

ARCHIVE OF THE INSTITUTE OF ADVANCED LEGAL STUDIES

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In 1932 a Legal Education Committee under the Chairmanship of Lord Atkin was set up to consider the organisation of legal education in England and to make recommendations as to further provision for advanced research in legal studies. The Committee's report in 1934 included a recommendation that an Institute of Advanced Legal Studies be established in London. In 1938 another Committee, chaired by Lord Macmillan, was set up to find a practical means of effecting this recommendation. The Institute of Advanced Legal Studies (IALS) was established in 1946 as part of the University of London. Its aims were "the prosecution and promotion of legal research and the training of graduate students in its principles and methods" (39th Annual Report, 1985/86). Since its inception the scope of the Institute has expanded considerably, with sponsorship of and support for many research projects and the provision of facilities for other research bodies and for conferences, seminars and workshops. The Library provides facilities for academic and research staff and postgraduate research students from universities all over the world, and is one of the world's largest legal research libraries.

In 1994 IALS became a major component of the School of Advanced Study. The School was established in September 1994. Its fore runner was the University of London Institutes for Advanced Study. The School includes the Institutes of Advanced Legal Studies, Classical Studies, Commonwealth Studies, Germanic Studies, Historical Research, Latin American Studies, Romance Studies, United States Studies and the Warburg Institute. The School gives the Institutes a collective voice in the governance of the University of London, fosters the development of new activities and collective enterprises among Institutes and generally promotes efficiency and effectiveness in the Institutes' missions of supporting and developing research in the humanities and social sciences, nationally and internationally.

For a detailed description of the establishment and development of the Institute see the IALS First Prospectus, 1948, and Willi Steiner (former IALS Librarian), "The Establishment of the Institute of Advanced Legal Studies of the University of London", *IALS Bulletin* no. 17, Apr 1994, pp. 6-20. The latter includes extensive references to published works and the minutes of the University of London Senate. A commemorative volume for the 50th anniversary of the Institute is currently in preparation.

ARCHIVES OF ORGANISATION

A brief overall survey of the Institute's records was undertaken in 1996 as part of the Records of Legal Education Project, a research study conducted with the support of the Institute. A further small-scale project to identify specific archival records of relevance to the compilation of the 50th anniversary history of the Institute was undertaken in 1997. These records were separated from their original context and placed in the Archives for safe keeping. The papers listed below have been identified using the findings of both surveys, but at present consist only of those records identified in the

smaller survey and some isolated records deposited in the Archives at various times following the second survey. It proved impossible, primarily due to loss of original file covers and original order, to reorganise these files with a complete degree of certainty in their original order, though every attempt has been made to do so. It is hoped that some at least will be reunited with the remaining files in their original series at a later date.

Subsequent accessions of material were added to the collection as part of a cataloguing backlog project in 2010. Further accruals are expected.

ACCESS

Published material open; other items closed for 20 years after last date on file. Some items may be subject to extended closure under Data Protection legislation.

Records of Legal Education Archives

The Records of Legal Education Archives at IALS, a collection of papers of individuals and organisations prominent in the field, was created as part of the Project, and entries were prepared by the Project Co-ordinator. For a detailed catalogue see the *Guide to the Records of Legal Education Archives at IALS*, available from the Library Enquiry desk or on <http://www.sas.ac.uk/ials/archives>

IALS ARCHIVES: SERIES and SUB SERIES LIST

Reference	Sub series	Dates	Description
IALS 1		1934-1995	Historical files
IALS 2		1946-1987	Correspondence and papers of IALS Directors
	<u>IALS 2/1</u>	<u>1946-1962</u>	<u>Correspondence and papers of Sir David Hughes Parry (Director 1947-1959):-</u>
	<u>IALS 2/2</u>	<u>1948-1976</u>	<u>Correspondence and papers of Sir Norman D Anderson (Director 1960-1976)</u>
	<u>IALS 2/3</u>	1981-1986	<u>Correspondence and papers of Professor A L Diamond (Director 1976-1986)</u>
	<u>IALS 2/4</u>	<u>1986-1987</u>	<u>Correspondence and papers of Sir Jack Jacob (Director 1986-1988)</u>
	<u>IALS 2/5</u>	<u>1988 - 1994</u>	<u>Correspondence and papers of Terence Daintith (Director 1988-1994)</u>
IALS 3		1936-1984	Correspondence and papers of the IALS Secretary/Librarian
IALS 4		1947-1975	Secretary/Librarian's building and maintenance files
IALS 5		1959-1982	IALS Secretary's new buildings files
IALS 6		1949-1985	IALS Secretary's estimates files
IALS 7		1947-1950	Accounting records
IALS 8		1971-1988	IALS Secretaries' policy and general files
IALS 9		1980-1988	Assistant Librarian's correspondence and papers
IALS 10		1960-1995	IALS Library: sample records
IALS 11		1946-1974	Plans of IALS buildings
IALS 12		n.d.; 1960s- 1989	Photographs and portraits, with related correspondence
IALS 13		1947-2007	Printed and published papers produced by or concerning the Institute
	<i>IALS 13/1</i>	<i>1947-20011</i>	<i>Annual Reports</i>
	<i>IALS 13/2</i>	<i>1994-1997</i>	<i>IALS Bulletin</i>
	<i>IALS 13/3</i>	<i>1990-1995</i>	<i>Friends of the Institute, Directory</i>
	<i>IALS 13/4</i>	<i>1989-1995</i>	<i>University of London Intercollegiate Postgraduate Law Society Directory</i>
	<i>IALS 13/5</i>	<i>n.d,C 20</i>	<i>IALS and SAS information pamphlets</i>
	<i>IALS 13/6</i>	<i>1995-2004</i>	<i>W G Hart Legal Workshop papers,</i>
	<i>IALS 13/7</i>	<i>1991-1994</i>	<i>Legal Skills working papers</i>
	<i>IALS 13/8</i>	<i>1991-1997</i>	<i>Research working papers</i>
	<i>IALS 13/9</i>	<i>1949-1978</i>	<i>Union Lists and Guides to the Location of Sources</i>
	<i>IALS 13/10</i>	<i>1985</i>	<i>Legal Research in the United Kingdom</i>
	<i>IALS 13/11</i>	<i>1979</i>	<i>Lists of Official Committees, Commissions and Other Bodies Concerned with the Reform of the Law</i>
	<i>IALS 13/12</i>	<i>1956-</i>	<i>IALS research publications</i>

		2005	
	<i>IALS 13/13</i>	2005	<i>Publications by legal researchers whilst at IALS</i>
IALS 14		1947-2008	IALS Library Accession Records, 1947-2008
IALS 15		1978-1995	IALS Library Catalogues, 1978-1995
	<i>IALS 15/1</i>	1978	<i>Catalogues of the Library of the Institute of Advanced Legal Studies, 1978</i>
	<i>IALS 15/2</i>	1989	<i>Microfiche Catalogue, 1989</i>
	<i>IALS 15/3</i>	1988 - 1995	<i>Lists of Books added to the Library, 1988 - 1995</i>
	<i>IALS 15/4</i>	1988 – 1995	<i>Lists of Serials, 1988 – 1995</i>
	<i>IALS 15/5</i>	1992	<i>Temporary Catalogues, 1992</i>
	<i>IALS 15/6</i>	1993	<i>Short Loan Collection List, 1993</i>
IALS 16		1989-2009	Library News
IALS 17		n.d (C21)	Library and Information Services leaflets and promotional material
IALS 18		1973-1986	Conference and Course material
IALS 19		1999	Institute of Advanced Legal Studies Board
	<i>IALS 19/1</i>	1999	<i>Review Committee papers</i>
IALS 20		1975-1990	Librarian's files

IALS 1: "HISTORICAL FILES" : COMPILATIONS OF HISTORICAL EVENTS, 1934 - 1995

Extent and form: 1 box

Access: open 20 years after last date on file.

Provenance: most of these files were probably put together by the IALS Secretaries K Howard Drake, J A Boxhall and H F Patterson to isolate information of historical interest relating to the Institute. The compilation files at IALS 1/10-12 were created by the Academic Assistant and passed to the Archives by the IALS Librarian.

Scope and content: the files are compilations of events of interest in the history of the Institute, and include background papers to its establishment, opening ceremonies, policy statements and press cuttings.

Arrangement: chronological.

