administrative history: as a result of the Ormrod Committee's report an Advisory Committee on Legal Education was set up in 1972 under the chairmanship of Lord Cross to discuss the Ormrod recommendations. Its terms of reference were to advise both the two branches of the legal profession and the universities and polytechnics engaged in teaching law on all matters affecting legal education and training. In 1976 chairmanship of the Committee passed to Lord Justice Lawton; it later passed to the Rt. Hon Lord Justice Woolf. The Committee was reconstituted in 1987 as the Lord Chancellor's Advisory Committee on Legal Education.

Scope and content: the papers below comprise the CLE's copies of Committee papers. They have been retained because they are often annotated and contain a considerable amount of CLE correspondence with the Committee. The original order has been retained.

Item list:

Reference	Description	Dates
CLE 58/1	Cross Committee: minutes and papers	1972-1976

Reference	Description	Dates
CLE 58/2	Cross Committee: reports 1-4	1972-1976
CLE 58/3	Cross Committee: background papers (chronologically arranged)	c.1972-1976
CLE 58/4	Lawton Committee: minutes and papers	1976-1983
CLE 58/5	Lawton Committee: reports 5-8	1977-1980
CLE 58/6	Lawton Committee: background papers (chronologically arranged)	c.1976-1983
CLE 58/7	Agenda, minutes and papers	1984
CLE 58/8	Agenda, minutes and papers	1985
CLE 58/9	Agenda, minutes and papers	1986
CLE 58/10	Agenda, minutes and papers	1987
CLE 58/11	Agenda, minutes and papers	1988
CLE 58/12	Agenda, minutes and papers	1989
CLE 58/13	Agenda, minutes and papers	1980

## **CLE 59: Common Professional Examination Board Records, 1973-1981**

Extent and form: 1 box, 1 volume

Access: open

Administrative history: two recommendations of the Ormrod Report were that the Academic Stage of education and training for the legal profession should be transferred from the professional schools to the universities and polytechnics and that there should be no need for prospective lawyers to decide which branch of the profession they wanted to follow until a late stage in their education. It was proposed that a Common Professional Examination (CPE) be instituted to deal with the latter problem for those students who had not obtained a law degree. The course was to be taught by the Law Society through the College of Law, whilst the Bar was to cease teaching Part I of the Bar Examinations and transfer teaching to the polytechnics and the City University. Discussions continued under the Cross Committee (see CLE 58), which proposed the creation of a CPE Board to supervise the establishment of the CPE. The first CPE was held in May 1978.

Scope and content: the papers in this series originally comprised a folder marked "CPE papers" filed with CLE 58 and a bundle marked "CPE Board". The original order and file titles have been retained.

Item list:

Reference	Title	Dates
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Reference	Title	Dates
CLE 59/1	CPE papers [background papers, including meetings between the CLE and the Education Committee of the Law Society]	1973-1980
CLE 59/2	CPE Board - Index [to contents of the following files]	n.d.
CLE 59/3	CPE: discussion with Law Society	1977
CLE 59/4	Referral to the Senate of the work of the CPE Board	1976
CLE 59/5	Printed papers relating to CPE - A	n.d.
CLE 59/6	Printed papers relating to CPE - B	n.d.
CLE 59/7	Redrafted regulations - C	1977
CLE 59/8	Exemptions Sub-committee - D	1978
CLE 59/9	CPE Board 1 [agenda, minutes and papers]	1976
CLE 59/10	CPE Board 2 [agenda, minutes and papers]	1976
CLE 59/11	CPE Board 3 [agenda, minutes and papers]	1977
CLE 59/12	CPE Board 4 [agenda, minutes and papers]	1977
CLE 59/13	CPE Board 5 [agenda, minutes and papers]	1978
CLE 59/14	CPE Board 6 [agenda, minutes and papers]	1978
CLE 59/15	CPE Board 7 [agenda, minutes and papers]	1978
CLE 59/16	CPE Board 8 [agenda, minutes and papers]	1978
CLE 59/17	CPE Board 9 [agenda, minutes and papers]	1979
CLE 59/18	CPE Board 10 [agenda, minutes and papers]	1980
CLE 59/19	CPE Board 11 [agenda, minutes and papers]	1980
CLE 59/20	CPE Board 12 [agenda, minutes and papers]	1980
CLE 59/21	CPE Board 13 [agenda, minutes and papers]	1981
CLE 59/22	CPE Board minute book	1976-1981

## **CLE 60: Incorporation Sub-Committee Records, 1970**

Extent and form: 1 folder

Access: open

Administrative history: this Committee was set up in 1970 to consider a draft Memorandum and Articles of Association drawn up for the CLE.

