

International Association of Law Libraries (IALL) Archives, 1964-2014

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IALL ARCHIVES: SERIES LIST

IALL/1: Articles of Incorporation and Constitution, 1994-2002

Extent and form: 3 files

Access: open

Item list:

Reference	Title	Dates
IALL/1/1	IALL Articles of Incorporation: documents and correspondence	1994–2000
IALL/1/2	IALL Constitution: correspondence, amendments	1999-2002
IALL/1/3	Loose papers: Correspondence re amendments to Constitution	2002

IALL/2: Annual General Meeting Papers, 2001-2009

Extent and form: 3 folders

Access: open

Related material: copies of earlier AGM papers may be found amongst individuals' files IALL/5– IALL/11 and are also sometimes included in Board papers (IALL/3) and with Annual Course papers (IALL/23). Later AGM papers are available on the IALL website <http://iall.org/category/agm-papers/>.

Item list:

Reference	Title	Dates
IALL/2/1	Executive Board and Annual General Meetings, Sept 24 2001 and Oct 23 2002	2001-2002
IALL/2/2	Annual General Meeting 2005 Minutes and Supporting Papers	2005
	[Annual General Meeting 2006-2008 Minutes and Supporting Papers <u>WANTING</u>]	2006
IALL/2/3	Annual General Meeting 2009 Minutes and Supporting Papers	2009

IALL/3: Annual Board Meetings: Minutes and Agenda, 1994-2005

Extent and form: 5 files

Access: open 20 years after last date on file. **Closed items are designated in red.**

Related material: copies of earlier AGM papers may be found amongst individuals' files IALL/5– IALL/11.

Archival history: the bulk of Board papers from 1999- were deposited by Jules Winterton in 2015 and include his correspondence.

Item list:

Reference	Title	Scope and Contents	Dates
IALL/3/1	IALL Board: Agenda, minutes and papers	Includes Annual Membership Meetings and proposed changes to the Constitution	1994-1995
IALL/3/2	IALL Board: Agenda, minutes and papers	Includes Annual Membership Meetings	1996-1998
IALL/3/3	IALL Board: Agenda, minutes and papers	Includes Annual Membership Meetings	1999-2000
IALL/3/4	IALL Board: Agenda, minutes and papers	Includes Annual Membership Meetings and proposed changes to the Constitution	2001
IALL/3/5	IALL Board: Agenda, minutes and papers	Includes Annual Membership Meetings and proposed changes to the Constitution	2002
IALL/3/6	IALL Board: Agenda, minutes and papers	Includes AGM minutes	2003
IALL/3/7	IALL Board: Minutes, Agenda and papers	Includes AGM minutes. CLOSED until 2025	2004
IALL/3/8	IALL Board: Minutes, Agenda and papers	Includes AGM minutes. CLOSED until 2026	2005
IALL/3/9	Board Meetings 2006 Documents and Agenda.	Includes AGM minutes. CLOSED until 2027	2006
IALL/3/10	Board Meetings 2007 Documents and Agenda.		2007
IALL/3/11	Board Meetings 2008 Documents and Agenda		2008
IALL/3/12	Board Meetings Oct 2009 Documents and Agenda	Includes AGM minutes. CLOSED until 2030	2009

Reference	Title	Scope and Contents	Dates
IALL/3/13	Board Meetings Sept 2010. Documents and Agenda	Includes AGM minutes. CLOSED until 2031	2010
IALL/3/14	Board Meetings Dec 2011 Documents and Agenda	Includes AGM minutes. CLOSED until 2032	2011
IALL/3/15	Board Meeting Sept 2012 Documents and Agenda	Includes AGM minutes. CLOSED until 2033	2012
IALL/3/16	Board Meetings 14 Sept 2013 Documents and Agenda	Includes AGM minutes. CLOSED until 2034	2013

IALL/4: Annual Report and Accounts, 2004-2013

Extent and form: 7 items

Scope and content: audited accounts of the IALL.

Access: open 20 years after last date on file. Closed items are designated in red.

Related material: see IALL/12 for other financial records

Item list:

Reference	Title	Dates
IALL/4/1	Financial Statements for the Year Ended Dec 31 2004. CLOSED until 2025	2004
	Financial Statements for the Year Ended Dec 31 2005 – 2007 <u>WANTING</u>	2005]
IALL/4/2	Financial Statements for the Year Ended Dec 31 2008. CLOSED until 2029	2008
IALL/4/3	Financial Statements for the Year Ended Dec 31 2009. CLOSED until 2030	2009
	[Financial Statements for the Year Ended Dec 31 2010 – 2012 <u>WANTING</u>	
IALL/4/4	Cash Basis Financial Report year ended Dec 31, 2013 [auditors Robinson, Farmer, Cox Associates]. CLOSED until 2034	2013

Reference	Title	Dates
IALL/4/5	Cash Basis Financial Report year ended Dec 31, 2014 [auditors Robinson, Farmer, Cox Associates]. CLOSED until 2035	2014
IALL/4/6	Cash Basis Financial Report year ended Dec 31, 2015 [auditors Robinson, Farmer, Cox Associates]. CLOSED until 2036 [Cash Basis Financial Report year ended Dec 31, 2016 <u>WANTING</u>]	2015
IALL/4/7	Cash Basis Financial Report year ended Dec 31, 2017 [auditors Robinson, Farmer, Cox Associates]. CLOSED until 2038	2017

IALL/5: Adolf Sprudz - files, 1959-1995

Extent and form: 37 files

Historical note: in addition to his membership of various committees (see below), Adolf Sprudz held the following IALL offices:

- President, 1986-1989; 1989-1992
- Secretary, 1980-1983
- Board of Directors, 1974-1977; 1977-1980; 1983-1986; 1992-1995

Scope and contents: Sprudz was an active member of the IALL from the start of the organisation to the 1990s. These files cover the greater part of his time with organisation and encompass his roles as Press Representative (from 1959, end date unknown) and Chairman of the Nominating Committee (1971 and 1973); his involvement with the International Journal of Legal Information; liaison with IFLA re IFLA conference; his membership of the Board of Directors; and his presidency (1986-1992).