Contents list:

Reference	Dates	Description
IALS 1/1	1934-1952	File, originally titled "Lord Macmillan's papers" and probably compiled by K Howard Drake, containing the following:- <ul style="list-style-type: none"> • Report of the Legal Education Committee 1934 • Letters to Lord Macmillan from D Hughes Parry and K Howard Drake about the Institute • Press cuttings about the Institute
IALS 1/2	1948-1955	File containing policy statements of the Institute, originally one box file with 5 folders of multiple copies as follows: <ul style="list-style-type: none"> • Statement of development policy 1950 • IALS & SOAS: memorandum of agreement on Library policy, 1951 • Legal research policy, 1954 • Research assistance requirements, 1955 • University Grants Committee visitations, 1948, 1951, 1955: policy papers prepared for the visitations
IALS 1/3	1948	Files containing working papers relating to the opening ceremony of the IALS <ul style="list-style-type: none"> • Guest lists • Speeches • Press Cuttings • Correspondence • Agenda
IALS 1/4	1948	First IALS Prospectus (5 copies)

IALS 1/5	1948-1949	Second IALS Annual Report
IALS 1/6	1950	Opening of the Nuffield Library, 27 June 1950 <ul style="list-style-type: none"> • General arrangements • Guest list • Press cuttings
IALS 1/7	1962-1986	File of miscellaneous press cuttings
IALS 1/8	1976-1979	Opening of Charles Clore House, April 1976 <ul style="list-style-type: none"> • Guest lists • Invitations • Order of ceremony • Press cuttings • Memorial service for Sir Charles Clore, 1979
IALS 1/9	1986	Patterson's file on the visit of HRH the Princess Anne, Chancellor, on 23 Oct 1986 <ul style="list-style-type: none"> • Guest lists • Order of ceremony • Press cuttings • Administrative arrangements
IALS 1/10	1990-1995	Academic Secretary's papers relating to the academic future of IALS: <ul style="list-style-type: none"> • Research Committee/Academic Staff meetings: minutes, agenda and papers, Jan 1990 - Oct 1994 • A Proposal to create a Chair of Legal Education at the Institute, Sept 1992 • Press release re expansion of IALS, 1995
IALS 1/11	1995	Academic Secretary's papers relating to the publications of IALS histories: <ul style="list-style-type: none"> • W A Steiner's draft history of IALS • Mrs Barbara Steiner's reminiscences of early days at IALS
IALS 1/12	1991-1994	Academic Secretary's collection of obituaries, press cuttings and papers on the following persons: <ul style="list-style-type: none"> • Muriel Anderson, 1991 • Norman Anderson, 1994 • Erwin Griswold, 1995

IALS 2: IALS DIRECTORS (1947 – present): CORRESPONDENCE AND PAPERS, 1946-1995

Extent and form: 3 boxes

Access: 20 years after last date on file; published material open

Administrative history: Directors of the Institute have been as follows:-

1947-1959 Sir David Hughes Parry MA, LL.D

1960-1976 Sir Norman D Anderson OBE, MA, LL.D

1976-1986 Professor A L Diamond LL.M

1986-1988 Sir Jack Jacob QC, LL.D, Dr Juris

1988-1994 Professor T C Daintith MA

1995-2004 Professor B A K Rider LL.B, MA, PhD (Lond), PhD (Cantab), Hon LL.D

2004-present Professor Avrom Sherr

The Director's functions are as follows:-

- to lay down policy directions for IALS
- to give academic leadership
- to ensure efficient management
- to represent IALS within the University and outside
- to participate on behalf of IALS in the direction and management of the School of Advanced Study

Scope and content: the papers below consist of miscellaneous files identified to date as being those of the various Directors, and in Sir David Hughes Parry's case also cover his first two years as Chairman of the Committee of Management. Some personal papers of Parry's are also included. Further papers of these and of succeeding directors will be added to the IALS Archives as they are located. As at April 2010 no papers of Dr Barry Rider and Dr Avrom Sherr have been transferred to the archive.

Arrangement: roughly chronological.

Related material: it should be noted that Directors' correspondence and papers are frequently filed together with the IALS Secretaries' papers (see IALS 3-5).

Contents list:

Reference	Dates	Description
IALS 2/1	1946-1962	<i>Correspondence and papers of Sir David Hughes Parry (Director 1947-1959):-</i>
IALS 2/1/1	1946-1962	Official correspondence
IALS 2/1/2	1948-1957	Personal correspondence
IALS 2/1/3	1949	Correspondence and papers relating to the Director's visit to North America in Oct/Nov 1949
IALS 2/1/4	1950	Statement of development policy for 1952-1957
IALS 2/1/5	1955	Statement of development policy for 1957-

		1962
IALS 2/1/6	1954-1959	Parry's annotated papers and correspondence as a member of the Law Reform Committee
IALS 2/2	1948-1976	<i>Correspondence and papers of Sir Norman D Anderson (Director 1960-1976)</i>
IALS 2/2/1	1948-1960	Statement of development policy for 1960 including historical material and papers relating to UGC visit
IALS 2/2/2	1950-1970	Statement of development policy for 1972-1977
IALS 2/2/3	1969-1970	"Miscellaneous papers relating to applications for Ford African-Asian junior research fellowships". Includes minutes of the Fellowship Sub-committee, Director's correspondence and applications
IALS 2/2/4	1972-1976	Correspondence and papers relating to appeals for capital finance for the new Institute building (Charles Clore House)
IALS 2/2/5	1976	Correspondence and papers concerning invitations to the opening of Charles Clore House
IALS 2/2/6	1960	File: Committee on Legal Education for Africans
IALS 2/3	1981-1986	<i>Correspondence and papers of Professor A L Diamond (Director 1976-1986)</i>
IALS 2/3/1	1981-1982	Professor Diamond's papers as Chairman, British Library working party on provision for law (1981-1982; more detailed papers comprising Muriel Anderson's papers on the working party are at IALS 9/1): agenda, minutes and final report
IALS 2/3/2	1981	Correspondence and submissions
IALS 2/3/3	1982	Correspondence and submissions
IALS 2/3/4	1981-1982	Chairman's notes, interim report and background papers
IALS 2/3/5	1983-1986	Responses to the report and discussion papers on future initiatives
IALS 2/4	1986-1987	<i>Correspondence and papers of Sir Jack Jacob (Director 1986-1988)</i>
IALS 2/4/1	1986-1987	Correspondence and papers concerning the 40 th anniversary visit to the Institute of the Chancellor, HRH the Princess Anne on 23 Oct 1986
IALS 2/4/2	1987	Copy of Sir Jack's paper titled "The Implications of the Naylor Report"

		[recommending a unified university library], 1987
IALS/2/4/3	1987	Correspondence file re Naylor and Megarry reports, inc copies of the reports, correspondence and responses.
IALS 2/4/4	c1986	Papers concerning the Megarry Report
IALS 2/5		<i>Correspondence and papers of Terence Daintith (Director 1988-1994)</i>
IALS 2/5/1		Files relating to the International Centre for Public Law.
IALS 2/5/1/1	1988-1995	Public Law Project:
IALS 2/5/1/2	1992-1995	"International Centre for Public Law: Legal Funding and Finance"
IALS 2/5/1/3	1993-1995	ICPL file

IALS 3: CORRESPONDENCE AND PAPERS OF IALS SECRETARY/LIBRARIAN, 1946-1984

Extent and form: 3 boxes

Access: 20 years after last date on file; published material open

Administrative background: the IALS Secretary and Librarian undertook the administration of the Institute under the direction of the Committee of Management and was also responsible for building up the library. The position was held by K Howard Drake from 1947 until his death in 1967. He was succeeded by W A F P Steiner. In 1971 the functions were separated, with Steiner continuing as IALS Librarian while administrative duties passed to a new Secretary, J A Boxhall.

Scope, content and arrangement: the papers listed below primarily comprise a selection of the general and administrative files of K Howard Drake, with a small amount of correspondence of Steiner and Boxhall. Files 1-9 comprise what was left following a weeding exercise in 1974 by J A Boxhall; they were placed in four box files entitled "Current files – earlier correspondence: weeded JB 1974". The arrangement in the box files was alphabetical and this arrangement has been continued in the series. Some further files with similar markings, which were clearly correspondence and papers of K Howard Drake as Librarian, were found loose in a variety of locations and have been added to the series. Original file titles are listed in inverted commas. Later files have been added, as they were identified, chronologically; these later records comprise files created prior to the separation of administrative functions in 1971.

Related material: it should be noted that Directors' correspondence and papers (see IALS 2) are frequently filed together with the Secretaries' papers.

