

Association of Law Teachers: Archives, 1965-2019

Catalogue of contents

ALT/1: Committee of the ALT and its Predecessors – Agenda, Minutes and Papers, 1965-1996	2
ALT/2: Annual General Meetings (AGMs) - Minutes and Papers, 1968-1996.....	2
ALT/3: Accounts, Reports and Papers presented to Committee and AGMs, 1976-1992...	3
ALT/4: Legal Documents, Reference Papers and Lists of Officers, 1974-1993.....	3
ALT/5: Correspondence, 1979-1994	4
ALT/6: Annual Conferences - Papers, 1965-1994.....	4
ALT/7: ALT <i>Bulletin</i> , 1966-2006.....	6
ALT/8: <i>Journal</i> of the ALT; later <i>The Law Teacher</i> , 1967-1997, 2011.....	8
ALT/9: Directory of Members, 1969-2008.....	10
ALT/10: ALT <i>Handbook</i> , n.d.; 1980	10
ALT/11: ALT Papers distributed to Members, 1967-1972	11
ALT/12: Miscellaneous ALT Publications and Offprints, 1980-2000	11

Association of Law Teachers (ALT) Archives: Series list

ALT/1: Committee of the ALT and its Predecessors – Agenda, Minutes and Papers, 1965-1996

Extent and form: 5 folders; 1 volume

Administrative note: the ALT's activities are run by a Committee comprising an elected Chairman, Vice-chairman, Secretary and Treasurer, plus five elected members and some co-opted members. The Committee of the ALT was established in 1966, replacing a Steering Committee which was set up in 1965 at the first meeting of the law teachers to formulate the policy for the Association.

Scope and content: ALT/1/1 contains minutes and papers of these early committees, plus related papers. Minutes of Committee meetings between March 1969 and March 1974 are wanting (a note to this effect appears in ALT/1/2).

Item list:

Reference	Description	Dates
ALT/1/1	File originally marked "Minutes 1966-8". Includes minutes and agenda of the earliest meetings to discuss formation of the ALT, copies of the Constitution and Rules, and papers by members on proposed policy	1965-1969
ALT/1/2	Minutes of Committee	1974-1984
ALT/1/3	Minutes of Committee	1985-1988
ALT/1/4	Agenda and minutes bound into a minute book	1989-1993
ALT/1/5	Minutes and papers (include correspondence and reports to Committee)	1991-1994
ALT/1/6	Minutes and papers	1994-1996

ALT/2: Annual General Meetings (AGMs) - Minutes and Papers, 1968-1996

Extent and form: 1 folder

Scope and content: this series consists of loose papers with a cover sheet marked "AGM minutes and ass docs (original). 1965-7, 74 and 93 missing". It contains minutes for 1968-1996.

Related material: some minutes and agenda of AGMs for 1985-1992 may also be found in the accompanying documents to AGMs in ALT/3/2.

Item list:

Reference	Description	Dates
ALT/2	Minutes and papers of annual general meetings	1968-1996

ALT/3: Accounts, Reports and Papers presented to Committee and AGMs, 1976-1992

Extent and form: 2 folders

Scope and content: this series contains a collection of papers which were presented either to Committee or to the AGM or both. They include regular and special reports to Committee (e.g. on meetings of other legal education groups), Committee's annual reports, Treasurers' reports, income and expenditure accounts, balance sheets, copies of submissions and correspondence on specific subjects.

Item list:

Reference	Description	Dates
ALT/3/1	File originally marked "Accounts; reports; papers etc 1984-5". Includes Treasurers' annual reports, income and expenditure accounts, balance sheets, Committee reports, special reports to Committee [contains some confidential material] and notes, correspondence and meetings with Sweet & Maxwell and the SPTL	1976-1985
ALT/3/2	File originally marked "accompanying docs to AGMs", containing the Constitution as amended 1992, Treasurers' reports, annual reports of Committee, minutes and agenda of AGMs and accounts	1985-1992

ALT/4: Legal Documents, Reference Papers and Lists of Officers, 1974-1993

Extent and form: 2 folders

Scope and content: this series was apparently a collection put together of useful reference materials for Committee, including copies of the amended Constitution, lists of officers, legal documents such as an agreement with Sweet & Maxwell, proposals for Conference and reference papers.