Access: open after 20 years (with the exception of IALL/5/15, which is closed for 75 years as it contains personal data). **Closed items are designated in red.**

Item list:

Reference	Title	Scope and Contents	Dates
IALL/5/1	IALL Nominating Committee correspondence	In 1971 Sprudz was appointed Chairman of the Nominating Committee. Correspondence regarding his appointment, and regarding selection of nominees.	1971

Reference	Title	Scope and Contents	Dates
IALL/5/2	IALL Nominating Committee correspondence	In 1973 Sprudz was appointed Chairman of the Nominating Committee. Correspondence regarding his appointment, and regarding selection of nominees.	1973-1974
IALL/5/3	IALL correspondence largely relating to publications	Correspondence with Klaus Menzinger, Editor in Chief of the International Journal of Law Libraries re writing of reviews and articles and the journal generally. Also includes copies of articles written by Sprudz and to be reviewed by him, including correspondence re his comments. Also more general correspondence regarding publications. Includes documents written in German.	1974–1982
IALL/5/4	Correspondence file: "Different"	The file title is given as "IALL Different" but the significance and the writer are unclear. Predominantly correspondence regarding the International Journal of Legal Information, reviews etc. Also more general correspondence re IFLA Conference 1995.	1977-1995
IALL/5/5	Correspondence regarding the International Journal of Legal Information.	Includes draft articles and reviews.	1984-1985
IALL/5/6	Correspondence file: IFLA	Inc 1977 IFLA Meeting Report; and correspondence re IALL involvement in the 1979 IFLA Conference in 1979. Includes documents written in German.	1977–1979
IALL/5/7	Correspondence file: IALL/ IFLA Manila 1980	Correspondence re Sprudz's attendance of the IFLA Conference in Manila, 1980, in place of Professor Kavass.	1979-1980

Reference	Title	Scope and Contents	Dates
IALL/5/8	File: IALL Board of Directors 1974-1975	Sprudz's copies of circular letters sent to IALL Board of Directors. Includes copies of replies, some Board of Directors Minutes, and correspondence re proposed workshop in Nigeria. Includes documents written in German.	1973-1975
IALL/5/9	File: IALL Board of Directors 1976-1977	Sprudz's copies of circular letters sent to IALL Board of Directors. Includes copies of replies, Minutes of Board of Directors Meeting August 1976 and paper re membership. Includes documents written in German.	1976-1977
IALL/5/10	File: IALL Board of Directors	Sprudz's copies of circular letters sent to IALL Board of Directors. Includes copies of replies, some Board of Directors Minutes. Includes documents written in German.	1977-1983
IALL/5/11	Correspondence file: IJLI [International Journal of Legal Information], 1984	Correspondence regarding journal, including commissioning articles and reviews. Includes documents written in German.	1984-1985
IALL/5/12	File: IALL Round Table/ IFLA '85 [IFLA Conference, Chicago, 1985]	Correspondence regarding IALL programme for 1985 IFLA conference. Includes documents written in German.	1984-1985
IALL/5/13	File: 25th Anniversary of the IALL	Correspondence file re Sprudz's travel arrangements for IALL 1984 Conference in Freiburg.	1984-1985
IALL/5/14	Correspondence file: predominantly with Prof Yoshiro Tsuno re IALL Programme for IFLA Conference, 1986, Tokyo	Correspondence re programme, and general administration.	1985-1986

Reference	Title	Scope and Contents	Dates
IALL/5/15	IALL/'85/'86 Special Correspondence	Papers and correspondence regarding potential amendment to IALL Constitution; IFLA Conference in Japan; financial management of IALL and nominations for 1986-1989 Board. Also includes minutes of 1984 Meeting of Board of Directors. Includes documents written in German. CLOSED until 2061	1985-1986
IALL/5/16	Correspondence file, predominantly with Ivan Sipkov, in his capacity as IALL Treasurer	Inc returns to IRS; accounts; and related correspondence.	1986-1991
IALL/5/17	Correspondence file, predominantly with John Rodwell, First Vice-President of IALL from 1986	Includes correspondence regarding the IALL Messenger and conferences.	1986-1991
IALL/5/18	Correspondence file, predominantly with Velma Newton (IALL Board of Directors) and June Renie	Correspondence re IALL Messenger; conference organisation; CARALL-IALL conference.	1986-1991
IALL/5/19	Correspondence file, predominantly with Dr Katalin Balazs - Veredy	Inc board meeting minutes, 1991; acknowledgements of receipt of books by Library of Hungarian Parliament and routine correspondence.	1986 Feb – 1992 Nov
IALL/5/20	File: British and Irish Association of Law Libraries	Correspondence regarding joint BIALL IALL meeting at IFLA Conference, Brighton, August 1987	1986-1987
IALL/5/21	File: Canadian Association of Law Libraries	Correspondence regarding CALL member speaking at BIALL IALL meeting at IFLA Conference, Brighton, August 1987	1986-1987

Reference	Title	Scope and Contents	Dates
IALL/5/22	File: IALL '87 Washington [9th IALL Course]	Correspondence re programme and administration of conference. Includes copy of course brochure.	1986-1987
IALL/5/23	File: IFLA [Tokyo 1986 and Brighton 1987]	Includes correspondence re IALL programme for 1986 and 1987 IFLA conferences and conference brochures.	1986-1987
IALL/5/24	Correspondence file: "Marga Coing"	Correspondence re travel grants to attend the American Association of Law Libraries 1987 Annual Meeting in Chicago; and general correspondence. Includes documents written in German.	1986-1991
IALL/5/25	Correspondence file, predominantly with Joachim Schwietzke, Secretary of IALL	Correspondence file predominantly with Joachim Schwietzke, Secretary of IALL. Includes report on International Conference on "Ecology and Law in the Baltic Sea Area: Sources and Developments" in Riga, Latvia; and official communication to members regarding Klaus Menzinger's, president 1983-1986, sudden death. Includes documents written in German.	1986 – 1991
IALL/5/26	File: IALL Board 1986-92 (Duplicate Communications)	Copies of letters sent to IALL Board by Sprudz in his capacity as President of the IALL. Includes routine matters, some Board Minutes, signed ballot papers regarding the transfer of the International Journal of Legal Information from the IALL to the Institute of International Legal Information (1988),	1986-1992
IALL/5/27	Correspondence file, predominantly with Tim Kearley, IALL Secretary	Correspondence file predominantly regarding publications: International Journal of Legal Information, IALL Messenger, IALL Directory. Includes correspondence with Tim Kearley, IALL Secretary.	1986 – 1991