Contents list:

Reference	Dates	Description
IALS 3/1	1947-1972	"British Museum"; correspondence of Drake and Steiner
IALS 3/2	1956-1967	"General correspondence"; file relating to Library acquisitions and binding
IALS 3/3	1965-1967	"General correspondence"; file on cataloguing and indexing procedures
IALS 3/4	1965-1966	International Association of Law Libraries: course in law librarianship, Luxembourg, 1966"; Drake's file as President of the IALL
IALS 3/5	1965-1966	International Association of Law Libraries: Uppsala, 1966"; Drake's file as President of the IALL
IALS 3/6	1962-1968	"Miss E M Moys"; correspondence between K Howard Drake and Elizabeth Moys, Acting Librarian, University of Lagos and later of Glasgow University Library
IALS 3/7	1946-1970	"Nuffield Foundation"; correspondence and papers relating to grants to the IALS Library
IALS 3/8	1954-1969	"Standing Conference of Librarians of the Libraries of the University of London"; correspondence
IALS 3/9	1948-1965	"University Grants Commission: annual returns"
IALS 3/10	1947-1984	"Library Policy"; draft policy statements, background papers, Library Committee minutes
IALS 3/11	1949-1961	Correspondence with the Library, Osgoode Hall Law School, Canada
IALS 3/12	1949-1966	Lists of current legal research topics, editions 1-14
IALS 3/13	1968-1975	K Howard Drake Memorial Fund - correspondence and papers. Photographs removed to IALS 12/5-6
IALS 3/14	n.d.	Secretary/Librarian's telephone directory

IALS 4: SECRETARY/LIBRARIAN'S BUILDING AND MAINTENANCE FILES, 1947-1975

Extent and form: 2 boxes

Access: 20 years after last date on file; published material open

Administrative history: the IALS premises at 25 Russell Square were opened on 11/6/48. The Institute later expanded into No. 26 Russell Square, and in 1956 took over additional premises at 1 Woburn Square. A new filing system (see IALS 5) was instituted for building, works and maintenance files covering the new building at Charles Clore House, 17 Russell Square, from December 1975.

Scope and content: originally contained in box files marked "Russell Square general repairs, maintenance, building alterations" and "Woburn Square: installation, tenancy", the files listed below contain the correspondence and papers of K Howard Drake and to a lesser extent of his successors, Steiner and Boxhall. Correspondence is mostly with the University of London concerning the adaptation, refurbishment and repair of the IALS buildings. Original file titles are given in inverted commas. Considerable weeding has been undertaken of some files to remove ephemera and duplicates; where this has occurred files have sometimes been amalgamated.

Arrangement is as per original box file.

Contents list:

Reference	Dates	Description
IALS 4/1	1947-1958	25 Russell Square: re-organisation, electrical, equipment (files amalgamated). Includes plans
IALS 4/2	1947-1954	25 Russell Square: Institute extension, adaptation (files amalgamated)
IALS 4/3	1947-1953	"25 Russell Square: furniture"
IALS 4/4	1948-1950	"Finance – 26 Russell Square: capital grant"
IALS 4/5	1951-1954	"26 Russell Square: upper part, file no. 1 University capital grants"
IALS 4/6	1948-1955	"Capital grant – allocation"
IALS 4/7	1957-1965	"25/26 Russell Square: general repairs, building alterations etc". Includes plans. Photographs removed to IALS 12/7
IALS 4/8	1965-1967	"Premises: extension 25/26 Russell Square"
IALS 4/9	1963-1972	"Premises – 28 Russell Square: general". Includes plans
IALS 4/10	1964	"Premises – 28 Russell Square: plans and specifications"
IALS 4/11	1964	"Premises – 28 Russell Square: shelving"
IALS 4/12	1963-1964	"Premises – 28 Russell Square: electricity"
IALS 4/13	1970-1975	"Premises- insurance" (continuation file at IALS 5/18)
IALS 4/14	1971-1973	"Premises- fire regulations"
IALS 4/15	1956-1968	"1 Woburn Square: installation, tenancy etc" (files amalgamated). Includes plans

IALS 5: IALS SECRETARY'S NEW BUILDINGS FILES, 1959-1982

Extent and form: 1 box

Access: 20 years after last date on file; published material open

This series is in part a continuation of IALS 4 in that it comprises building, works and maintenance files of Drake, Steiner and Boxhall. This new file series appears to have been instituted c.1966 to cover papers relating to the new building at Charles Clore House, 17 Russell Square,. The Institute moved into the new building in December 1975; it was officially opened on 1 April 1976. The bulk of the files comprise Boxhall's papers as IALS Secretary, following the division of the dual function of the Secretary as librarian and administrator in 1971 into two components. Arrangement is chronological; original file titles are given in inverted commas.

Reference	Dates	Description
IALS 5/1	1959	File of press cuttings concerning proposed creation of a University of London precinct
IALS 5/2	1961-1964	"New building: premises"
IALS 5/3	1963-1972	"New building: general notes"
IALS 5/4	1965-1976	"New building: services"
IALS 5/5	1968-1977	"New building: miscellaneous papers; development policy"
IALS 5/6	1968-1972	"New building: television"
IALS 5/7	1970-1971	"New building: furniture and fittings lists"
IALS 5/8	1970-1979	"New building: furniture grants - notes"
IALS 5/9	1972-1976	"New building: shelving"
IALS 5/10	1972-1976	"New building: telephones". Includes plans
IALS 5/11	1972-1974	"New building: electrical services – kitchen"
IALS 5/12	1973-1977	"New building: maintenance"
IALS 5/13	1973-1976	"New building: opening ceremony"
IALS 5/14	1974	"New building: Howard Drake Room"
IALS 5/15	1974	"New building: the Council Room"
IALS 5/16	1974-1976	"New building: move"
IALS 5/17	1975	"New building: Sir Douglas Logan's room"
IALS 5/18	1975-1982	"[New building] premises: insurance" (earlier file at IALS 4/13)

IALS 6 IALS SECRETARY: ESTIMATES FILES, 1949-1985

Extent and form: 1 box

Access: 20 years after last date on file;

These estimates were compiled by the Secretary, primarily J A Boxhall, as follows:-

Reference	Dates	Description
IALS 6/1	1949-1952; 1979-1987	First and revised estimates
IALS 6/2	1979-1980	Estimates, with related correspondence and papers
IALS 6/3	1978-1980	Estimates, with related correspondence and papers
IALS 6/4	1981-1983	Estimates, with related correspondence and papers
IALS 6/5	1983-1985	Estimates, with related correspondence and papers

IALS 7 IALS ACCOUNTING RECORDS, 1947-1950

Extent and form: 4 volumes

Access: open

This series originally comprised four account books dated 1947-1950, located and listed during the 1997 survey to find items of historical interest..

Reference	Dates	Description
IALS 7/1	Oct 1947 – Jan 1949	IALS accounts book
IALS 7/2	Feb 1949 – Jan 1950	IALS: Library accounts book
IALS 7/3	Feb 1949 – Jan 1950	IALS: monthly accounts other than Library
IALS 7/4	Feb 1949 – Jan 1950	IALS: petty cash accounts and credits

IALS 8 IALS SECRETARY'S POLICY AND GENERAL FILES, 1971-1988

Extent and form: 2 boxes

Access: 20 years after last date on file; published material open

The files listed below comprise primarily the files of J A Boxhall, Secretary from 1971-1986, when he retired due to ill-health. He was replaced temporarily by H F Patterson. In 1987 a new Administrative Secretary, D E Phillips, was appointed. Later files contain some papers of all three secretaries. The original order of many of the files is unknown as most file covers had been removed and the files rearranged prior to transfer to the Archives.

Reference	Dates	Description
<u>IALS 8/1</u>	<u>1971-1973</u>	<u>Secretaries' papers relating to IALS Committees</u> (original file order and content retained)
IALS 8/1/1	1946-1988	Secretaries' file on establishment, terms of reference and membership of Committee of Management (the committee carried out the administration of the Institute and had two sub-committees, the General Purposes sub-committee and the Library sub-committee)
IALS 8/1/2	June 1971- June 1973	J A Boxhall: annotated copies of papers of Committee of Management: agenda, minutes and papers (includes minutes of the two sub-committees)
IALS 8/1/3	Nov 1973 - June 1975	Committee of Management: agenda, minutes and papers (includes minutes of the two sub-committees)
IALS 8/1/4	Nov 1975 – Feb 1977	Committee of Management: agenda, minutes and papers (includes minutes of the two sub-committees)
IALS 8/1/5	Nov 1977 - May 1979	Committee of Management: agenda, minutes and papers (includes minutes of the two sub-committees)
IALS 8/1/6	1984-1986	Committee of Management: agenda, minutes and papers (includes minutes of the two sub-committees)
IALS 8/1/7	1984-1986	Committee of Management: agenda, minutes and papers of the Services Sub-committee
<u>IALS 8/2</u>	1977-1982	J A Boxhall: correspondence and papers relating to meetings of Institute secretaries
<u>IALS 8/3</u>	<u>1977-1987</u>	<u>J A Boxhall: correspondence and papers concerning Court and Senate grants</u>
IALS 8/3/1	1977-1982	Correspondence and papers concerning Court and Senate grants
IALS 8/3/2	1983-1987	Correspondence and papers concerning Court and Senate grants
<u>IALS 8/4</u>	1977-1978	J B Boxhall: file relating to the BIICL (British Institute of International and Comparative Law) lease
<u>IALS 8/5</u>	1982-1986	J B Boxhall: file relating to meetings of the Government Legal Advisers Course Advisory Board: annotated agenda, minutes and papers
<u>IALS 8/6</u>	1985-1986	J B Boxhall: policy file relating to an IALS fund raising working party

IALS 9 ASSISTANT LIBRARIANS' CORRESPONDENCE AND PAPERS, 1980-1988

Extent and form: 1 box

Access: 20 years after last date on file; published material open

The series comprises some miscellaneous papers of Miss Muriel Anderson, Assistant Librarian at the Institute until 1982 when she became Librarian.