Scope and content: the file contains the drafts and the agenda for the meeting to discuss the above.

## **CLE 61: Submissions and Papers relating to the Royal Commission on Legal Services (Benson Commission), 1976-1980**

Extent and form: 1 box, 4 folders

Access: open

Administrative history: the Royal Commission on Legal Services, chaired by Sir Henry Benson, was established in 1976. Its investigations included a further scrutiny of legal education.

Scope and content: the papers below comprise the CLE's correspondence and papers relating to submissions, and a set of submissions from the Inns of Court and Bar.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 61/1	Correspondence relating to meetings and evidence given	1976-1977
CLE 61/2	Correspondence relating to meetings and evidence given	1977-1980
CLE 61/3	Memorandum by the Chairman of the Bar on evidence given	1977
CLE 61/4	Royal Commission questionnaire and related correspondence	1976-1978
CLE 61/5	Set of submissions from the Inns of Court and Bar	1976-1978

## **CLE 62: Practical Exercises Sub-Committee (Potter Committee) Records, 1985-1988**

Extent and form: 2 boxes

Access: open

Administrative history: in 1985 the Practical Exercises Sub-committee of the Board of Studies was set up to oversee practical exercises for overseas students. It was chaired by Mr Mark Potter Q.C. (later Mr Justice Potter). In 1988 it was subsumed into the Curriculum Development Group (see CLE 63).

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 62/1	Agenda, minutes and papers	Oct 1985 - Apr 1986
CLE 62/2	Agenda, minutes and papers	May 1986
CLE 62/3	Agenda, minutes and papers	June 1986
CLE 62/4	Agenda, minutes and papers	Oct - Dec 1986
CLE 62/5	Agenda, minutes and papers	May 1987
CLE 62/6	Agenda, minutes and papers	June 1987
CLE 62/7	Agenda, minutes and papers	July - Nov 1987

Reference	Title	Dates
CLE 62/8	Agenda, minutes and papers	Apr - June 1988
CLE 62/9	Practical Exercises papers nos I-IV	c.1984-1985

### **CLE 63: Curriculum Development Working Party Records, 1987-1990**

Extent and form: 4 folders

Access: open

Administrative history: the Working Party, also called the Curriculum Development Group, was established to oversee the introduction of the new Bar Vocational Course (BVC).

Item list:

Reference	Title	Dates
CLE 63/1	File of newspaper articles on the BVC	1987-1990
CLE 63/2	Papers relating to the development of the BVC, nos 1-30, with chronological list of contents of papers 1-64	1987
CLE 63/3	Papers relating to the development of the BVC, nos 31-46	1987
CLE 63/4	Papers relating to the development of the BVC, nos 47-64	1988

### **CLE 64: Bar Vocational Course (BVC) Papers, 1989-1996**

Extent and form: 4 folders

Access: closed until 30 years after last date on file. **Closed items are designated in red.**

Item list:

Reference	Title	Dates
CLE 64/1	Course Directors' reports on the BVC	1990-1994
CLE 64/2	Papers relating to reviews of the BVC	1990-1993
CLE 64/3	Vocational Course Review Group: 1st Report	1994
CLE 64/4	Application for validation for the BVC from the ICSL and City University	1995-1996

### **Cle 65: Bar Examination Staff Working Party Records, 1991-1993**

Extent and form: 4 folders

Access: open 30 years after last date on file. **Closed items are designated in red.**

Administrative history: in 1991 a committee chaired by Robert Wright Q.C. was set up to

consider a revised Bar Examination for overseas students. Its report was approved by the Curriculum Development Group and a Staff Working Group of the CLE was established to implement its recommendations. By mid 1993 its work programme had been completed and its recommendations accepted by the BOS; its final meeting was held in October 1993.