Reference	Title	Scope and Contents	Dates
IALL/5/28	File: Heidelberg '91	Predominantly correspondence re Heidelberg Course, 1991; related Board Meeting Minutes; and Board Resolution re Eastern and Central European Law Libraries, accepted 10 September 1991.	1991
IALL/5/29	File: Heidelberg 1991	Correspondence re planning and administration of Heidelberg Course, 1991.	1990-1991
IALL/5/30	Correspondence file, predominantly with Ivan Sipkov, IALL Treasurer and Editor in Chief of the International Journal of Legal Information	Regular income and expenditure updates; correspondence with Spikov re routine financial matters; returns to IRS; correspondence future and direction of the International Journal of Legal Information.	1987 – 1990
IALL/5/31	File: 10th IALL Course [held in Budapest, 1988]	Draft proposals for programme; correspondence re management of conference; conference programme brochure.	1987-1988
IALL/5/32	File: IALL IFLA '89 Paris	Correspondence re administration and content of IALL meeting at IFLA Conference, 1989. Includes programme. Includes documents written in French.	1988-1989
IALL/5/33	File: IALL Conference '90 in Barbados	Includes correspondence re "Conference on Legal Information on the Caribbean", conference delegate booklet, and programme.	1989-1990
IALL/5/34	File: IALL IFLA '90 Stockholm	Correspondence re administration and content of IALL meeting at IFLA Conference, 1990. Includes documents written in Swedish.	1989-1990
IALL/5/35	Correspondence: A Sprudz / Roberta Shaffer and others	Correspondence file. Topics include appointments to the board; agenda and related papers for IALL Executive Planning Session 14 July 1992	1992

Reference	Title	Scope and Contents	Dates
IALL/5/36	File: IALL[Board of Directors]	Includes papers re election of 1993-1996 IALL Board; Minutes of Board Meetings; correspondence re relationship with Institute of International Legal Information; membership leaflets; and balance sheets.	1993-1995
IALL/5/37	Announcement of launch of IALL, <i>Libri</i> 1959, vol 9 no3		1959

IALL/6: Muriel Anderson - files, 1966-1975

Extent and form: 18 files

Historical note: Muriel Anderson was an IALL Second Vice-President, 1983-1986 and a member of the Board of Directors, 1968-1974.

Scope and content: These files concern Muriel Anderson's interaction with the IALL. She was involved in particular with the Council of Europe project to prepare a series of guides to the law libraries of the (then) 18 member countries.

Access: open

Related material: Muriel Anderson worked for the Institute of Advanced Legal Studies and between 1982 and 1991 was Librarian there. Her papers are held at the Institute, reference IALS/1/12, 9/1, 9/2.

Item list:

Reference	Title	Scope and Contents	Dates
IALL/6/1	"IALL: Council of Europe"	Correspondence re National Guides, and also re Council of Europe's approach to law in the member states.	1966-1971
IALL/6/2	IALL National Guides Questionnaire	Inc drafts of the questionnaire sent to libraries and related working papers. Includes documents written in French.	1967-1968
IALL/6/3	"IALL: National Guides: finance"		1967-1970

Reference	Title	Scope and Contents	Dates
IALL/6/4	"IALL: National Guides: questionnaire, duplicate letters"	1 copy of each retained	c.1968-1969
IALL/6/5	"IALL: working file – lists of law libraries"		[c1960s]
IALL/6/6	IALL: National Guides: Council of Europe	Correspondence re the project.	1966-1971
IALL/6/7	"IALL: National Guides: - consultants – countries A-G"	Arranged alphabetically according to country.	1968-1969
IALL/6/8	"IALL: National Guides: - consultants – countries I-N"		1968-1969
IALL/6/9	"IALL: National Guides: - consultants – countries S-U"		1968-1969
IALL/6/10	IALL – Coffin, Lewis	Correspondence file, predominantly with Lewis Coffin, Acting President/Vice President of IALL.	1965-1970
IALL/6/11	"IALL: Course (2): Cambridge" (Course in Law Librarianship and legal bibliography of Common Law with special reference to English law)	Inc programme, list of participants, and related correspondence.	1967-1969
IALL/6/12	"IALL: membership"	Routine correspondence between WA Steiner and Gerhard J Dalhmanns re membership status.	1972-1973
IALL/6/13	"IALL: general"		1967-1969
IALL/6/14	"IALL: general"		1969-1971
IALL/6/15	"IALL: general"		1968-1974

Reference	Title	Scope and Contents	Dates
IALL/6/16	IALL: general	Predominantly correspondence. Includes copies of the 1965 Constitution; Agenda for Board of Directors Meeting, 1973; and discussion paper for the IFLA/IALL working party on copyright, 1970s.	1971-1975
IALL/6/17	"IALL General"		1976-1984
IALL/6/18	"D2 IALL– Board of Directors"		1983-1986

IALL/7: Joachim Schwietzke - files, 1970-1992

Extent and form: 8 files

Historical note: Joachim Schwietzke was IALL Secretary, 1983-1986 and a member of the Board of Directors from 1986-1995.

Scope and content: the files below relate to Schwietzke's involvement with IALL and include copies of the IALL Newsletter and files relating to IALL training events.

Arrangement: the files have been arranged chronologically.

Access: open

Item list:

Reference	Title	Scope and Contents	Dates
IALL/7/1	File: IALL Seminar 1970 [IALL Seminar, Heidelberg, 1970]	File also includes IALL Newsletters nos. 1, 10, 12, 13-16, 18-23, 25; lists of members, 1968; delegate list and programme for IALL "Course in law librarianship and legal bibliography with special reference to European Law"; delegate list and programme for Heidelberg Seminar. Includes documents in German and French.	1970

Reference	Title	Scope and Contents	Dates
IALL/7/2	File: IALL 1.7.83-31.3.86; Freiburg 1984 [25th IALL Anniversary Conference, Freiburg, 1994 "Courts, Law Libraries and Legal Information in a Changing Society".].	Correspondence and administration of conference. Includes speakers' [proposed?] papers; copies of programme; Board meeting minutes, July 1984; draft "IALL Rules of Procedure on Finance"; draft programme for 26th IALL Conference "Law in Multicultural Societies, Jerusalem, 1985. Includes documents in German. Includes loose documents.	1982–1985
IALL/7/3	File: IALL April – Dec 1986	Correspondence between Schwietzke and other members of the Board, inc re election and ballot papers.	1986
IALL/7/4	File: IALL Jun 87-Dec 1992	Correspondence file Schwietzke and members of the Board re election [nominating committee?]. Includes documents in German.	1987-1992
IALL/7/5	File: IALL Budapest 1988 [IALL 10th course on International Law Librarianship "Joint Ventures of Socialist Countries: Legal Aspects and Legal Sources", Budapest, Hungary, 1988]	Transcripts of papers; programme; related correspondence.	1988-1989
IALL/7/6	File: IALL Riga	Conference programme (annotated); transcripts of papers; related correspondence; tourist brochures for Riga. Includes documents in German.	1990