Reference	Dates	Description
<u>IALS 9/1</u>	<u>1980-1982</u>	<u>Miss Anderson's papers as a member of the British Library working party on provision for law</u> (for the Chairman's papers see IALS 2/3]: original file order and titles retained
IALS 9/1/1	1980	British Library working group on business information
IALS 9/1/2	1981	British Library working party on provision for law: miscellaneous notes
IALS 9/1/3	1981-1982	British Library working party on provision for law: submissions
IALS 9/1/4	1981	British Library working party on provision for law: policy and holdings misc
IALS 9/1/5	1981	British Library working party on provision for law: policy and holdings USA
IALS 9/1/6	1981	British Library working party on provision for law: policy and general
IALS 9/1/7	1981-1982	British Library working party on provision for law: general correspondence (Miss Anderson's correspondence)
IALS 9/1/8	1981-1982	British Library working party on provision for law: agenda, minutes and notes of meetings
<u>IALS 9/2</u>	<u>1983-1988</u>	<u>Miss Anderson's papers as Chairman of the British Library law working group</u> (established to examine and follow-up the working party's report)
IALS 9/2/1	1983-1985	Correspondence, submissions, minutes and recommendations
IALS 9/2/2	1986-1988	Correspondence and papers concerning future initiatives
IALS 9/3	c.1982	Assistant Librarian's telephone book

IALS 10: IALS LIBRARY: SAMPLE WORKING RECORDS, 1960-1995

Extent and form: 1 box

Access: 20 years after last date on file; published material open

Reference	Dates	Description
IALS 10/1	1960; 1972	<i>IALS: Notes for Readers</i>
IALS 10/2/1-3	1975; 1985; 1995	Gate signing-in books [the books were created at a rate of c.1 per month from 1975-1998; the bulk were destroyed and three retained as samples]
IALS 10/3	1979-1984	Index to foreign periodicals – payments record

IALS 11: PLANS OF IALS BUILDINGS, 1946-1974

Extent and form: 1 box

Access: 20 years after last date on file; published material open

The plans were originally kept folded in three box files. They have been reboxed but otherwise left unchanged pending acquisition of suitable containers; arrangement is chronological.

Reference	Dates	Description
IALS 11/1	1946-1953	25-26 Russell Square: miscellaneous plans
IALS 11/2	1966-1967	25-26 Russell Square: alterations to basement, ground and first floors; 28 Russell Square: basement
IALS 11/3	1968-1974	New Law Institute: plans and sections

IALS 12: PHOTOGRAPHS AND PORTRAITS, WITH RELATED CORRESPONDENCE, n.d., 1948-1989

Extent and form: 4 framed portraits, 2 albums, 1 box

Access: open

These photographs and negatives, plus some related correspondence, were passed to the Archives by the Institute Librarian in 1999. The subject matter of all material has been identified, but it has not always been possible to establish dates, provenance and copyright. Copyright is stated where known.

Numbering system: where there are two or more prints of the same photograph, the items have been numbered a, b, c etc. Where there are different versions of a similar subject, the items have been numbered 1,2, 3 etc.

Reference	Dates	Description
IALS 12/1	n.d.	Framed black and white photograph of a portrait of Sir David Hughes-Parry, Director 1947-1959
IALS 12/2	n.d.	Framed black and white photograph of the Rt Hon Lord du Parcq, member of the Committee of Management, 1948-49. Taken while a Lord Justice of Appeal. With name plate. [Note: frame is loose] <u>Copyright</u> : Walter Stoneman, London
IALS 12/3a-b	n.d.	Undated colour photograph (2 copies) of portrait of Sir Norman Anderson, Director 1960-1976. With negatives. Originally filed inside the cover of the album at IALS 12/10. <u>Copyright</u> : DAK Panatonic The original portrait hangs in the Hughes Parry Council Chamber at the Institute
IALS 12/4	n.d.	Colour photograph of Sir Norman Anderson
IALS 12/5a-b	1972	K Howard Drake, Secretary and Librarian 1947-1967: studio photograph (2 copies, one with soft frame), with negatives and covering letter. Removed from IALS 3/13 <u>Copyright</u> : Studio Jeunesse Ltd, London
IALS 12/6a-b	n.d.	K Howard Drake: undated photo (two copies) of a snapshot taken with Dr William B Slim, Foreign Law Librarian, Los Angeles County hall Library (2 copies). Removed from IALS 3/13
IALS 12/7/1-2	c.1960s	Two photographs of the interior of the IALS Library. Removed from IALS 4/7
IALS 12/8a-b	n.d.	Two photographs entitled "University of London redevelopment: Law Institute, DM 249/2" <u>Copyright</u> : Donald Mill
IALS 12/9	n.d.	Photograph of IALS building taken from Bedford Way <u>Copyright</u> : Frank Dabba Smith, Northwood, Middx
IALS 12/10a-b	1985	Two photographs of the Institute taken from Russell

		Square. One marked "W Blumenthal, U of Denver[?], College of Law, March 1985" Copyright: W Blumenthal
IALS 12/11	1976	Album entitled "Official opening of Charles Clore House Thursday 1 April 1976 by H M Queen Elizabeth, Chancellor of the University of London". With captions. Copyright: Paul Fox
IALS 12/12	1989	Correspondence relating to acquisition of items IALS 12/7-10. Originally filed inside the cover of the album at IALS 12/10
IALS 12/13/1-5	1976	Photographs of H M the Queen Mother at the opening of Charles Clore House, 1 st Apr 1976. Removed from IALS 1/6
IALS 12/14	1986	Folder of photographs, with covering letter and handwritten list of some of the contents, of the 40 th anniversary visit to the Institute of the Chancellor, HRH the Princess Anne, on 23 Oct 1986. Passed to the Institute by Hugh Patterson. Copyright: Sky Photographic Services, London
IALS 12/15	1986	Glass slides of the above
IALS 12/16	1980	Album of photographs of the 9 th International Congress of FIDE (International Federation for European Law), 25 th -27 th Sept 1980). J A Boxhall and Sir Jack Jacobs were members
IALS 12/17	1975	Photograph album containing a typescript history of IALS at 25/26 Russell Square and 23 photographs of interior and exterior of the building. Photographs taken by David K Gough, prior to the move to Charles Clore House. Inc 2 loose photographs and captions. Copyright_ <u>David K Gough</u>
IALS 12/18	1971	Construction site for [Charles Clore House and Institute of Education?]
IALS 12/19	[1940s?]	Framed black and white photograph of Professor HF Jolowicz, Chairman of the Library Sub-Committee, 1947-1954
IALS 12/20	[1950s?]	Framed black and white photograph of Professor FH Lawson, Chairman of the Library Sub-Committee, 1954-1972
IALS 12/21	[1950s?]	Framed black and white photograph of Sir Otto Kahn-Freund, Chairman of the Library Sub-Committee, 1972-1978
IALS 12/22	[1975]	Photograph: Plaque on wall of 25/26 Russell Square stating that IALS has moved to 17 Russell Square. Handwritten note on original envelope indicates "This was to be endplate to 25/28/28 album".
IALS 12/23	1976-1978	Envelope containing 27 photographs: "17 Russell Sq inside and out".

		Inc photographs of exterior, and interior inc library, library office, staff room.
IALS 12/24	[c1948]	Envelope containing black and white photographs of the Reading Rooms in 25 Russell Square. <u>Copyright</u> : Heals Contracts Ltd

IALS 13: PRINTED AND PUBLISHED PAPERS PRODUCED BY OR CONCERNING THE INSTITUTE, 1947-2007

Extent and form: 112 books and publications

Access: open

IALS 13/1: IALS Annual Reports, 1947-2007

Extent and form: 32 items

Scope and Contents: the annual reports are produced in accordance with the academic year and therefore run 1 August to 31 July. There are two versions of the 2006-2007 annual report: the initial print run and then the corrected reprint. Both have been preserved here: IALS 13/1/33 should be taken as the official copy.