Item list:

Reference	Title	Dates
CLE 65/1	1st - 6th meetings: papers	Nov - Dec 1991
CLE 65/2	7th - 11th meetings: papers	Jan - June 1992
CLE 65/3	17th - 20th meetings: papers	June - July 1992
CLE 65/4	21st - 33rd meetings: papers	Oct - Nov 1992

### **CLE 66: Papers of the Future Education and Training for The Bar Working Party (Phillips Working Party), 1992-1994**

Extent and form: 1 box

Access: open 30 years after last date on file. **Closed items are designated in red.**

Administrative history: the working party was set up to report to the Bar Council and the Council of the Inns on the future of education and training for the Bar. It was chaired by the Hon Mr Justice Phillips.

Item list:

Reference	Title	Dates
CLE 66/1	Agenda, minutes and papers	Nov - Dec 1992
CLE 66/2	Agenda, minutes and papers	Jan 1993
CLE 66/3	Agenda, minutes and papers	Feb - Mar 1993
CLE 66/4	Agenda, minutes and papers	May - June 1993
CLE 66/5	Agenda, minutes and papers	July - Dec 1993
CLE 66/6	Agenda, minutes and papers	Mar - May 1994

### **CLE 67: Papers Relating to Racial Discrimination Complaints, 1989-1996**

Extent and form: 1 box

Access: closed until 2072 (contains personal data)

Scope and content: this series comprises a box of files relating to racial discrimination complaints made by Bar students.

## **CLE 68: Racial Discrimination Awareness Group Records, 1992-1995**

Extent and form: 1 folder

Access: Closed until 30 years after last date on file

Administrative history: the Discrimination Awareness Group was established in 1992. Its terms of reference were to work with all involved at the CLE to ensure that there was no inappropriate discrimination against students or staff members in any area of the CLE's activities. Group membership was open to all CLE staff members.

Scope and content: the folder contains agenda, minutes and papers of the Group.

## **CLE 69: Papers Relating to the CLE Response to the Committee of Inquiry into Equal Opportunities on The Bar Vocational Course (Barrow Inquiry), 1992-1993**

Extent and form: 3 folders

Access: closed until 50 years after last date on file in accordance with access rules for other Barrow Inquiry papers [check]. Closed items are designated in red.

Administrative history: in 1994 a Committee of Inquiry into Equal Opportunities on the Bar Vocational Course was set up, under the chairmanship of Dame Jocelyn Barrow, to conduct an investigation into the policies and practices of the CLE and the ICSL, particularly in relation to ethnic minorities. It was funded by the CLE, but conducted its inquiries independently. It produced two reports, copies of which are available in most law libraries.

Scope and content: the papers listed below consist of CLE submissions and responses.

Related material: some papers of the Barrow Inquiry, transferred to the Records of Legal Education Archives (now part of the IALS Archives) by Mrs Ruth Deech, Principal of St Anne's College, Oxford, and a member of the Committee of Inquiry, will be found at BARR 1-16.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 69/1	CLE papers concerning race relations and ethnic monitoring	1992-1993
CLE 69/2	CLE response to the Interim Report of the Inquiry	1993
CLE 69/3	ICSL submission and related papers	1993

## **CLE 70: Papers Relating to Restructuring of the CLE, 1992-1996**

Extent and form: 2 boxes

Access: open 30 years after last date on file. Closed items are designated in red.

Administrative history: during the 1990s the CLE underwent a number of constitutional changes, culminating in its total restructuring. In 1997 it transferred its responsibilities and assets to the ICSL. Its supervisory educational function was passed to a new body, the Inns of Court and Bar Educational Trust, whilst its regulatory function was passed to the General

Council of the Bar. It ceased to operate in 1997.

Scope and content: the papers below, originally in two cartons marked "CLE Constitution and membership" and "Council meetings, Chairman's' Group, FAC meetings, BOS meetings", relate to the restructuring of the CLE over the period 1992-1997 and the transfer of its functions to other bodies. The original file titles and numbers have been retained.

Item list:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>
CLE 70/1	Constitution 1000	1992-1993
CLE 70/2	Constitution 1000	1993-1995
CLE 70/3	Constitution 1000	1996
CLE 70/4	[no title: papers relating to Constitution, charity status]	1995
CLE 70/5	[no title: papers relating to Constitution, charity status]	1995
CLE 70/6	1050 Transfer of regulatory functions	1995-1996
CLE 70/7	1050-1060 Council general	1992-1997
CLE 70/8	1080 Council meetings	1994-1996
CLE 70/9	1100 FAC meetings	1994
CLE 70/10	1090 Chairman's' Group	1996
CLE 70/11	1110 [no title: BOS papers]	1993-1996