Reference	Title	Scope and Contents	Dates
IALL/7/7	File: IALL Riga 1990 [IALL International Conference "Ecology and Law in the Baltic Sea Area: Sources and Developments", Riga, Latvia, 1990]	Inc Minutes of Board of Directors Meeting, Paris, 1989; draft programme for conference; and correspondence. Includes documents in German.	1990
IALL/7/8	File: IALL M Kurs Heidelberg 1991 Unterlagen	Conference programme; transcripts of papers; related correspondence; tourist brochures for Heidelberg. Includes documents in German.	1991

IALL/8: Dr Klaus Menzinger - files, 1973-1986

Extent and form: 14 files

Historical note: Dr Klaus Menzinger served as:

- President, 1983-1986
- First Vice-President, 1980-1983
- Member of the Board of Directors, 1977-1980

Scope and content: Dr Menzinger's work with IALL stretched back to the 1970s, when he was Editor in Chief of the International Journal of Law Libraries and these files represent the different roles he performed within the Association.

Access: open other than IALL/8/15 which is closed for 75 years as it contains personal data. **Closed items are designated in red.**

Item list:

Reference	Title	Scope and Contents	Dates
IALL/8/1	File: International Journal of Law Libraries	This file has tentatively been identified as Klaus Menzinger's file of correspondence from Gerhard J Dahlmanns. It is predominantly written in German.	1973-1977

Reference	Title	Scope and Contents	Dates
IALL/8/2	Conference file: IALL 1975 Berg.- Gladbach; AALL [American Association of Law Libraries] 1976 ; Boston IALL 1977 Budapest	Includes correspondence, brochures, lists of attendees and conference programmes relating to: IALL Seminar August 1975, Bonn Germany - "Selected Problems of the Law of the European Communities"; 69th Annual Meeting of the American Association of Law Libraries, Boston, USA, 1976; 6th IALL Course in International Law Librarianship, "The Legal System in Socialist States, its Materials and Documentation", Budapest, Hungary, 1977.	1975-1977
IALL/8/3	File: 7th IALL course, Tokyo, Japan	Includes course brochure, correspondence re administration of course; transcripts of papers presented at the course; general publications re Japan.	1978
IALL/8/4	File: JFLA Allgemeine Korrespondenz	Circulars issued by IFLA and correspondence with IFLA re Chicago Conference, 1985 and 52nd IFLA General Conference, Tokyo, 1986.	1979-1985
IALL/8/5	Conference file: IALL - Freiburg	Correspondence re planning and administration of conference. Contains documents written in German.	1982
IALL/8/6	Conference file: Munchen [49th IFLA Council and General Conference, Munich, 1983]	Correspondence re conference and IALL session "Computers and the Law". Includes full conference programme and list of delegates for IALL presentation. Contains documents written in German.	1982-1983
IALL/8/7	Conference file: JFLA Munchen [49th IFLA Council and General Conference, Munich, 1983]	Conference papers and brochures. Contains documents written in German.	1983

Reference	Title	Scope and Contents	Dates
IALL/8/8	Conference file: IALL Jerusalem [Law in Multicultural Societies conference] 1985	Conference administration file. Includes copies of papers given at conference, programme of events, and correspondence with Hebrew University of Jerusalem re organisation of conference.	1983-1985
IALL/8/9	Conference file: IALL-Freiburg Aussteller Referenten	Re conference papers and papers submitted by potential speakers. Contains documents written in German.	1983-1984
IALL/8/10	Conference file: IALL-Freiburg Teilnehmer Dankbriefe [Participants Letters of thanks]	Includes conference brochures; delegate lists; reviews of conference; correspondence re conference planning; correspondence with speakers. Contains documents written in German and Dutch.	1983-1984
IALL/8/11	Conference file: IALL - Freiburg Allgemeines Hotels	Predominantly hotel and tourist brochures for Freiburg. Also press cuttings from German newspapers re conference.	1984
IALL/8/12	File: JFLA Chicago 1985 [IFLA 51st Council and General Conference, Chicago, 1985]	Assumed to be Menzinger's personal file from his attendance at this conference. Includes programme; transcripts of papers; delegate lists; and tourist information for Chicago.	1985
IALL/8/13	Correspondence file: IALL 1984	Predominantly correspondence, arranged A-Z according to recipient name. Includes Memorandum of Understanding on the Publication of The International Journal of Legal Information (22/11/84). Contains documents written in German.	1984-1986
IALL/8/14	Correspondence file: re members and forthcoming election	Includes list of active members for March 1986; letter from Sprudz re handover of presidency; and draft program for IALL Section of IFLA Conference in Japan.	1986

Reference	Title	Scope and Contents	Dates
IALL/8/15	Correspondence re IFLA Tokyo Conference, 1986	Contains personal data. CLOSED until 2061	1985-1986

IALL/9: Marie-Louise H Bernal - files, 1987-2003

Extent and form: 10 files

Historical note: Marie-Louise H Bernal held the following positions in IALL:

- Board of Directors (ex officio), 2004
- Second Vice-President, 2001-2004
- Secretary, 1998-2001
- Board of Directors, 1995-1998
- Treasurer, 1992-1995

Scope and content: these files were created during her association with the IALL, in particular her work for the International Journal of Legal Information and her role as Treasurer, 1992-1995. The files have been arranged chronologically.

Access: open 20 years after last date on file. Closed items are designated in red.