Access: open

Reference	Title	Dates	Extent
IALS 13/1/1	IALS First - Eighteenth Annual Reports	1947-1965	1 bound volume
IALS 13/1/2	IALS Nineteenth - Thirtieth Annual Reports	1966-1977	1 bound volume
IALS 13/1/3	IALS Thirty First Annual Report	1977-1978	1 item
IALS 13/1/4	IALS Thirty Second Annual Report	1978-1979	1 item
IALS 13/1/5	IALS Thirty Third Annual Report	1979-1980	1 item
IALS 13/1/6	IALS Thirty Fourth Annual Report	1980-1981	1 item
IALS 13/1/7	IALS Thirty Fifth Annual Report	1981-1982	1 item
IALS 13/1/8	IALS Thirty Sixth Annual Report	1982-1983	1 item
IALS 13/1/9	IALS Thirty Seventh Annual Report	1983-1984	1 item
IALS 13/1/10	IALS Thirty Eight Annual Report	1984-1985	1 item
IALS 13/1/11	IALS Thirty Ninth Annual Report	1985-1986	1 item
IALS 13/1/12	IALS Fortieth Annual Report	1986-1987	1 item
IALS 13/1/13	IALS Annual Report 1987-1988	1987-1988	1 item
IALS 13/1/14	IALS Annual Report 1988-1989	1988-1989	1 item
IALS 13/1/15	IALS Annual Report 1989-1990	1989-	1 item

		1990	
IALS 13/1/16	IALS Annual Report 1990-1991	1990-1991	1 item
IALS 13/1/17	IALS Annual Report 1991-1992	1991-1992	1 item
IALS 13/1/18	IALS Annual Report 1992-1993	1992-1993	1 item
IALS 13/1/19	IALS Annual Report 1993-1994	1993-1994	1 item
IALS 13/1/20	IALS Annual Report 1994-1995	1994-1995	1 item
IALS 13/1/21	IALS Annual Report 1995-1996	1995-1996	1 item
IALS 13/1/22	IALS Annual Report 1996-1997	1996-1997	1 item
IALS 13/1/23	IALS Annual Report 1997-1998	1997-1998	1 item
IALS 13/1/24	IALS Annual Report 1998-1999	1998-1999	1 item
IALS 13/1/25	IALS Annual Report 1999-2000	1999-2000	1 item
IALS 13/1/26	IALS Annual Report 2000-2001	2000-2001	1 item
IALS 13/1/27	IALS Annual Report 2001-2002	2001-2002	1 item
IALS 13/1/28	IALS Annual Report 2002-2003	2002-2003	1 item
IALS 13/1/29	IALS Annual Report 2003-2004	2003-2004	1 item
IALS 13/1/30	IALS Annual Report 2004-2005	2004-2005	1 item
IALS 13/1/31	IALS Annual Report 2005-2006	2005-2006	1 item
IALS 13/1/32	IALS Annual Report 2006-2007: first version	2006-2007	1 item
IALS 13/1/33	IALS Annual Report 2006-2007: reprint	2006-2007	1 item
IALS 13/1/34	IALS Annual Report 2007 – 2008	2007-2008	1 item
IALS 13/1/35	IALS Annual Report 2008 – 2009	2008-2009	1 item

IALS 13/2 IALS *Bulletin*, 1994-1997

Extent and form: 8 items

Scope and Contents:

A full set is also held in the Library. The following copies are extant in the Archives:

Access: open

Reference	Title	Dates	Extent
IALS 13/2/1	IALS <i>Bulletin</i> , Issue 18 Oct 1994	1994 October	1 item
IALS 13/2/2	IALS <i>Bulletin</i> , Issue 19 Jan 1995	1995 January	1 item
IALS 13/2/3	IALS <i>Bulletin</i> , Issue 20 May 1995	1995 May	1 item
IALS 13/2/4	IALS <i>Bulletin</i> , Issue 21 Oct 1995	1995 October	1 item
IALS 13/2/5	IALS <i>Bulletin</i> , Issue 22 Jan 1996	1996 January	1 item
IALS 13/2/6	IALS <i>Bulletin</i> , Issue 23 May 1996	1996 May	1 item
IALS 13/2/7	IALS <i>Bulletin</i> , Issue 24 Oct 1996	1996 October	1 item
IALS 13/2/8	IALS <i>Bulletin</i> , Issue 25, Jan 1997	1997 January	1 item

IALS 13/3 Friends of the Institute, *Directory*, 1990-1995

Extent and form: 6 items

Scope and Contents:

The following copies are extant in the Archives:

Access: open

Reference	Title	Dates	Extent
IALS 13/3/1	Friends of the Institute, <i>Directory</i> 1990	1990	1 item
IALS 13/3/2	Friends of the Institute, <i>Directory</i> 1991	1991	1 item
IALS 13/3/3	Friends of the Institute, <i>Directory</i> 1992	1992	1 item
IALS 13/3/4	Friends of the Institute, <i>Directory</i> 1993	1993	1 item
IALS 13/3/5	Friends of the Institute, <i>Directory</i> 1994	1994	1 item
IALS 13/3/6	Friends of the Institute, <i>Directory</i> 1995	1995	1 item

**IALS 13/4 University of London Intercollegiate Postgraduate Law Society
Directory, 1989-1995**

Extent and form: 7 items

Scope and Contents:

Initially printed by IALS. The Society was also known as the Postgraduate Law Society and the University of London Law Society. The following copies are extant in the Archives:

Access: open

Reference	Title	Dates	Extent
IALS 13/4/1	<i>Directory, June 1989</i>	1989	1 item
IALS 13/4/2	<i>Directory, 1989/90</i>	1989	1 item
IALS 13/4/3	<i>Directory, 1990/91</i>	1990	1 item
IALS 13/4/4	<i>Directory, 1991/2</i>	1991	1 item
IALS 13/4/5	<i>Directory, 1992/3</i>	1992	1 item
IALS 13/4/6	<i>Directory, 1993/4</i>	1993	1 item
IALS 13/4/7	<i>Directory, 1994/5</i>	1994	1 item

IALS 13/5 IALS and SAS information pamphlets, 20th century

Extent and form: 5 items

Access: open

Related material: Promotional material and literature for the Library is found at IALS 17. The first Prospectus (1948) can be found at IALS / 1 / 4.

Reference	Title	Dates	Extent
IALS 13/5/1	<i>IALS Profile</i>	n.d.	1 item
IALS 13/5/2	<i>IALS subscription services</i>	n.d.	1 item
IALS 13/5/3	<i>ULIAS: A Guide to University of London Institutes for Advanced Study, University of London, 1991</i>	1991	1 item
IALS 13/5/4	<i>1992-1993 at IALS</i>	1992	1 item
IALS 13/5/5	<i>Prospectus: The Institute of Advanced legal Studies</i>	[c1988]	1 item

IALS 13/6 W G Hart Legal Workshop papers, 1995-2004Extent and form: 12 items

Scope and Contents: From 1981 the annual workshop for law teachers hosted by the Institute of Advanced Legal Studies was supported by the WG Hart Bequest. (Foreword to Lord Wedderburn of Charlton and WT Murphy (eds), *Labour Law and the Community: Perspectives of the Law*).

Access: open

Accruals: further accruals are expected

Related Material: papers from post-2004 workshops are available in the E-Repository available via the School of Advanced Studies website: <http://sas-space.sas.ac.uk/dspace/> . The proceedings of some workshops have also been published, including the workshops in 1996, 1999, 2000, and 2004. Papers from some of the workshops are held by IALS Library. Please see the library catalogue for further details.

Reference	Title	Dates	Extent
IALS 13/6/1	<i>Liability, Regulation and Risk Management: reorienting the Legal Debate</i>	1995	1 item
IALS 13/6/2	<i>Lawmaking for the European Union</i>	1996	1 item
IALS 13/6/3	<i>Access to Environmental Justice: a Comparative Examination</i>	1997	1 item
IALS 13/6/4	<i>Transnational (Corporate) Finance and the Challenge to the Law</i>	1998	1 item
IALS 13/6/5	<i>Legal Regulation of the Employment Relation</i>	1999	1 item
IALS 13/6/6	<i>The Idea of Property and Obligations in Law</i>	2002	2 volumes
IALS 13/6/7	<i>The Challenge of Migration to Legal Systems</i>	2004	1 item
IALS 13/6/8	Lord Wedderburn of Charlton and WT Murphy (eds), <i>Labour Law and the Community: Perspectives of the 1980s</i>	1982	1 item
IALS 13/6/9	Legal Theory	1984	1 item
IALS 13/6/10	Discrimination and Law	1990	1 item
IALS 13/6/11	Insolvency	1991	1 item
IALS 13/6/12	Concepts of property in the law	1993	2 volumes

IALS 13/7 Legal Skills working papers, 1991-1994

Extent and form: 6 items

Scope and Contents: the papers were produced by the Legal Skills Research Group which had a “programme of collective research, group discussions, and seminar presentations.” (IALS 13/7/2).

Access: open

Copies: copies of some of these publications are held in the IALS Library. Please refer to the Library catalogue.