Item list:

Reference	Description	Dates
-----------	-------------	-------

Reference	Description	Dates
ALT/4/1	File originally titled "ALT - documents including Constitution and Sweets contract", containing memorandum of agreement with Sweet & Maxwell (1985), Constitution (as amended 1974 and 1983), a list of ALT officers (1985/6) and printed reference material	1974-1990
ALT/4/2	File originally titled "misc papers", containing lists of Committee and officers (1990-1993), lists of representatives on other bodies (1988-1992), conference papers, papers relating to specific projects and copies of ALT responses to various issues	1988-1993

ALT/5: Correspondence, 1979-1994

Extent and form: 5 folders

Scope and content: this series comprises correspondence and associated papers of the Chairman, Secretary and Treasurer from 1979-1988 and of the Secretary from 1990-1994.

Item list:

Reference	Description	Dates
ALT/5/1	File originally titled "ALT - past correspondence", containing correspondence of the Chairman, Treasurer and Secretary	1979-1988
ALT/5/2	Secretary's correspondence	1990-1992
ALT/5/3	File originally titled "ALT Committee correspondence 1992-4", containing the Secretary's correspondence and associated papers from 1991-1993	1991-1993
ALT/5/4	File originally titled "ALT - present (correspondence) files 1992-4", containing Secretary's correspondence from 1993-1994	1993-1994
ALT/5/5	Secretary's file on the Lord Chancellor's Advisory Committee on Legal Education and Conduct (ACLEC): consultation paper on the initial stage of legal education, 1994: annotated copy of the ACLEC paper and correspondence relating to the ALT response	1994

ALT/6: Annual Conferences - Papers, 1965-1994

Extent and form: 2 archive boxes

Scope and content: this series originally consisted of two bundles marked "ALT 65-77" and "ALT 78-90", containing folders with material on annual conferences, including correspondence, papers, programmes, reports of Committee, Chairman, Treasurer, membership secretary, minutes of AGMs and Committee, copies of the *Bulletin* etc (the latter have been removed to ALT/7). Elsewhere among the papers transferred were also two folders containing correspondence and papers relating to the 1994 Conference (see ALT/6/27). Occasional conference documents have been transferred at later dates.

Item list:

Reference	Description	Dates
ALT/6/1	Taplow conference	1965
ALT/6/2	London conference	1966
ALT/6/3	Nottingham conference	1967
ALT/6/4	Manchester conference	1968
ALT/6/5	Oxford conference	1969
ALT/6/6	Cambridge conference	1970
ALT/6/7	Sheffield conference	1971
ALT/6/8	Birmingham conference	1972
ALT/6/9	York conference	1973
ALT/6/10	Keele conference	1974
ALT/6/11	Loughborough conference	1975
ALT/6/12	Cardiff conference	1976
ALT/6/13	Bath conference	1977
ALT/6/14	Durham conference	1978
ALT/6/15	Nottingham conference	1979
ALT/6/16	Brighton conference	1980
ALT/6/17	Cambridge conference	1981
ALT/6/18	York conference	1982
ALT/6/19	Winchester conference	1983
ALT/6/20	Sheffield conference	1984
ALT/6/21	Oxford conference	1985
ALT/6/22	Wolverhampton conference	1986
ALT/6/23	Exeter conference	1987
ALT/6/24	Wye conference	1988

Reference	Description	Dates
ALT/6/25	Ambleside conference	1989
ALT/6/26	Brighton conference [conference papers for 1991-1993 <u>WANTING</u>]	1990
ALT/6/27	Cambridge conference [includes a set of printed conference papers] [Conference papers 1995-2019 <u>WANTING</u>]	1994
ALT/6/28	Leicester conference, De Montfort University: flyer only	2019

ALT/7: ALT *Bulletin*, 1966-2006

Extent and form: 1 archive box of volumes

Scope and content: the *Bulletin* includes minutes and agenda of AGMs, information on annual conferences, reports on Committee meetings, Chairman's reports, lists of Committee and general members, income and expenditure accounts, special features on law teaching, news of other organisations, letters to the editor and notes on publications.

Arrangement: Nos 1-73 of the *Bulletin* were formerly filed with the Conference papers at ALT/6; they have been removed to make a separate series. The repeat numbers 20 and 21 were presumably mistakes and should have been nos 22 and 23. This appears to have been corrected by the issue of no 24. There are also two no 70s; again, presumably an error. Nos 44 and 97 are wanting.