Item list:

Reference	Title	Scope and Contents	Dates
IALL/9/1	File: Institute [of Legal Information]-IJLI	Correspondence between Bernal and various people in her roles as book reviewer and Editor of the Internal Journal of Legal Information. Includes correspondence regarding procedural matters.	1987, 1993–1996
IALL/9/2	File: IFLA 1990 [IFLA 56th Conference, 1990, Stockholm]	Includes copies of IALL programme "Source of Legal Information in the Nordic Countries"; IFLA conference publications; list of IFLA conference papers; and general correspondence re conference administration. Includes documents in Swedish.	1989-1990
IALL/9/3	File: Stockholm 1990 IFLA-IALL [IFLA 56th Conference, 1990, Stockholm]	ML Bernard's copies of conference papers.	1990

Reference	Title	Scope and Contents	Dates
IALL/9/4	File: Heidelberg 1991 [IALL 11th Course, 1991, Heidelberg, Germany]	Drafts of papers delivered at Course, and registration administration.	1991 Sept 8-11
IALL/9/5	IALL Treasurer's file	Board meeting minutes, 1992-1995; constitution and bye-laws; general correspondence; correspondence with the Institute of International Legal Information and the transfer of responsibility for the International Journal of Legal Information between the two organizations in 1988 and in 1996; membership lists.	1992–1995
IALL/9/6	Training event administration file	Administration and correspondence regarding IALL training events: Vienna, 1995; Hague, 1994; Barcelona, 1993. Much of the material relates to the financial administration of these events, but there are also programmes and discussions regarding content of the events.	1993–1995
IALL/9/7	File: Anzere 1996 [IALL Congress, 1996, Anzere, Switzerland]	Transcripts of speeches, delegate list, and booking administration. Includes documents written in French.	1996
IALL/9/8	File: Agreements	Correspondence and agreements predominantly with publishing houses, and University Libraries regarding the International Journal of Legal Information.	1999 - 2001
IALL/9/9	International Journal of Legal Information Publication agreements with authors of articles		2000-2003
IALL/9/10	Memo re IALL taking responsibility for the International Journal of Legal Information		1996

IALL/10: Holger Knudsen - files, 1987-2004

Extent and form: 4 files

Historical note: Holger Knudsen held the following positions in IALL:

- Immediate Past President, 2004-2007
- President, 2001-2004
- Second Vice-President, 1998-2001
- Board of Directors, 1995-1998

Access: open 20 years after last date on file. **Closed items are designated in red.**

Item list:

Reference	Title	Scope and Contents	Dates
IALL/10/1	IALL courses: Programmes, Lists of Participants, Selected Materials	Relating to 9th course, Washington, 1987; 11th course, Heidelberg, 1991; 12th course, Barcelona, 1993; 13th course, The Hague, 1994; 14th course, Vienna, 1995; 15th course, Vancouver, 1996; 16th course LUUD, 1997; 17th course, Rome, 1998.	1987-1998
IALL/10/2	IALL [Constitution and management file]	List of members 1997 and 2000; Correspondence re Elections 2004; Constitution amendment 2002; Publicity leaflets 200-2004; IALL Messenger Nos. 1 & 2 (1986). CLOSED until 2025	1997-2004
IALL/10/3	Correspondence File: IALL 2002 letters	File arranged alphabetically according to correspondent's surname	2002
IALL/10/4	Correspondence File: IALL letters 2003-2004	File arranged alphabetically according to correspondent's surname. CLOSED until 2025	2003-2004

IALL/11: Ann Morrison - files, 1998-2003

Extent and form: 1 file

Historical note: Ann Morrison held the following positions in IALL:

- Secretary, 2001-2004; 2004-2007
- Board of Directors, 1995-1998; 1998-2001

Scope and content: the records below were created during her time as Secretary.

Access: open

Item list:

Reference	Title	Scope and Contents	Dates
IALL/11/1	IALL Secretary's File	File includes Minutes of Board Meetings; budgets; papers re revised constitution; Melbourne Conference 1999; Cape Town Conference 2002; Scholarships; Annual Reports; Website awards.	1998-2003

IALL/12: Financial Records - 1977-1985, 2006-2011

Extent and form: 2 files

Scope and content: correspondence on financial policy and financial records.

Access: items IALL/12/1-02 closed for 75 years; contain personal data. Other items open 20 years after last date on file.

Related material: see also IALL/4 for Audited Accounts

Item list:

Reference	Title	Scope and Contents	Dates
IALL/12/1	IALL "Abschlusse":	Includes end of year balance sheets and correspondence about legal/financial conduct within the association. CLOSED until 2061	1977, 1979-1985
IALL/12/2	Balance sheet	CLOSED until 2061	1985 June 30
IALL/2/3	Papers re corporate registration for tax exempt status	CLOSED until 2032	2006-2011

IALL/13: IALL Annual Courses and Conferences, 1979-2018

Extent and form: 28 folders, 2 CD ROMs

Historical note: the courses were first mooted by the Treasurer, Dr A Veillon at the Association's first European Congress at The Hague 24 April 1965. The IALL annual conferences were usually held at the same venue as the courses and minutes will sometimes be found with course papers.

Scope and content: IALL/training provision encompasses courses, conferences, workshops and seminars. Series includes papers, proceedings and delegate lists.

Arrangement: chronological

Access: open

Immediate source of acquisition: IALL officers, in particular Jurgen Christoph Godan and Jules Winterton, whose annotations will be found on some of the material.

Related material: files relating to training events can be found amongst individual members' records. IALL also hosted a training event during the IFLA annual conference; see IALL/14.

Related material held elsewhere: the IALL website has a complete list of all training courses and annual conferences here: <https://iall.org/annual-conference-2/previous/>

Item list:

Reference	Title	Extent and format	Dates
	[1 st -4 th Course papers <u>WANTING</u>]		
IALL/13/1	5 th IALL Course in Law Librarianship, Washington, Nov 11-15: programme and papers	1 folder	1975
	[6 th – 7 th Course papers <u>WANTING</u>]		
IALL/13/2	8 th IALL Course on Law Librarianship: Sydney/Canberra, 10-15 May attendees and some papers	1 folder	1981
IALL/13/3	9 th course on Law Librarianship, Washington, June 28 – July 2 nd : Crossroads in Constitutional Law Development Comparative Constitutional Law attendees, selective biography and some papers	1 folder	1987
IALL/13/4	10 th IALL Course on International Law Librarianship: Budapest, 5-10 June 1988: Legal Aspects of East-West Trade and the Law Librarian. List of participants	1 folder	1988
IALL/13/4	11 th IALL Course on International Law Librarianship, Heidelberg, Sept 8-11, 1991: 'Legal Information Sources and Changing Times in Europe' papers, programme, participants	1 folder	1991