Reference	Title	Date	Extent
IALS 13/7/1	P Hassett, P Bell & C O’Leary, (eds), <i>An Agenda for Comparative Legal Skills Research: the European Community and the Commonwealth</i> , 1992 Symposium	1992	1 item
IALS 13/7/2	Philip A Jones, <i>Competences, Learning Outcomes and Legal Education</i> , Russell Press, Notts, 1994	1994	1 item
IALS 13/7/3	Edwin H Greenebaum, <i>Coping with a Turbulent Environment: Development of Law Firm Training Programs</i>	1991	1 item
IALS 13/7/4	Hilary Lewis Ruttley, Diana Tribe and Tim Wolstencroft, <i>Skills for Legal Functions I: Deciding Disputes</i>	1992	1 item
IALS 13/7/5	Boon, Andy, Halpern, Ann and Mackie, Karl <i>Skills for Legal Functions II: Representation and Advice</i>	1992	1 item
IALS 13/7/6	Patricia Hassett and Maureen Fitzgerald, <i>Skills for Legal Functions III: Colloquium Proceedings</i>	1992	1 item

IALS 13/8 Research working papers, 1991-1997Extent and form: 7 items

Scope and Contents: These working papers were the product of “work in progress arising out of the Institute’s research programmes and the research work of its Visiting Fellows and scholars” (IALS 13/8/1). The research series focussed on all work “undertaken by or under the aegis of the Institute” (IALS 13/8/1). other than Legal Skills which were published separately (see IALS 13/7).

Access: open

Copies: copies of some of these publications are held in the IALS Library. Please refer to the Library catalogue

Reference	Title	Dates	Extent
IALS 13/8/1	Noreen Burrows, Hilary Hiram and Jenna Brown, <i>Implementing European Community Law: Official Control of Foodstuffs</i> , Castle Cary Press, Somerset, 1993	1993	1 item
IALS 13/8/2	Christopher Vincenzi, <i>Implementing Community Law: Free Movement Rights in the United Kingdom Directive 90/364: A Case Study</i> , Castle Cary Press, Somerset 1994	1994	1 item
IALS 13/8/3	Spring Yuan Ching Fung & Anthony Watson-Brown, <i>The Template: A Guide for the Analysis of Complex Legislation</i> , Quorn Litho, Leics, 1994	1994	1 item
IALS 13/8/4	T Daintith (ed), <i>Constitutional Implications of Executive Self-Regulation: Comparative Experience</i> , IALS, 1996	1996	1 item
IALS 13/8/5	T Daintith (ed), <i>Constitutional Implications of Executive Self-Regulation: the New Administrative Law</i> , IALS, 1997	1997	1 item
IALS 13/8/6	Susan Bright and Maurice Sunkin, <i>Commercial Sponsorship of Legal Education</i>	1991	1 item
IALS 13/8/7	Patricia Hassett, <i>Uswing Expert System technology to Improve Bail Decisions</i>	1992	1 item

IALS 13/9 Union Lists and Guides to the Location of Sources, 1949-1978

Extent and form: 12 items

Scope and Contents: one of the primary objectives for the Institute of Advanced Legal Studies, as outlined in the Lord Chancellor's Committee 1934 was the "making the contents of other law libraries as well as its own known and available to "approved readers." (IALS 13/9/1). The Union Lists were the primary means of achieving this aim. Commencing with the Union List of Legal Periodicals: A Location Guide to Holdings of Legal Periodicals in Libraries in the United Kingdom, published in 1949, these publications went on to encompass Commonwealth and South African, United States, Air and Space, and Western European Law Literature. In addition, in 1974 and 1975 lists were compiled of holdings in London Libraries.

Access: open

Copies: copies of some of these publications are held in the IALS Library. Please refer to the Library catalogue.

Reference	Title	Dates	Extent
IALS 13/9/1	Survey of Libraries Holdings of Legal Periodicals, Preliminary Edition, January 1949	1949	1 item
IALS 13/9/2	IALS Publication No 1: Union List of Legal Periodicals: A Location Guide to Holdings of Legal Periodicals in Libraries in the United Kingdom	1949	1 item
IALS 13/9/3	Union List of Legal Periodicals: A Location Guide to Holdings of Legal Periodicals in Libraries in the United Kingdom, 2 nd edition	1957	1 item
IALS 13/9/4	Union List of Legal Periodicals: A Location Guide to Holdings of Legal Periodicals in Libraries in the United Kingdom, 3 rd edition	1968	1 item
IALS 13/9/5	Union List of Legal Periodicals: A Location Guide to Holdings of Legal Periodicals in Libraries in the United Kingdom, 4 th edition	1978	1 item
IALS 13/9/6	IALS Publication No. 2: Union List of Commonwealth Law Literature in Libraries in Oxford, Cambridge and London	1952	1 item
IALS 13/9/7	Union List of Commonwealth and South African Law: A Location Guide to Commonwealth and South African Legislation, Law Reports and Digests held by Libraries in the United Kingdom at May 1963	1963	WANTING
IALS 13/9/8	IALS Publication No 3: Union List of	1954	1 item

	United States Law Literature in Libraries in Oxford, Cambridge and London		
IALS 13/9/9	Union List of United States Law Literature in Libraries in Oxford, Cambridge and London, 2 nd edition	1967	1 item
IALS 13/9/10	Union List of Air and Space Law Literature in the Libraries of Oxford, Cambridge and London		WANTING
IALS 13/9/11	Union List of Air and Space Law Literature in the Libraries of Oxford, Cambridge and London, 2 nd edition	1975	1 item
IALS 13/9/12	Union List of West European Legal Literature: Publications held by Libraries in Oxford, Cambridge and London	1966	1 item
IALS 13/9/13	Finding list of primary source material for British and Irish law held by London Libraries	1974	1 item
IALS 13/9/14	Supplement to Finding List of Primary Source Materials for British and Irish Law held by London Libraries	1975	1 item

IALS 13/10 Legal Research in the United Kingdom, 1985

Extent and form: 1 item

Scope and contents: IALS first began collating information about current and completed research in 1948, making the findings available annual from 1950. To date, IALS has also issued three lists of completed legal research topics, covering 1935-1961, 1961-1966 and 1905-1984. Only the final of these is represented in the archive catalogue (WA Steiner *The Institute of Advanced Legal Studies of the University of London 1947-1976*).

Access: open

Related material: previous collations of legal research by IALS, published annually and entitled *List of current legal research topics: being topics forming the subject of research by students for degrees in universities and polytechnics in the United Kingdom* are available in the IALS Library. Please refer to the library catalogue for further information.

Reference	Title	Dates	Extent
IALS 13/10/1	Legal Research in the United Kingdom 1905-1984	1985	1 item

IALS 13/11 Lists of Official Committees, Commissions and Other Bodies Concerned with the Reform of the Law, 1979

Extent and form: 1 item

Scope and Contents: This list was first issued in 1963/4 and focussed on the UK. By 1967, the fourth edition covered committees in Commonwealth countries and the Republic of Ireland. (WA Steiner *The Institute of Advanced Legal Studies of the University of London 1947-1976*).

The archive collection comprises the 1979 issue. Earlier issues are available in the IALS Library. Please refer to the library catalogue for further information.

Access: open

Reference	Title	Dates	Extent
IALS 13/11/1	<i>Lists of Official Committees, Commissions and Other Bodies Concerned with the Reform of the Law, No 9, June 1979</i>	1979 June	1 item

IALS 13/12 IALS research publications, 1956- 2005Extent and form: 14 itemsScope and contents: research publications either published by and in co-operation with the Institute of Advanced Legal Studies.Access: open

Reference	Title	Dates	Extent
IALS 13/12/1	<i>A Bibliographical Guide to the Law of the United Kingdom, The Channel Islands and the Isle of Man</i>	1956	1 item
IALS 13/12/2	<i>Manual of Legal Citations, Part I: The British Isles</i>	1959	1 item
IALS 13/12/3	<i>Manual of Legal Citations, Part II: The British Commonwealth</i>	1960	1 item
IALS 13/12/4	Louis Loss (ed) <i>Multinational Approaches – Corporate Insiders, Second International Law Securities Conference</i>	1975	1 item
IALS 13/12/5	Frank Wooldridge, <i>Groups of Companies: The Law and Practice in Britain, France and Germany</i>	1981	1 item
IALS 13/12/6	Tom Hadden, <i>The Control of Corporate Groups</i>	1983	1 item
IALS 13/12/7	Sir William Dale (ed) <i>British and French Statutory Drafting: The Proceedings of the Franco-British Conference of 7 and 8 April 1986</i>	1986	1 item
IALS 13/12/8	Terence Daintith, 'Legal research and Legal values', revised version of an inaugural lecture delivered at IALS on Nov 1, 1988, <i>Modern Law Review</i> , May 1989 Former ref codes: IALS 13/9; IALS 13/8/6	1989	1 item
IALS 13/12/9	Judith Freedman and Michael Godwin, <i>Legal Form, Tax and the Micro Business</i>	1991	1 item
IALS 13/12/10	Fiona Macmillan Patfield, <i>Perspectives on Company Law: 1</i>	1995	1 item
IALS 13/12/11	Barry Rider, <i>Law at the Centre: the Institute of Advanced Legal Studies at Fifty</i> , Kluwer Law International, 1999 Former ref codes: IALS 13/12 and IALS 13/10	1999	1 item
IALS 13/12/12	W A Steiner, <i>The Institute of Advanced Legal Studies of the University of London 1947-1976</i> Former ref code: IALS 13/11/2	2000	1 item
IALS 13/12/13	Richard Moorhead, Professor Avrom Sherr and Sarah Rogers, <i>Compensation for inadequate Professional Services</i> , IALS, Apr 2000	2000	1 item

	Former ref codes: IALS 13/13 and IALS 13/11		
IALS 13/12/14	Dr Constantin Stefanou and Dr Helen Xanthaki (eds) <i>Manual in European Union Approximation</i>	2005	1 item

IALS 13/13 Publications by legal researchers whilst at IALS, 2002?