Archival information: Nos 74-96 were passed to the Records of Legal Education Archives by Dr S B Marsh in 1997. Nos 98-117 were passed to the Archives by Phil Harris in 2013.

Item list: the following editions are extant:-

No 1 Sept 1966	No 2 Nov 1966
No 3 Mar 1967	No 4 May 1967
No 5 Sept 1967	No 6 Dec 1967
No 7 Mar 1968	No 8 June 1968
No 9 Oct 1968	No 10 May 1969
No 11 June 1969	No 12 June 1970
No 13 Sept 1970	No 14 May 1971
No 15 Nov 1971	No 16 June 1972
No 17 Nov 1972	No 18 Mar 1973
No 19 June/July 1973	No 20 Oct/Nov 1973
No 21 Jan 1974	No 20 Apr/May 1975

No 21 Special edition Apr/May 1975	No 24 June/July 1975
No 25 Aug/Oct 1975	No 26 Jan 1976
No 27 June 1976	No 28 Sept 1976
No 29 Dec 1976	No 30 Jan 1977
No 31 May 1977	No 32 July 1977
No 33 Oct 1977	No 34 Jan 1978
No 35 May 1978	No 36 July 1978
No 37 Oct 1978	No 38 Jan 1979
No 39 June 1979	No 40 Oct 1979
No 41 Jan 1980	No 42 May 1980
No 43 July 1980	No 45 Dec 1980
No 46 May 1981	No 47 July 1981
No 48 Oct 1981	No 49 Dec 1981
No 50 May 1982	No 51 July 1982
No 52 Dec 1982	No 53 May 1983
No 54 July 1983	No 55 Oct 1983
No 56 Dec 1983	No 57 May 1984
No 58 Oct 1984	No 59 Jan 1985
No 60 May 1985	No 61 Oct 1985
No 62 Jan 1986	No 63 May 1986
No 64 Oct 1986	No 65 Jan 1987
No 66 June 1987	No 67 Oct 1987
No 68 Jan 1988	No 69 June 1988
No 70 Oct 1988	No 70 Dec 1988
No 71 June 1989	No 72 Oct 1989
No 73 Jan 1990	No 74 May 1990
No 75 Oct 1990	No 76 Dec 1990
No 77 June 1991	No 78 Oct 1991
No 79 Dec 1991	No 80 Mar 1992
No 81 Summer 1992	No 82 Autumn 1992
No 83 Spring 1993	No 84 Summer 1993

No 85 Autumn 1993	No 86 Spring 1994
No 87 Summer 1994	No 88 Autumn 1994
No 89 Spring 1995	No 90 Summer 1995
No 91 Winter 1995	No 92 Spring 1996
No 93 Summer 1996	No 94 Autumn 1996
No 95 Spring 1997	No 96 Summer 1997
[No 97 WANTING]	No 98 Winter 1998
No 99 Summer 1998	No 100 Autumn 1998
No 101 Spring 1999	No 102 Summer 1999
No 103 Winter 1999	No 104 Spring 2000
No 105 Summer 2000	No 106 Winter 2000
No 107 Spring 2001	No 108 Summer 2001
No 109 Jan 2002	No 110 Sept 2002
No 111 Spring 2003	No 112 Summer 2003
No 113 Autumn 2003	No 114 Autumn 2004
No 115 Summer 2005	No 116 winter 2005
No 117 Winter 2006	

ALT/8: Journal of the ALT; later The Law Teacher, 1967-1997, 2011

Extent and form: 3 archive boxes of volumes

Administrative history: the *Journal* was first published by Sweet & Maxwell in 1967. Three volumes were published annually. Its name was changed to *The Law Teacher* in 1971.

Archival history: many of the volumes dated from 1967-1984 listed below were deposited by Professor James Read in 1997. A further set, dating from 1967-1994, was passed to the Archives by Dr S B Marsh in the same year; this set filled the gaps in Professor Read's collection and brought the set of journals up to date to 1997. There is a gap from 1998-2010 and one volume for 2011 which was passed to the Archives Office by Jules Winterton, the Librarian, in 2012.