IALL/13/5	12 th IALL Course on International Law Librarianship, Barcelona Aug 17-21, 1993: Catalonia, Spain, Europe and Latin America: Regional Legal Systems and their Literature - programme and photo	1 folder	
IALL/13/6	13 th IALL Course on International Law Librarianship, Hague, 26-29 Sept 1994: International (commercial) arbitration and law Libraries – a View from The Hague. Programme, speakers, participants and outline	1 folder	1994
IALL/13/7	14 th IALL Course on International Law Librarianship, Vienna, Sept 18-21, 1995: Current Trends in International Law: A Challenge for Law Librarians: programme and registration form	1 folder	1995
IALL/13/8	16 th IALL Course on International Law Librarianship, Lund, Aug 24-28: Human Rights Law: Global Issues and Information Sources - papers	1 folder	1997
IALL/13/9	17 th IALL Course on International Law Librarianship, Sept 20-24 Rome 1998	1 folder	
IALL/13/10	18 th Course: Melbourne: programme and papers; notes	1 folder	1999
IALL/13/11	19 th Course, Dublin, 20-24 Aug 2000: agenda and programme; copies of presentations. Includes IALL annual meeting	1 item	2000
IALL/13/12	20 th Course: Lausanne, 23-26 Sept 2001: agenda and programme; attendees	1 folder	2001
IALL/13/13	21 st IALL Course on International Law Librarianship, New Haven, Connecticut, 20-23 Oct 2002: 'Order from Chaos: Contexts for Global Legal Information' – programme,	1 folder	2002
IALL/13/14	22 nd IALL Course on International Law Librarianship, Cape Town, 21-25 sept 2003: 'New Rights – New Laws: Legal Information in a Changing World'. Programme	1 folder	2003

Reference	Title	Extent and format	Dates
IALL/13/15	23 rd Annual Course on International Law Librarianship, Helsinki & Tallinn 15-19 Aug 2004: Attendees, programme and papers	1 folder	2004
IALL/13/16	24 th Annual Course on International Law Librarianship, Fiesole, 4-9 Sept 2005: Attendees, programme and papers	1 folder	2005
IALL/13/17	25 th Annual Course on International Law Librarianship, St Petersburg, 15-16 Sept 2006: 'The New Russia: Law and Legal Information'. Programme, budget; arrangement with St Petersburg Faculty of Law; CD (no title)	1 folder; 1 CD	2006
IALL/13/18	26 th Annual Course on International Law Librarianship, Mumbai, 1-5 Dec 2007: 'Global Challenges and the Indian Legal System'. Prospectus	1 folder	2007
IALL/13/19	27 th Annual Course on International Law Librarianship, Puerto Rico, Nov 30 – Dec 3 rd 2008: 'Puerto Rico and the Caribbean: Legal Information in Multiple Systems'. Programme and delegate list	1 folder	2008
IALLS 13/20	28 th Annual Course on International Law Librarianship, Istanbul, 11-15 Oct 2009: 'Turkey on a Global Context: Law and Legal Information'. Programme	1 folder	2009
IALL/13/21	29 th Annual Course on International Law Librarianship, The Netherlands, 5-8 Sept 2010: 'Dutch Gateways to International Law'. Programme, budget	1 folder	2010
IALL/13/22	30 th Annual Course on International Law Librarianship, Malaysia, 4-8 Dec 2011: 'Dynamics of Malaysian Law in the Global World'. Programme	1 folder	2011
IALL/13/23	31 st Annual Course on International Law Librarianship, Toronto, Sept 30 – Oct 4, 2012: 'Canada: the Cultural Mosaic and International Law': programme; list of attendees	1 folder	2012

IALL/13/24	32 nd Annual Course on International Law Librarianship, Barcelona, 15-19 Sept 2013: 'Catalan Law and Legal Information in a Global Context'. Programme	1 folder	2013
IALL/13/25	33 rd Annual Course on International Law Librarianship, Buenos Aires, Sept 28 – Oct 2 nd 2014: 'Libraries and the Rule of Law'. Programme [34 th Annual Course papers <u>WANTING</u>]	1 folder	2014
IALL/13/26	35 th Annual Course on International Law Librarianship, Oxford, 31 July – 3 August 2016: 'Common Law Perspectives in a Global Context'. Programme. Includes AGM papers. [36 th Annual Course papers <u>WANTING</u>]		2016
IALL/13/27	37 th Annual Course on International Law Librarianship, Luxembourg, Sept 30 Oct 3 2018: 'Law in Luxembourg – Where Local Tradition Meets European and International Innovation'. Programme. Includes IALL Annual general Meeting papers, letter from Larry B. Wenger (President) 2000, photograph of W. A. Steiner 2000	1 folder	2018
IALL/13/28	CD ROM of conference materials	1 CD ROM	2000-2007
IALL/13/29	IALL Conference planning manual	1 folder	2008

IALL/14: International and Joint Conferences and Congresses, 1965-1996

Extent and form: 1 folder

Scope and content: IALL either held or participated in a number of international congresses. IALL also hosts a training event at the annual IFLA Conference.

Access: open

Immediate source of acquisition: passed to the IALS Archives at various times by IALL officers, in particular Jurgen Christoph Godan and Jules Winterton, whose annotations will be found on some of the material. IALL/14/1 was received from the Royal Dutch Association of Information Professionals in 2014.

Related material: see individual members' files for further interaction with IFLA.

Item list:

Reference	Title	Extent and format	Dates
IALL/14/1	First European Congress, The Hague, 6-9 th July 1965: programme, correspondence and papers	1 folder	1965
IALL/14/2	IALL International Conference on Latin American Law, Quito, Ecuador: Conference papers	1 folder	1979
IALL/14/3 Pts 1-2	25 th IALL Anniversary meeting, Freiburg, July 15-20: Courts, Law Libraries and Legal Information in a Changing Society. Programme and registration form; Bound copies of conference papers: tape recordings of meeting and covering letter	1 folder; 11 audio cassette tapes	1984
IALL/14/4	26 th IALL International Congress, Jerusalem, July 21-26, 1985: Law in Multicultural Societies: preliminary program [sic]; registration form; list of attendees and travel information	1 folder	1985
IALL/14/5	55 th and 56 th IFLA Conference programmes of presentations by IALL	1 folder	1989; 1990
IALL/14/6	File: Anzere 1996 [IALL European members joint Meeting with Law Librarians of Switzerland, Aug 29 & 30 1996, Anzere, Switzerland]: Transcripts of speeches, delegate list, and booking administration. Includes documents written in French	1 folder	1996

IALL/15 IALL Bulletin, 1962-1971

Extent and form: 17 folders

Scope and content: the Bulletin was published between September 1960 and December 1972. From 1964 onwards, it included a list of new members, arranged according to country; updates from law libraries around world; case studies; reports of conferences; book reviews.