Extent and form: 1 item

Scope and contents: material published by legal researchers whilst employed by IALS.

Access: open

IALS 13/13/01	Dr Helen Xanthaki, <i>Expanding Your Company in France, Italy and Greece</i>	2002	1 items
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IALS 14 Library Accession Records, 1947-2008

Extent and form: 36 items

Scope and Contents: these volumes are the record of each book purchased or donated to the library.

For books 1 to 7 data recorded includes: Author; Title; Publisher; Date [of publication]; Price; Source; Vendor/Donor; Accession Number; Remarks. The volumes also include a record of cancelled books.

Book 8 records Author, Title, etc; Source, Books – Purch[ase], Exch[ange], Gift IALS, Gift IFLP; Serials - Purch[ase], Exch[ange], Gift IALS, Gift IFLP; Remarks.

From 10 April 1980 (accessions book 8) the recording system was changed and only an overview of the number of books and serials is recorded in the volume. Three-quarters of book 8 is blank, with a note indicating that, as of August 1980, the figures are to be recorded in folders.

Access: open

Reference	Title	Dates
IALS 14/1	Accessions book 1; 1 to 29364	1947-[c1971]
IALS 14/2	Accessions book 2, 29364 to 47334	1953-1971
IALS 14/3	Accessions book 3, 47335 to 67415	1957-1976
IALS 14/4	Accessions book 4, 67416 to 87886	1960s – 1970s
IALS 14/5	Accessions book 5, 87900 to 106796	1970s – 1981
IALS 14/6	Accessions book 6, 106798 to 126718	1970s-1981
IALS 14/7	Accessions book 7, 126719 to 143812	1970s - 1981
IALS 14/8	Accessions book 8, 143813 to 150230	1979-1980
IALS 14/9	Accessions Statistics 1 August 1980 - 31 July 1981	1980-1981
IALS 14/10	Accessions Statistics 1 August 1981 - 31 July 1982	1981-1982
IALS 14/11	Accessions Statistics 1 August 1982 - 31 July 1983	1982-1983
IALS 14/12	Accessions Statistics 1 August 1983 - 31 July 1984	1983-1984
IALS 14/13	Accessions Statistics 1 August 1984 - 31 July 1985	1984-1985
IALS 14/14	Accessions Statistics 1 August 1985 - 31 July 1986	1985-1986
IALS 14/15	Accessions Statistics 1 August 1986 - 31 July 1987	1986-1987
IALS 14/16	Accessions Statistics 1 August 1987 - 31 July 1988	1987-1988
IALS 14/17	Accessions Statistics 1 August 1988 - 31 July 1989	1988-1989
IALS 14/18	Accessions Statistics 1 August 1989 - 31 July 1990	1989-1990
IALS 14/19	Accessions Statistics 1 August 1990 - 31 July 1991	1990-1991
IALS 14/20	Accessions Statistics 1 August 1991 - 31 July 1992	1991-1992
IALS 14/21	Accessions Statistics 1 August 1992 - 31 July 1993	1992-1993
IALS 14/22	Accessions Statistics 1 August 1993 - 31 July 1994	1993-1994
IALS 14/23	Accessions Statistics 1 August 1994 - 31 July 1995	1994-1995
IALS 14/24	Accessions Statistics 1 August 1995 - 31 July 1996	1995-1996
IALS 14/25	Accessions Statistics 1 August 1996 - 31 July 1997	1996-1997
IALS 14/26	Accessions Statistics 1 August 1997 - 31 July 1998	1997-1998
IALS 14/27	Accessions Statistics 1 August 1998 - 31 July 1999	1998-1999

IALS 14/28	Accessions Statistics 1 August 1999 - 31 July 2000	1999-2000
IALS 14/29	Accessions Statistics 1 August 2000 - 31 July 2001	2000-2001
IALS 14/30	Accessions Statistics 1 August 2001 - 31 July 2002	2001-2002
IALS 14/31	Accessions Statistics 1 August 2002 - 31 July 2003	2002-2003
IALS 14/32	Accessions Statistics 1 August 2003 - 31 July 2004	2003-2004
IALS 14/33	Accessions Statistics 1 August 2004 - 31 July 2005	2004-2005
IALS 14/34	Accessions Statistics 1 August 2005 - 31 July 2006	2005-2006
IALS 14/35	Accessions Statistics 1 August 2006 - 31 July 2007	2006-2007
IALS 14/36	Accessions Statistics 1 August 2007 - 31 July 2008	2007-2008

IALS 15 IALS Library Catalogues, 1978-1995

Extent and form: 61 items

Scope and Contents: the library collections were originally catalogued onto index cards. A system of microfiche was introduced later before work started to computerise the catalogue. Of these systems, the cards are reproduced in the volumes in IALS 15/1 and the microfiche is represented in the archives at IALS 15/2. Other material in this series is hand lists which were available for use in the Library.

Access: open

IALS 15/1 Catalogues of the Library of the Institute of Advanced Legal Studies, 1978

Extent and form: 6 volumes

Scope and Contents: Published catalogues which comprise copies of the original library card catalogues (21 cards to a page), arranged alphabetically according to author's surname or subject. The subject catalogues include a List of Subject Headings at the beginning. The final volume includes the staff catalogue, which comprises the staff reference library holdings.

These volumes were created at the instigation of the publishers, as part of a programme to publish the catalogues of key libraries.

Access: open

Reference	Title	Dates	Extent
IALS 15/1/1	Catalogue of the Library of the Institute of Advanced Legal Studies Author Catalogue volume 1 A-Gn	1978	1 volume
IALS 15/1/2	Catalogue of the Library of the Institute of Advanced Legal Studies Author Catalogue volume 2 Go-Nev	1978	1 volume
IALS 15/1/3	Catalogue of the Library of the Institute of Advanced Legal Studies Author Catalogue volume 3 New – Z	1978	1 volume
IALS 15/1/4	Catalogue of the Library of the Institute of Advanced Legal Studies Subject Catalogue volume 4 A – England-H	1978	1 volume
IALS 15/1/5	Catalogue of the Library of the Institute of Advanced Legal Studies Subject Catalogue volume 5 England-I - N	1978	1 volume
IALS 15/1/6	Catalogue of the Library of the Institute of Advanced Legal Studies Subject Catalogue volume 6 O-Z; Command Papers; Theses; Staff Catalogue	1978	1 volume

IALS 15/2 Microfiche catalogue, 1989

Extent and form: 1 volume

Scope and Contents: three separate strands: author/title; subject; and shelf list.

Appraisal: retained in original housing as an example of the system.

IALS 15/3 Lists of Books and Serials Added to the Library, 1988-1995Extent and form: 46 itemsScope and Contents: regular print out of material received by the Library, giving bibliographic details and class mark.Access: open

Reference	Title	Date	Extent
IALS 15/3/1	Library Accessions List 1988-89, Number One	1988 August	1 item
IALS 15/3/2	Library Accessions List 1988-89, Number Two	1988 September	1 item
IALS 15/3/3	Library Accessions List 1988-89, Number Three	1988 October	1 item
IALS 15/3/4	Library Accessions List 1988-89, Number Four	1988 November	1 item
IALS 15/3/5	Library Accessions List 1988-89, Number Five	1988 December	1 item
IALS 15/3/6	Library Accessions List 1988-89, Number Six	1989 January	1 item
IALS 15/3/7	Library Accessions List 1988-89, Number Seven	1989 February	1 item
IALS 15/3/8	Library Accessions List 1988-89, Number Eight	1989 March	1 item
IALS 15/3/9	Library Accessions List 1989-90, Number 1	1989 August	1 item
IALS 15/3/10	Library Accessions List 1989-90, Number 2	1989 September	1 item
IALS 15/3/11	Library Accessions List 1989-90, Number 3	1989 October	1 item
IALS 15/3/12	Library Accessions List 1989-90, Number 4	1989 November	1 item
IALS 15/3/13	Library Accessions List 1989-90, Number 5	1989 December	1 item
IALS 15/3/14	Library Accessions List 1989-90, Number 6	1990 January	1 item
IALS 15/3/15	Library Accessions List 1989-90, Number 7	1990 February	1 item
IALS 15/3/16	Library Accessions List 1989-90, Number 8	1990 March	1 item
IALS 15/3/17	Library Accessions List Summer 1990	1990 September	1 item
IALS 15/3/18	Library Accessions List October 1990	1990 October	1 item
IALS 15/3/19	Library Accessions List November 1990	1990 November	1 item
IALS	List of Books and Serials Added to the	1991 October	1 item

