

**MOYS: ELIZABETH (BETTY) MOYS PUBLICATIONS AND FILES RELATING TO  
LAW LIBRARIANSHIP, 1960-2001**

**Reference code(s):** GB 1697

**Held at:** Institute of Advanced Legal Studies

**Title:** Elizabeth Moys Publications and Related Files

**Date(s):** 1960-2001

**Level of description:** Collection (Fonds)

**Extent:** 34 items

**Name of creator(s):** Elizabeth Moys

CONTEXT

**Biographical history:**

Dates: 1928-2002

Education and Career

1946-1949: English, BA Hons., Queen Mary College, London

1949-1950: Kent County Library Service

1950-1951: North-Western Polytechnic School of Librarianship

1951-1952: Reference Librarian, Royal Institute of International Affairs

1952-1959: Assistant Librarian, Institute of Advanced Legal Studies

1959-1963: University of Ghana

1963-1965: Librarian, University of Lagos

1965-1967: Reading Room Superintendent, University of Glasgow Library

1968-1989: Librarian, Goldsmith's College, University of London

1985: joined the Society of Indexers and qualified as a registered indexer

Betty Moys is known for the *Moys Classification Scheme for Legal Material*. In 1961, whilst at the University of Ghana, Moys produced a classification scheme (*Classification Class K, Law*), "based on one used by a College Library in London". Three years later, whilst at the University of Lagos, Nigeria, Africa, she developed *A Classification Scheme for Law Books* which she submitted in 1965 for Fellowship of the Library Association. This was in turn published by Butterworth's in 1968. The second edition was published in 1982 with the new title *Moys Classification Scheme for Law Books*; the 3<sup>rd</sup> and 4<sup>th</sup> editions, published in 1992 and 2001 respectively, were titled *Moys Classification and Thesaurus for Legal Materials*. The classification scheme was adopted by law libraries in Australia, New Zealand, Canada and the UK. The Moys user group was set up in 1995 and both the 3<sup>rd</sup> and the 4<sup>th</sup> editions were produced in conjunction with an Editorial Board. In her will, Moys bequeathed the copyright and therefore the royalties from the *Moys Classification Scheme* to the British and Irish Association of Law Librarians (BIALL) so that the work may be continued.

Professional Associations

International Association of Law Libraries (IALL): Moys was a member of the Board of Directors, 1965-1968; she edited the *European Law Libraries Guide*, commissioned by Council of Europe; and reviewed books for the IALL Bulletin.

AALL

BIALL: Moys was a founding member of the Association and established and edited the Association's journal, *The Law Librarian*, between 1970 and 1977. She was Chair of the Publications Committee until 1980; oversaw production and publication of the *Manual of Law Librarianship* in 1976 and was editor of the 2<sup>nd</sup> edition in 1982. She was Vice-President between 1987 and 1990, and President from 1990 to 1993. Society of Indexers: she was a member of the Society's Council from 1991; Treasurer 1992-1999; member of the Publications Committee from 1992; and was Vice President at the time of her death. She was joint author of *Indexing Legal Materials*, 1993.

#### Awards

1991 awarded the Wheatley Medal by the Society of Indexers for her index to *British tax encyclopedia*.  
1998 joint recipient of BIALl's Wallace Breem Award: for editing *Information Sources in Law*, 2<sup>nd</sup> ed, 1997.  
1999 was awarded the MBE in recognition of her contribution to law indexing and classification.

Sources: British Association of Law Librarians Collection BIALl/23/05; "History of a Classification Scheme", *The Law Librarian* vol 23, no 2, June 1992, pp96-98; "In Memoriam", *Legal Information Management* Vol 2, no 1, Spring 2002, pp4-7

#### CONTENT

##### **Scope and content/abstract:**

Moys' publications relating to law librarianship and working files relating to the writing and publication of the Moys Classification Scheme.

#### ACCESS AND USE

**Language/scripts of material:** English

**System of arrangement:** These records were originally transferred to the British and Irish Association of Law Librarians (BIALL) by the Executors of Elizabeth Moys' estate. Correspondence indicates that the intention was to add this material to the core BIALl collection. This, however, was never carried out and a review of the files after they had been deposited at IALS revealed that these were not specifically connected to BIALl. Rather, this material comprises copies of Elizabeth Moys' publications and related working files, which were largely created independently of BIALl. Therefore these records have been catalogued as a separate collection.

A basic structure was imposed during cataloguing. There was no original order discernible.

#### ARCHIVAL INFORMATION

##### **Appraisal, destruction and scheduling information:**

**Accruals:** No further accruals are expected.

##### **Archival history:**

**Immediate source of acquisition:** this material was originally deposited with the British and Irish Association of Law Librarians by the Executors of Elizabeth Moys' estate in 2002. In 2010, it was deposited at the Institute of Advanced Legal Studies with BIALl's organisational records.

#### ALLIED MATERIALS

**Related Material:** the records of BIALL and IALL are held by the Institute of Advance Legal Studies.

#### DESCRIPTION NOTES

**Archivist's note:**

Rules or conventions: Compiled in compliance with General International Standard Archival Description, ISAD(G), second edition, 2000; National Council on Archives Rules for the Construction of Personal, Place and Corporate Names, 1997.