In December 1971 there was an acknowledgement that the Bulletin needed redesigning and reorganization of editorship to reflect the international nature of the organisation. This resulted in a centralised board of regional editors (see IALL/15/18). In 1975 all issues and a cumulative index were printed in 2 vols. The Bulletin was succeeded by the International Journal of Legal Information.

Access: open

Item list:

Reference	Title	Dates
	[Bulletins I-III <u>WANTING</u>]	
IALL/15/1	IALL Bulletin IV	1962 Apr
	[Bulletins VI-IX <u>WANTING</u>]	
IALL/15/2	IALL Bulletin X	1964 Jan
IALL/15/3	IALL Bulletin XI – XII	1964 Dec
	[IALL Bulletin XIII – <u>WANTING</u>]	
IALL/15/4	IALL Bulletin XIV	1965 June
IALL/15/5	IALL Bulletin XV	1965 Nov
IALL/15/6	IALL Bulletin XVI	1966 Mar
IALL/15/7	IALL Bulletin XVII	1966 July
IALL/15/8	IALL Bulletin XIX	1967 Apr
IALL/15/9	IALL Bulletin XX	1967 Nov
IALL/15/10	IALL Bulletin XXI	1968 Apr
IALL/15/11	IALL Bulletin XXII	1968 Nov
IALL/15/12	IALL Bulletin XXIII	1969 June
IALL/15/13	IALL Bulletin XXIV	1970 Mar
IALL/15/14	IALL Bulletin XXV	1970 Mar
IALL/15/15	IALL Bulletin XXVI	1971 May
IALL/15/16	IALL Bulletin XXVII	1971 Dec
	[IALL Bulletin XXVIII – <u>WANTING</u>]	[1972 June]
	[IALL Bulletin XXIX-XXX – <u>WANTING</u>]	[1972 Dec]
IALL/15/17	IALL Bulletin Index to issues I – XXV	1971 Dec

IALL/16: International Journal of Legal Information, 1995-2016

Extent and form: 13 microfiche folders; 24 volumes

Scope and content: the publication started in March 1973 as The International Journal of Law Libraries. It was the successor to the Bulletin (see IALL/15). In 1982 it was renamed as the International Journal of Legal Information. In 1980 the IALL Newsletter

(see IALL/17) was discontinued and its content included in the Journal. Between c1988 and 1996 the Journal was published by the Institute of International Legal Information. This series comprises microfiche copies of the Journal 1995-2003

Access: open

Item list:

Reference	Title	Extent and format	Dates
IALL/16/1	International Journal of Legal Information, volume 23	1 microfiche	1995
IALL/16/2	International Journal of Legal Information, volume 24	1 microfiche	1996
IALL/16/3	International Journal of Legal Information, volume 25	1 microfiche	1997
IALL/16/4	International Journal of Legal Information, volume 26	1 microfiche	1998
IALL/16/5	International Journal of Legal Information, volume 27	1 microfiche	1999
IALL/16/6	International Journal of Legal Information, volume 28 No 2 Summer 2000	1 microfiche 1 hard copy	2000
IALL/16/7	International Journal of Legal Information, volume 29 No 2 Summer 2001	1 microfiche 1 hard copy	2001
IALL/16/8	International Journal of Legal Information, volume 30 Nos 2-3 Summer and Winter 2002	1 microfiche 2 hard copies	2002
IALL/16/9	International Journal of Legal Information, volume 31 Nos 1-2 Winter and Summer 2003	1 microfiche 2 hard copies	2003
IALL/16/10	International Journal of Legal Information, volume 32	1 microfiche	2004
IALL/16/11	International Journal of Legal Information, volume 33 Nos 1-3 Spring – Winter 2005	3 hard copies	2005
IALL/16/12	International Journal of Legal Information, volume 34 Nos 1-3 Spring – Winter 2006	3 hard copies	2006
IALL/16/13	International Journal of Legal Information, volume 35 Vols 1-3 Spring – Winter 2007	1 microfiche 3 hard copies	2007

Reference	Title	Extent and format	Dates
IALL/16/14	International Journal of Legal Information, volume 36 Nos 1-3 Spring – Winter 2008	1 microfiche 3 hard copies	2008
IALL/16/15	International Journal of Legal Information, volume 37 Nos 1-3 Spring – Winter 2009	3 hard copies	2009
IALL/16/16	International Journal of Legal Information, volume 38 Nos 1-3 Spring – Winter 2010	3 hard copies	2010
	[International Journal of Legal Information, volumes 39-41 <u>WANTING</u>]		
IALL/16/17	International Journal of Legal Information, volume 42 No. 1 Spring 2014	1 hard copy	2014
IALL/16/18	International Journal of Legal Information, volume 43	6 microfiche	2015
IALL/16/19	International Journal of Legal Information, volume 44	Only No. 2 is in hard copy; remainder on 4 microfiche	2016

IALL/17: IALL Newsletter, 1976-1979

Extent and form: 13 items

Scope and content: the IALL Newsletter was issued between March 1975 and December 1979 on an irregular basis to provide up to date information on current legal developments and activities of IALL. It ceased in December 1979 and the content transferred to the International Journal of Law Libraries which would be produced 6 times a year as of Feb 1980. (Newsletter 25)

Access: open

Related material: Numbers 1, 10, 12, 13-16, 18-23 and 25 will be found in IALL/7/1.