Item list:

Journal of the ALT

Vol 1 Nos 1-3	Mar - Dec 1967
Vol 2 Nos 1-3	Apr - Dec 1968
Vol 3 Nos 1-3	Apr - Dec 1969

Vol 4 Nos 1-3	Aug - Dec 1970	
<i>The Law Teacher</i>		
Vol 5 Nos 1-3	1971	
Vol 6 Nos 1-3	1972	
Vol 7 Nos 1-3	1973	
Vol 8 Nos 1-3	1974	
Vol 9 Nos 1-3	1975	
Vol 10 Nos 1-3	1976	
Vol 11 Nos 1-3	1977	
Vol 12 Nos 1-3	1978	
Vol 13 Nos 1-3	1979	
Vol 14 Nos 1-3	1980	
Vol 15 Nos 1-3	1981	
Vol 16 Nos 1-3	1982	
Vol 17 Nos 1-3	1983	
Vol 18 Nos 1-3	1984	
Vol 19 Nos 1-3	1985	
Vol 20 Nos 1-3	1986	
Vol 21 Nos 1-3	1987	
Vol 22 Nos 1, 2/3	1988	
Vol 23 Nos 1-3	1989	
Vol 24 No 1	1990	Special Jubilee edition
Vol 24 Nos 1-3	1990	
Vol 25 Nos 1-3	1991	
Vol 26 Nos 1-3	1992	
Vol 27 Nos 1-3	1993	
Vol 28 Nos 1-3	1994	
Vol 29 Nos 1-3	1995	
Vol 30 Nos 1-3	1996	
Vol 31 Nos 1-2	1997	

[Vols for 1998-2010 Wanting]

ALT/9: Directory of Members, 1969-2008

Extent and form: 10 volumes

Administrative history: the *Directory* was first published in 1969/70, compiled from information submitted in answer to a questionnaire circulated to all members.

Archival history: volumes dated 1969-1978 were deposited by Professor James Read in 1997 and volumes dated 1984-1996 by Dr S B Marsh in the same year. Volumes dated 2003-2008 were deposited by Fiona Cownie in 2004.

Item list:

The *Directory*:

1969/70	1990
1970/71	1993
1976	1994
1978	1995
1984	1996
2003	2004
2007	2008

ALT/10: ALT Handbook, n.d.; 1980

Extent and form: 2 volumes

Administrative history: the *Handbook* was published by the ALT as a guide to law teaching in the public sector. It gives a brief history of law teaching, lists validating institutions and provides a summary of teaching methods.

Archival history: the 1980 handbook was deposited by Professor James Read in 1997 and the undated volume by Dr S B Marsh later that year.

Item list:

Reference	Description	Dates
ALT/10/1	<i>Handbook</i>	n.d.
ALT/10/2	<i>Handbook</i>	1980

ALT/11: ALT Papers distributed to Members, 1967-1972

Extent and form: 1 folder

Archival history: the file was deposited by Professor Read in 1997.

Scope and content: this series comprises a file of ALT papers sent to Professor James Read, a law teacher at SOAS and an ALT member; it also contains a small amount of his correspondence with other members.

Item list:

Reference	Description	Dates
ALT/11	Papers distributed to Members	1967-1972

ALT/12: Miscellaneous ALT Publications and Offprints, 1980-2000

Extent and form: 1 pamphlet; 3 volumes

Archival history: the first four publications in this series were passed to the Records of Legal Education Archives by Dr S B Marsh in 1997. Item 5 was passed to the Archives in 2000 (donor unknown).

Item list:

Reference	Description	Dates
ALT/12/1	<i>Teaching the Law</i> : publicity pamphlet	1980
ALT/12/2	J B Bailey and S B Marsh, "Law Teaching at Colleges of Further Education", offprint from <i>The Law Teacher</i> , Vol 15 No 1, 1981	1980
ALT/12/3	S B Marsh, "The C.N.A.A. Law Degree", offprint from <i>The Law Teacher</i> , Vol 17 No 2, 1983	1983
ALT/12/4	Phil Harris and Steve Bellerby, with Patricia Leighton and John Hodgson, <i>A Survey of Law Teaching 1993</i> , ALT Research Project on Legal Education, 1993	1993
ALT/12/5	ALT LERP Workshop, <i>Learning from Research into Legal Education</i> , one day workshop hosted by the Manchester Metropolitan University	25 Feb 2000