15/3/20	Library, October 1991		
IALS 15/3/21	List of Books and Serials Added to the Library, November 1991	1991 November	1 item
IALS 15/3/22	List of Books and Serials Added to the Library, December 1991	1991 December	1 item
IALS 15/3/23	List of Books and Serials Added to the Library, January 1992	1992 January	1 item
IALS 15/3/24	List of Books and Serials Added to the Library, February 1992	1992 February	1 item
IALS 15/3/25	List of Books and Serials Added to the Library, March 1992	1992 March	1 item
IALS 15/3/26	List of Books and Serials Added to the Library, April 1992	1992 April	1 item
IALS 15/3/27	List of Books and Serials Added to the Library, May to August 1992	1992 August	1 item
IALS 15/3/28	List of Books and Serials Added to the Library, September to October 1992	1992 October	1 item
IALS 15/3/29	List of Books and Serials Added to the Library, November 1992	1992 November	1 item
IALS 15/3/30	List of Books and Serials Added to the Library, December 1992	1992 December	1 item
IALS 15/3/31	List of Books and Serials Added to the Library, January 1993	1993 January	1 item
IALS 15/3/32	List of Books and Serials Added to the Library, February 1993	1993 February	1 item
IALS 15/3/33	List of Books and Serials Added to the Library, March 1993	1993 March	1 item
IALS 15/3/34	List of Books and Serials Added to the Library, April 1993	1993 April	1 item
IALS 15/3/35	List of Books and Serials Added to the Library, May 1993	1993 May	1 item
IALS 15/3/36	List of Books and Serials Added to the Library, June 1993	1993 June	1 item
IALS 15/3/37	List of Books and Serials Added to the Library, July 1993	1993 July	1 item
IALS 15/3/38	List of Books and Serials Added to the Library, August 1993	1993 August	1 item
IALS 15/3/39	List of Books and Serials Added to the Library, September to October 1993	1993 October	1 item
IALS 15/3/40	List of Books and Serials Added to the Library, November 1993	1993 November	1 item
IALS 15/3/41	List of Books and Serials Added to the Library, December 1993 to February 1994	1994 February	1 item
IALS 15/3/42	List of Books and Serials Added to the Library, March to April 1994	1994 April	1 item
IALS 15/3/43	List of Books and Serials Added to the Library, July to August 1994	1994 August	1 item
IALS 15/3/44	List of Books and Serials Added to the Library, September to October 1994	1994 October	1 item

IALS 15/3/45	List of Books and Serials Added to the Library, November to December 1994	1994 December	1 item
IALS 15/3/46	List of Books and Serials Added to the Library, January to February 1995	1995 February	1 item

IALS 15/4 Lists of Serials, 1988-1995

Extent and form: 6 items

Scope and Contents: lists of serials available on open shelves, produced annually. These volumes were available in the library, sent out to subscribers and available for purchase at £5.

Please note, in this context a serial refers to a publication which is produced on a regular or semi-regular basis, indefinitely. These lists therefore encompass journals but also law reports etc

Access: open

Reference	Title	Date	Extent
IALS 15/4/1	List of Serials 1993/94	1994	1 volume
IALS 15/4/2	List of Serials 1994/95	1995	1 volume
IALS 15/4/3	List of Serials 1995/96	1996	wanting
IALS 15/4/4	List of Serials 1996/97	1997	1 volume
IALS 15/4/5	List of Serials 1997/98	1998	1 volume
IALS 15/4/6	List of Serials 1999	1999	1 volume

IALS 15/5 Temporary Catalogues, 1992

Extent and form: 4 volumes

Scope and Contents: Vol 1 covers items received but not yet catalogued, and items ordered and not yet received. Instructions on the front cover indicate that this list was to be used if the reader was unable to find a specific item in the computer catalogue (post-1981 acquisitions) or the card catalogue (pre-1981 acquisition ones).

Vols 2 – 3 contain items from the LAQ90-91 Acquest file; Volume 4 is a revised edition of Vols 2 – 3.

Access: open

Reference	Title	Date	Extent
IALS 15/5/1	Temporary Catalogue	1992	1 volume
IALS 15/5/2	Temporary Catalogue A – I	1992 May	1 volume
IALS 15/5/3	Temporary Catalogue J – Z	1992 May	1 volume
IALS 15/5/4	Temporary Catalogue	1992 November	1 volume

IALS 15/6 Short Loan Collection list, 1993

Extent and form: 1 volume

Scope and Contents: print out of material held on short loan access and therefore available to readers for a limited number of hours.

Access: open

Appraisal: retained as a snapshot of heavily used material in 1993.

Reference	Title	Date	Extent
IALS 15 / 6	Short Loan Collection list	<u>1993</u>	<u>1 volume</u>

IALS 16 IALS *Library News*

Extent and form: 11 items

Scope and Contents: An internal newsletter with Library staff as the intended audience, *Library News* was first produced in March 1989 and its stated aim was to “bring you up to date with changes in our working environment.” (IALS 16/1).

Access: open

Reference	Title	Date	Extent
IALS 16/1	IALS Library News, March 1989	1989 March	1 item
IALS 16/2	IALS Library News, April 1989	1989 April	1 item
IALS 16/3	IALS Library News, June 1989	1989 June	1 item
IALS 16/4	IALS Library News, June 2008	2008 June	1 item
IALS 16/5	IALS Library News, September 2008	2008 September	1 item
IALS 16/6	IALS Library News, February 2009	2009 February	1 item
IALS 16/7	IALS Library News, June 2009	2009 June	1 item
IALS 16/8	IALS Library News, September 2009	2009 September	1 item
IALS 16/9	IALS Library News, June 2010	2010 June	1 item
IALS 16/10	IALS Library News , October 2010	2010 October	1 item
IALS 16/11	IALS Library News, January 2011	2011 January	1 item

IALS 17 Library and Information Services leaflets and promotional material,

Extent and form: 8 items

Access: open

Related material: promotional material and literature for IALS is catalogued as IALS/13/5

Reference	Title	Date	Extent
IALS 17/1	Library and Information Services bookmark	[c2000]	2 copies
IALS 17/2	Services for Researchers	[c2000]	2 copies
IALS 17/3	Flag (Foreign Law Guide) leaflet	[c2000]	1 item
IALS 17/4	IALS Library Services for LLM Students	[c2000]	1 item
IALS 17/5	Services for Researchers	[c2000]	1 item
IALS 17/6	Intute: guidance leaflet	Nd [c 2005]	1 item

IALS 18 Conference and Course material, 1973-1986

Extent and form: 2 items

Access: open

Reference	Title	Dates	Extent
IALS 18/1	Delegate pack: Trends in Investor Protection:	1973	1 item
IALS 18/2	Programme: "A Course in International Law to be held at the Institute of Advanced Legal Studies 6-17 July 1987	1987	1 item

IALS 19 Institute of Advanced Legal Studies Board, 1999

Extent and form: 1 item

Access: open

Notes: this sub-fonds has been created in anticipation of future accruals.

IALS 19/1 Review Committee papers, 1999

Extent and form: 1 item

Scope and Contents: the Review Committee was a sub-committee of the Institute of Advanced Legal Studies Board, set up on 3 November 1998 in order to review the work and practices of IALS. It issued its findings in April 1999.

Access: open

Reference	Title	Dates	Extent
IALS 19/1/1 <i>(Previous reference numbers: IALS 13/12 and 13/14)</i>	University of London: <i>IALS: School of Advanced Study: Institute of Advanced Legal Studies: Report of the Review Committee to the Chairman of the Board, Apr 1999</i> [Goode Report]. Inc appendix.	1999	2 items

IALS 20 Librarian's files, 1975-1990

Extent and form: 5 items

Scope and Contents: Management files created by the Librarian.

Administrative History: in 1971 the roles of Secretary and Librarian were separated into two jobs. Willi Steiner continued as Librarian whilst John Boxhall was appointed Secretary. In 1982 Muriel Anderson, previously Assistant Librarian, succeeded Steiner. She in turn was succeeded by Jules Winterton in 1991.

Access: Open, except for IALS 20/1 which contains personal data and is therefore closed for 75 years.

Reference	Title	Dates	Extent	Scope and Contents
IALS 20/1	"C/2/Staff: Library Attachments"	1975-1984	1 file	Regarding secondments. Closed: contains personal data.
IALS 20/2	Income WG Hart Fund	1985-1986	1 file	
IALS 20/3	File re proposed Union List of Law Reports	1986-1991	1 file	
IALS 20/4	"Staff Annual Record"	1987-1990	1 file	
IALS 20/5	File: University of London Faculty of Laws	1970-1986	1 file	