Item list:

Reference	Title	Dates
IALL/17/1	IALL Newsletter, number 6	1976 Nov
IALL/17/2	IALL Newsletter, number 8	1977 Jun
IALL/17/3	IALL Newsletter, number 14	1978 May
IALL/17/4	IALL Newsletter, number 15/16	1978 Summer

Reference	Title	Dates
IALL/17/5	Number not used	
IALL/17/6	IALL Newsletter, number 17	1978 Oct
IALL/17/7	IALL Newsletter, number 18	1979 Jan
IALL/17/8	IALL Newsletter, number 19	1979 Mar
IALL/17/9	IALL Newsletter, number 20	1979 Apr
IALL/17/10	IALL Newsletter, number 21	1979 Aug
IALL/17/11	IALL Newsletter, number 22	1979 Jun
IALL/17/12	IALL Newsletter, number 23	1979 Jul
IALL/17/13	IALL Newsletter, number 24	1979 Nov
IALL/17/14	IALL Newsletter Index, number 25	Dec 1979

IALL/18: IALL Messenger, 1986-1988

Extent and form: 4 items

Scope and content: this was an irregular publication designed as a means of immediate communication with the membership re professional activities.

Access: open

Item list:

Reference	Title
IALL/18/1	IALL Messenger, number 1
IALL/18/2	IALL Messenger, number 2
IALL/18/3	IALL Messenger, number 3
IALL/18/4	IALL Messenger, number 4

IALL/19: IALL Publications, 1961-1995

Extent and form: 5 folders, 6 volumes, 1 PDF file.

Access: open

Item list:

Reference	Title	Extent	Dates
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Reference	Title	Extent	Dates
IALL/19/1	IALL application forms and samples of stationery	1 folder	20 th century
IALL/19/2	IALL Information leaflets	1 folder	c.1976-1977
IALL/19/3	Article: "The International Association of Law Libraries: History and Goals" – Adolf Sprudz	1 folder	[1984]
IALL/19/4	Article: "The International Association of Law Libraries and its Twenty-Five Years of Activities" – Alfred Sprudz	1 folder	[1984]
IALL/19/5	Thirty-Five Years of International Cooperation: the case of the IALL" - A Sprudz in <i>The Law Librarian</i> , Vol 26, No.2, June 1995	1 photocopy; 1 PDF file	1995
IALL/19/6	Sprudz "Basic US Sources for Current Research in International Law" IJLL Nov 1977	1 folder	1977
IALL/19/7 Pts 1-2	IALL: <i>Courts, Law Libraries and Legal Information in a Changing Society</i> , IALL/25 th Anniversary, Freiburg, July 15-20, 1984	2 volumes, 1 in English and one in German	1984
IALL/19/8	Max Planck Institute: various articles possibly collected by Dr Ralph Lansky, Hamburg	1 volume	[1978]
IALL/19/9	Kurt Schwerin (ed): <i>IALL: Proceedings of the Meeting at Harvard Law School Cambridge, Massachusetts, June 24-25, 1961</i>	1 volume	1961
IALL/19/10	IALL (ed): <i>International Association of Law Libraries Courses in Law Librarianship, Heidelberg, 1970</i>	1 volume	1970
IALL 19/11	IALL (ed): <i>International Association of Law Libraries Courses in Law Librarianship, Rome, 1972</i>	1 volume	1972

IALL/20: Directories and lists of Members, 1974-1988

Extent and form: 8 folders

Scope and content: the IALL Directory was designed to be the authoritative list of specialist law libraries around the world.

Access: published items open but items 20/5–07 are closed for 75 years as they contain personal data. **Closed items are designated in red.**

Item list:

Reference	Title	Dates
IALL/20/1	Directory 1974	1974
IALL/20/2	IALL Directory 1977	1977
IALL/20/3	International Association of Law Libraries Directory	1980
[IALL/20/4]	[List of Members – <u>WANTING</u>]	[1986]
IALL/20/5	Directory of members (typescript). CLOSED until 2063	1987 Jan 22
IALL/20/6	Directory of members (typescript) CLOSED until 2063	1987 Mar
IALL/20/7	Directory of members (typescript) CLOSED until 2063	1987 Oct
IALL/20/8	International Association of Law Libraries Directory	1988

IALL/21: Artefacts, 20th Century

Extent and form: 1 item

Access: open

Item list:

Reference	Title	Dates
IALL/21/1	Brass stamp bearing IALL/logo	20 th century

IALL/22: Photographs, 1988

Extent and form: 1 photograph with letter

Access: **CLOSED for 75 years: personal data**

Item list:

Reference	Title	Dates
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IALL/22/1 Photograph: A Sprudz and Dr Wolfgang Schwab; 1998 Sep
letter from W Schwab. CLOSED until 2074

IALL/23: Jules Winterton - files, 1988-2013

Extent and form:

Administrative history: Jules Winterton held the following IALL positions:

- Immediate Past President, 2010-2013
President, 2004-2007, 2007-2010
First Vice-President, 2001-2004
Board of Directors, 1995-1998; 1998-2001
- Past Chair of the IALL Scholarships Committee

Scope and content: the files below were created during his time as Chair of the Scholarships Committee and as a member of the Board.

Access: open 20 years after the last date on the file other than **IALL/23/2, which contains personal data and is CLOSED for 75 years.**

Immediate source of acquisition: the files were passed to the IALS Archives at various times by Jules Winterton.

Item list:

Reference	Title	Dates
IALL/23/1	File containing correspondence, Board papers, documents relating to the transfer of publication rights in the International Journal of Legal Information, proposed changes to the Constitution and By-laws	1988-1998
IALL/23/2	Papers on the setting up of the scholarships and grants programme, including lists of applicants. Contains personal data – CLOSED until 2083	1999-2007
IALL/23/3	File on setting up and awarding IALL website awards.	2001-2009
IALL/23/4	File relating to membership of the Nominating Committee. CLOSED until 2034	2003-2013
IALL/23/5	IALL Strategic planning meetings: agenda and papers	2005-2011
IALL/23/6	File on IALL participation in IFLA events and membership of IFLA committees	2005-2011

IALL/24: IALL Education Committee - papers, 2013-2014

Extent and form: 3 PDF files

Administrative history: the committee was established by decision of the IALL Board in September 2013. The committee initiates and leads collaborative efforts among members and colleagues to address challenges in international legal research education.

Access: open

Immediate source of acquisition: these files were passed to the Archives by Ruth Bird (First Vice-President, 2013-2016) via David Gee, (Secretary, 2016-2022), in 2021.

Related information available elsewhere: the committee has its own website here: <https://iall.org/education-committee/>.

Item list:

Reference	Title	Extent and form	Dates
IALL/24/1	[Draft] Suggested public international law (PIL) research competencies/performance indicators	PDF file	n.d.
IALL/24/2	Draft PIL research competencies	PDF copy of website entry	2013
IALL/24/3	Statistics in public international law	PDF file	June 2014