Date(s) of descriptions:

#### Series List

MOYS/01 Elizabeth Moys publications, 1960-2001

MOYS/02 Publicity, reviews and awards, 1968-1998

MOYS/03 Moys Classification and Thesaurus for Legal Materials: working papers, 1967-2001

## **MOYS/01 Elizabeth Moys publications, 1960-2001**

Extent and form: 14 volumes

Scope and contents: Elizabeth Moys publications relating to classification of law books and law libraries.

Access: open

### Contents List:

<b>Reference</b>	<b>Title</b>	<b>Dates</b>	<b>Extent</b>	<b>Scope and Contents</b>
MOYS/01/01	Classification Class K Law	1961	1 volume	
MOYS/01/02	A Classification Scheme for Law Books: Schedules, Elizabeth Moys, Vol 1	1964	1 volume	Preliminary edition for private circulation only.
MOYS/01/03	A Classification Scheme for Law Books: Index, Elizabeth Moys, Vol 2	1965	1 volume	Preliminary edition for private circulation only.
MOYS/01/04	A Classification Scheme for Law Books	1965	1 volume	Submitted for Fellowship of the Library Association.
MOYS/01/05	A Classification Scheme for Law Books	1968	1 volume	
MOYS/01/06	A Classification Scheme for Law Books: Supplement to Class 340: Law	1973	1 volume	
MOYS/01/07	Moys Classification Scheme for Law Books 2nd Edition	1982	1 volume	Annotated by EM Moys.
MOYS/01/08	Moys Classification and Thesaurus for Legal Materials, 3rd ed, Elizabeth Moys	1992	1 volume	
MOYS/01/09	Moys Classification and Thesaurus for Legal Materials, 3rd ed, Elizabeth Moys: presentation edition	1992	1 volume	Signed by BIALL Committee members
MOYS/01/10	Moys Classification and Thesaurus for Legal Materials, 4th ed, Elizabeth Moys	2001	1 volume	
MOYS/01/11	Report on the Library of the Supreme Court	1960	1 volume	
MOYS/01/12	Manual of Law Librarianship: The Use and Organization of Legal Literature	1976	1 volume	
MOYS/01/13	European Law Libraries Guide, ed Elizabeth Moys	1971	1 volume	
MOYS/01/14	Guides to Information Sources, ed Jules Winterton and Elizabeth Moys, 2nd edition	1997	1 volume	

## **MOYS/02 Publicity, reviews and awards, 1968-1998**

Extent and form: 4 items

Access: open

Contents List:

Reference	Title	Dates	Extent	Scope and Contents
MOYS/02/01	Reviews of A Classification Scheme for Law Books	1968	1 envelope	
MOYS/02/02	Flyer: Information Sources in Law	1997	1 item	
MOYS/02/03	Wallace Breem Memorial Award Certificate	1998	1 item	Presented to Jules Winterton and Elizabeth M Moys, editors of <i>Information Sources in Law</i> 2nd ed.
MOYS/02/04	Reviews of Moys Classification and Thesaurus for Legal Materials, 4th ed	2001	1 folder	

**MOYS/03 Moys Classification and Thesaurus for Legal Materials: working papers, 1967-2001**

Extent and form: 17 files

Scope and contents: working files for all four editions of Elizabeth Moys' classification scheme for law books. Files MOYS/03/03 to MOYS/03/07 relate to *Moys Classification and Thesaurus for Legal Materials*, 3rd ed.. Files MOYS/03/08 to Moys/03/17 relate *Moys Classification and Thesaurus for Legal Materials*, 4th ed.

Access: open

Contents List:

Reference	Title	Dates	Extent	Scope and Contents
MOYS/03/01	DDC [Dewey Decimal Classification]: Correspondence with Mr. Custer and LA Research Committee DDC Sub-Committee	1967-1990	1 file	
MOYS/03/02	Butterworth's Class K 1st Edition	1967	1 file	Correspondence with Butterworth's, re A Classification Scheme for Law Books, 1968.
MOYS/03/03	Butterworth's Class K 2nd Edition	1973-1986	1 file	Correspondence with publishers.
MOYS/03/04	Editorial Board Moys 3rd ed	1990-1991	1 file	Minutes of Editorial Board Meetings and related correspondence.

MOYS/03/05	Miscellaneous file	1990-1992	1 file	inc copy of MARC User Group Constitution
MOYS/03/06	Classification Scheme Bowker-Saur Class K 3rd edition	1991-1999	1 file	Inc correspondence with the publishers, publicity material and drafts of speeches.
MOYS/03/07	Class K Users' Group	1992-1994	1 file	
MOYS/03/08	File: Lis-moys-users	1998-1999	1 file	Correspondence regarding the email news group for users of the Moys classification scheme.
MOYS/03/09	Correspondence re software for and terms used in the Moys Classification Scheme	1998-1999	1 file	
MOYS/03/10	Editorial Board Meeting Minutes: 4 <sup>th</sup> edition	1998-2000	1 file	
MOYS/03/11	Correspondence with the Editorial Board	1999-2000	1 file	
MOYS/03/12	Moys 4 Suggestions, etc	1999-2001	1 file	
MOYS/03/13	Correspondence re publication and availability of Moys 4	1999-2001	1 file	
MOYS/03/14	Correspondence re 4th edition	2000-2001	1 file	
MOYS/03/15	Thesaurus	2000	1 file	Drafts and correspondence re thesaurus for 4th edition of the Moys Classification Scheme.
MOYS/03/16	[Payments for Moys 4th edition]	2001	1 file	
MOYS/03/17	Correspondence re Moys Classification Scheme	[c2001]	1 file	